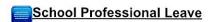
School Field Trip Packet - Overnight/Greater than 100 miles with District Transportation

Organization: Marion County Public Schools Employee: PHILIP CHATIGNY

Assigned To: User - kim.hood

Show History

NOTE: Field trip packets that require Board approval will <u>only</u> be approved at the first regular board meeting each month.



03.125 AP.21

₩ Employee Name

1SG Philip Chatigny

★ School/Work site

Marion County High

School

0

₩ Date(s) of leave 27-31 May

★ Time of departure 08:00 am

Destination

Blue Grass Ary Depot

Purpose/Rationale for attending

JROTC Leadership class

₩ Number of students involved

Substitute needed (please remember to enter your absence in Aesop, No even if a substitute is not required.)

Number of days (Avg. \$100 a day)

Substitute code

★ Registration
No

Registration cost

Registration code

₩ Mileage No.

Number of miles

Number of days

₩ Lodging No.

Cost per night

Number of nights

Lodging rate

₩ Meals No

Estimated total meal cost

Meals/Mileage/Parking/Lodging Code

Grand total of expenses

*An overnight stay is required for reimbursement of any meals. Any meal exceeding \$5.00 must be substantiated by an itemized receipt. Maximum allowable food expenditure per day shall be \$40.00 in state and \$46.00 out of state. For lodging to be reimbursed, an original, itemized receipt is required. Registration fees, parking tolls, etc. may be reimbursed with original receipts. Credit card slips, registration forms, or check copies are not accepted as receipts. A Travel Voucher (03.125 AP.22) must be completed after the conference/workshop, etc., to receive reimbursement for actual expenses.

N	0	ł۸	0
ıv		10	

Trip is paid for by US Ary Cadet Command

Reviewed/Revised: 01/12/2015

09.36 AP.21

₩ Faculty member(s) sponsoring trip

1SG Philip Chatigny

₩ Type of trip (i.e. classroom, organization, club, athletic, band)

JROTC

★ Destination name
Blue Grass Army Depot

★ Destination address
431 Battlefied Hwy.
Richmond ky 40475

★ Destination phone 5024605580

Lodging name

Lodging address

Lodging phone

₩ Date(s) of trip 27-31 May

₩ Time of departure 08:00 am

₩ Purpose/Educational value

JROTC Leadership Camp

★ Source of funding for trip

US Army

No student shall be denied the trip because of the inability to pay.

★ Bill trip expenses to (i.e. Sponsoring organization, school council, JROTC Board)

- - ----

₩ Number of students 10

₩ Number of faculty sponsors

★ Other chaperones

0

★ Total number of participants
12

Supervision (Attach list of names of students and chaperones)

jclc.xlsx

Add a File

Have all chaperones undergone the required records check and been Yes designated by the principal/designee to supervise students?

Reviewed/Revised: 01/12/15

School Bus Request

Added 3/14/2023 9:30:00 AM

This authorization for the use of this vehicle is valid for the use of said vehicle as a "School Bus"

view

and for no other purpose.	
Buses needed	1
If more than one bus is needed, please submit a 'School Bus Request' fous.	orm for each additional
Destination	Blue Grass Army Depot
Date(s) of trip	27 and 31 May
Group requesting bus	JROTC
Purpose of trip	Leadership Camp
Bus pick-up time	08:00 am
Bus return time	12:00 pm
When transporting items that cannot be held in lap of students, under torage will be required to store these items.	Under storage will be required
Account to be charged	JROTC
lank Student List Template	
ach bus. A copy of the list of pupils that are assigned to ride this particular ploaded below. The driver will be given a copy and the school should als ders on file.	so keep a copy of all
Clc.xlsx Added 3/14/2023 9:31:00 AM	<u>view</u>
Employee Signature	
Signed:1SG Philip Chatigny	
Stamped:Tue Mar 14 2023 10:31:52 GMT-0400 (Eastern Daylight T 9:31:53 AM;2023-03-14 14:31:53Z;170.185.150.17;Employ CHATIGNY	
Principal Signature	
Signed: Robby Peterson	!
Stamped:Tue Mar 21 2023 08:35:35 GMT-0400 (Eastern Daylight T 7:35:35 AM;2023-03-21 12:35:35Z;170.185.150.17;Employ PETERSON	
Direct this field trip packet to	Dana.Thomas
Supervisor Signature	
Signed:Dana Lee Thomas	
Stamped:Tue Mar 21 2023 09:23:40 GMT-0400 (Eastern Daylight T 8:23:40 AM;2023-03-21 13:23:40Z;166.196.103.58;User - dana.thomas@marion.kyschools.us	
Field Trip Designee Signature	
Signed: Michael K. Abell	
Stamped:Tue Mar 21 2023 15:59:03 GMT-0400 (Eastern Daylight T 2:59:04 PM;2023-03-21 19:59:04Z;170.185.150.17	rime);3/21/2023
Date of Board approval	

* Superintendent Signature

Approve	Deny	ACTUAL TO THE PARTY OF THE PART