CALVARY ELEMENTARY SCHOOL LEBANON, KY

COMMISSIONING PROPOSAL

PROVIDED BY:



PERFORMANCE COMMISSIONING AGENCY

109 WIND HAVEN DRIVE

SUITE 201

NICHOLASVILLE, KY 40356

P: (859) 277 - 0191





Project: Calvary Elementary S	chool	Date:	3/23/2023
Lebanon, KY			
Specification: 230800			
The amount below is the estimate provide commissioning services per services provided by PCA and does engineer, or contractors unless stipu	r the contract docur not include any serv	ments. This cost qu	ote is only for the
Commissioning services included	:		
⋈ HVAC ⋈ Domestic Water	ter 🛭 Lighting	☐ Building Env	velope Testing
	Total: \$29,500.	00	
Remarks:			

Alternate Area B - Add \$920.00

Excluded from this quote are the following:

commissioning report.

1. Any costs associated with delayed or failed test by any commissioning team member

Price includes Commissioning plan, System Verification, functional performance test, And final

- 2. Any costs associated with existing systems deficiencies beyond our control
- 3. Any costs associated with any commissioning team member's failure to perform their due diligence

This estimate is subject to a final written agreement signed by each party. If there are any questions concerning this quotation, please feel free to call.

Sincerely,

Steve Turner, President, TBT, CXA sturner@perfcx.com

This quote is valid for 30 days from the date written above.





Systems to be commissioned:

- BAS System
- DOAS-1
- VRV HP's
- Split Systems
- WSHP's
- Pumps
- Kitchen Hoods
- Exhaust Fans
- Domestic Hot Water Systems
- Geothermal System
- Electric Heaters
- VAV Boxes
- Lighting Controls

Additional services not included in the scope of work will be billed at \$105.00 per hour.

System verification checklists will be created based on the design documents and actual equipment submittals. The SVC's are to ensure that all equipment is installed per the design documents, and that the equipment is ready for start-up.

Once all equipment has been started and balanced, we will then begin functional testing. Functional performance tests will be created





and carried out based on the design documents. PerfCx will functionally test all equipment above with the aid of the contractors to ensure that all equipment is operating at or as close as possible to design conditions.

Once all testing is complete, we will submit a detailed final report with our findings to the owner and engineer for review.

PERFORMANCE COMMISSIONING AGENCY

COMPANY INFORMATION AND SUBMITTALS







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HISTORY

PERFORMANCE COMMISSIONING AGENCY (PCA) WAS ORIGINATED FROM 50 YEARS OF SERVICE IN THE TEST AND BALANCE INDUSTRY. IN THESE YEARS WE HAVE SEEN MANY COMMISSIONING PRACTICES AND KNEW THAT A BETTER PRODUCT COULD BE PROVIDED WITH LESS EXPENSE.

PERFORMANCE COMMISSIONING AGENCY WAS
ESTABLISHED TO PROVIDE EACH CLIENT WITH AN
EFFICIENT MEANS OF ESTABLISHING A HIGHLY EFFICIENT
PRODUCT. OUR FIELD EXPERIENCE IN THE INDUSTRY CAN
HELP STREAMLINE A COMMISSIONING PLAN WHICH WILL IN
TURN BE MORE COST EFFECTIVE WHILE STILL ACHIEVING A
HIGH PERFORMANCE BUILDING.







LEADERSHIP



STEVE W. TURNER PRESIDENT, CXA, TBT

OSHA 30 CERTIFIED

COMMISSIONING EXPERIENCE: 16 YEARS

BALANCE EXPERIENCE: 19 YEARS

STURNER@PERFCX.COM

I bring a real world approach to the commissioning field. My Knowledge and expertise come from over 30 years of working in the fields of HVAC and electrical. Early in my carrier I held a master HVAC license as well as being a licensed electrician and owning and operating my own sheet metal and electrical company. After working for myself 10 years I then entered the field of test and balance, and went to work for Thermal Balance Incorporated, where I spent the next fifteen years before taking over as President and CXA of Performance Commissioning Agency.







ACG CERTIFICATIONS











hereby certifies that

Steve W. Turner, CXA

Performance Commissioning Agency, LLC

has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG

Certified Commissioning Authority

Registration number: 217-1509 , This certificate, valid only for the year 2023, is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.



Program #1215



ANAB

ANSI Setional Accreditation Source

A. C. C. R. E. D. I. T. E. D.

Senior Prosp.

PERSONNEL CERTIFICATION BODY

Program #1215

Justin F. Garner, P.E., CxA Certification Council Chair

> Ray Bert ACG Executive Director

The emiliante is the sale preparty of ACG and must be returned upon request









RECENT PROJECTS

WEST JESSAMINE HIGH SCHOOL

HVAC AND ELECTRICAL COMMISSIONING NICHOLASVILLE, KY



CHICAGO I STORE COM

MURRAY HIGH SCHOOL

HVAC AND ELECTRICAL COMMISSIONING
MURRAY, KY

BAPTIST HEALTH MADISONVILLE PHARMACY RELOCATION

HVAC AND ELECTRICAL COMMISSIONING
MADISONVILLE, KY



Buffalo Trace Distillery Project Tire

HVAC COMMISSIONING FRANKFORT, KY

SCHOOL RENOVATION

HVAC AND ELECTRICAL COMMISSIONING
LONDON, KY





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REFERENCES

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PURPOSE OF COMMISSIONING

BUILDING COMMISSIONING (CX) IS THE PROCESS OF VERIFYING, IN NEW CONSTRUCTION, ALL (OR SOME, DEPENDING ON SCOPE) OF THE SUBSYSTEMS FOR MECHANICAL (HVAC), PLUMBING, ELECTRICAL, FIRE/LIFE SAFETY, BUILDING ENVELOPES, INTERIOR SYSTEMS (EXAMPLE LABORATORY UNITS), CO-GENERATION, UTILITY PLANTS, SUSTAINABLE SYSTEMS, LIGHTING, WASTEWATER, CONTROLS, AND BUILDING SECURITY TO ACHIEVE THE OWNER'S PROJECT REQUIREMENTS AS INTENDED BY THE BUILDING OWNER AND AS DESIGNED BY THE BUILDING ARCHITECTS AND ENGINEERS. RECOMMISSIONING IS THE METHODICAL PROCESS OF TESTING AND ADJUSTING THE AFOREMENTIONED SYSTEMS IN EXISTING BUILDINGS.

BUILDING COMMISSIONING IS A QUALITY-FOCUSED PROCESS NECESSARY FOR BOTH NON-COMPLEX AND COMPLEX MODERN CONSTRUCTION PROJECTS. NORMALLY THE INITIAL COMMISSIONING TEAM AND A TEAM LEADER (TYPICALLY KNOWN AS THE COMMISSIONING AUTHORITY OR CXA) IS INVOLVED FROM PROJECT INITIATION THROUGH ONE YEAR OF OCCUPANCY. IN MANY CASES AND IDEALLY, THERE IS AN ONGOING BUILDING ENHANCING AND COMMISSIONING PROGRAM AND TEAM FOR THE LIFE OF THE BUILDING. WHILE THE SERVICE METHOD CAN VARY FROM OWNER TO OWNER AND PROJECT TO PROJECT, THE BASIC FORMULA FOR A SUCCESSFUL BUILDING COMMISSIONING PROCESS INVOLVES A SYNERGY TEAM FROM PRE-DESIGN TO DEVELOP THE OWNER'S PROJECT REQUIREMENTS (OPR). COMMISSIONING SCOPE AND PLAN. INCLUDING BENCHMARKS FOR SUCCESS, REVIEW OF DESIGN DOCUMENTS AND CHECKLISTS FOR ACHIEVING THE OWNER'S PROJECT REQUIREMENTS (OPR), DEVELOPMENT OF CHECKLISTS AND VERIFYING A SAMPLE OF CONSTRUCTION CHECKLISTS AND SUBMITTALS, DEVELOPING TRAINING NEEDS AND EVALUATING TRAINING DELIVERED BY THE CONTRACTORS, WITNESSING AND VERIFYING CONSTRUCTION PHASE TESTS, AND PERIODIC SITE OBSERVATIONS DURING THE CONSTRUCTION PHASE, AND PERFORMING COMMISSIONING FUNCTIONAL TESTING AS THE PROJECT NEARS COMPLETION. WHILE THE PRACTICE OF BUILDING COMMISSIONING PROCESS IS STILL FAIRLY NEW IN THE CONSTRUCTION INDUSTRY, IT HAS QUICKLY BECOME COMMON PRACTICE AS BUILDING OWNERS AND DEVELOPERS TRY TO GET MORE OUT OF THEIR INVESTMENT. THE COMMISSIONING PROCESS MAIN GOAL IS TO IMPROVE A PROJECT FROM THE DESIGN PHASE THROUGH POST CONSTRUCTION AND OCCUPANCY.







REASONING FOR THIRD PARTY COMMISSIONING

AN INDEPENDENT, CERTIFIED, COMMISSIONING AUTHORITY UNDER CONTRACT TO THE OWNER IS THE PREFERRED CONTRACTUAL ARRANGEMENT BETWEEN A COMMISSIONING PROVIDER AND BUILDING OWNER. A THIRD PARTY PROFESSIONAL BRINGS OBJECTIVITY AND PRACTICAL EXPERIENCE TO THE PROJECT TO ENSURE THAT THE OWNER WILL TRULY GET THE BUILDING PERFORMANCE THAT HE OR SHE EXPECTS. ACG MEMBERS MUST BE INDEPENDENT.

ALTHOUGH CONTRACTORS MAY HAVE THE KNOWLEDGE AND CAPABILITY TO TEST THE EQUIPMENT THEY INSTALL, THEY MAY NOT BE SKILLED AT TESTING OR DIAGNOSING INTEGRATION PROBLEMS. IN ADDITION, SOME CONTEND THAT IT IS DIFFICULT FOR CONTRACTORS TO OBJECTIVELY TEST AND ASSESS THEIR OWN WORK, ESPECIALLY SINCE REPAIRING DEFICIENCIES FOUND THROUGH COMMISSIONING MAY INCREASE THEIR COSTS.

IT IS IMPORTANT TO INVOLVE THE INDEPENDENT COMMISSIONING AUTHORITY AS EARLY IN THE PROJECT AS POSSIBLE. THIS ALLOWS THE PROVIDER THE OPPORTUNITY TO REVIEW THE DESIGN INTENT FOR THE PROJECT, BEGIN SCHEDULING COMMISSIONING ACTIVITIES, AND BEGIN WRITING SPECIFICATIONS INTO BID DOCUMENTS FOR OTHER CONTRACTORS.







SAMPLE REPORT DOCUMENTS





HVAC COMMISSIONING SYSTEM VERIFICATION/START-UP CHECKLIST HOT WATER BOILER

PROJECT:

ITEM	11	COMMENTS
RE-START-UP INSPECTION	1	Sommer41
Commissioning lock-out procedures reviewed	TE	
Operation and maintenance information		- 4
Boiler certificate / registration (copy attached)		
Mounting/support system		
Seismic restraints	14	
Maintenance clearance		
Local valving/piping correct (including expansion tanks and make-up water).		
Chemical cleaning and treatment (report attached)		
Temperature and pressure gauges		1
Pressure relief valve		///
Pressurization and leak tests	7	9
Blowdown system	1	K.
Safety interlocks- low water and high temperature		
Combustion air supply and ventilation		-
Insulation/lagging	T	
Stack and breaching		
Combustion chamber inspection		
Fuel system (including emergency shutdown and gas inspection certificate)	VE	
Electrical wiring	~ L	
Overload protection (sized correctly)		
Disconnect switch (tested)		
Control system - point to point checks complete		
ART-UP		
Start HWS pumps to create load.		
Start boiler circulation pumps.		
Boiler startup by supplier	TE	
Supplier certificate or log provided for start-up and all specified and regulatory tests.		













HVAC COMMISSIONING SYSTEM VERIFICATION/START-UP CHECKLIST EXHAUST FAN

PROJECT: Equipment Name/Tag: Location:			
1	COMMENTS		
- 1000			
4			
7			
1			
	2		













HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST PUMPS

PROJECT:

System/Area Served: Area # Re	lated:	
Occupied Mode:		Note
Verify pump start using control system comm	and ON YES	NO
Verify pump start using control system comm	and AUTO YES	NO
Verify pump start using control system comm	and OFF YES	NO
Verify inlet pressure drop across strainer	1	PSIG
Verify outlet pressure drop across strainer		PSIG
Verify pump inlet pressure reading with comparand design conditions.	ison to TAB	
Design Pump inlet pressure		PSIG
TAB Pump inlet pressure		PSIS
Actual Pump inlet pressure		PSIG
Design Pump Outlet Pressure	_	PSIG
TAB Pump Outlet Pressure		PSIG
Actual Pump Outlet Pressure		PSIG
Operate pump at shutoff and at minimum flow or who components are in full by-pass. Plot test readings or and compare results against readings taken from flo devices.	pump curve	
Pump Inlet Pressure SHUTOFF		PSIG
Pump Inlet Pressure 100 Percent		PSIG
Pump Outlet Pressure SHUTOFF		PSIG
Pump Outlet Pressure 100 Percent		PSIG
Pump Flow Rate SHUTOFF		GPM
Pump Flow Rate 100 Percent		GPM







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HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST PUMPS

Operate pump at shutoff and at minimum flow or when all components are in full by-pass. Plot test readings on pump curve and compare results against readings taken from flow measuring devices Pump Inlet Pressure SHUTOFF **PSIG PSIG** Pump Inlet Pressure 100 Percent Pump Outlet Pressure SHUTOFF **PSIG PSIG** Pump Outlet Pressure 100 Percent Pump Flow Rate SHUTOFF **GPM** Pump Flow Rate 100 Percent **GPM** Verify motor amperage each phase and voltage phase to phase and phase to ground for both the full flow and the minimum flow conditions. **FULL FLOW** Phase 1 Amperage A Phase 2 Amperage Phase 3 Amperage A Phase 1 Voltage V Phase 2 Voltage Phase 3 Voltage V V Phase 1 Voltage to Ground Phase 2 Voltage to Ground Phase 3 Voltage to Ground V MINIMUM FLOW Phase 1 Amperage A





Phase 2 Amperage

Phase 3 Amperage

Phase 1 Voltage

Phase 2 Voltage



A

A

V







HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST PUMPS

PUMF	PS
Phase 3 Voltage	V
Phase 1 Voltage to Ground	v
Phase 2 Voltage to Ground	V
Phase 3 Voltage to Ground	V
Comments	
_	

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HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST ENERGY RECOVERY VENTILLATOR

DI	RC	VII	77	١.

Equipment Name/Tag: ERV # Location: Room #

System/Area Served: Area # Related:

Start Up	P		Note
B.A.S. energizes ERV	YES	NO	
When ERV energizes, Outside Air and Exhaust Air dampers open	YES	NO	
Confirm that when OA damper is open, Supply Fan starts	YES	NO	
When supply airflow proven, confirm that Exhaust Fan starts	YES	NO	
Verify energy wheel rotation	YES	NO	
Supply Fan Motor Nameplate FLA	V	Α	
Supply Fan Motor Measured Amperage		Α	
	_	Α	
	-	A	
Exhaust Fan Motor Nameplate FLA		Α	
Exhaust Fan Motor Measured Amperage	_	Α	
		Α	
		Α	
Design Supply Airflow		CFM	
TAB reported Supply Airflow		CFM	
PCA Measured Supply Airflow		CFM	
Design Exhaust Airflow	_	CFM	
TAB reported Exhaust Airflow		CFM	
PCA Measured Exhaust Airflow		CFM	

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HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST ENERGY RECOVERY VENTILLATOR

Temperature °F Entering Supply Air Temperature °F Leaving Supply Air Temperature Entering Exhaust Air Temperature ٩F Leaving Exhaust Air Temperature °F **Alarm Status** Simulate SF Failure, confirm SF alarm generated NO Simulate EF Failure, confirm EF alarm generated YES NO Comments













HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST ROOF TOP UNIT

	PROJECT:	
Equipment Name/Tag: RTU#	Location: Room #	
System/Area Served: Area #	Related:	

Occupied Mode:			Note
Confirm that SF is ON	YES	NO	
When heating is required, confirm that:	A		
MAD is positioned to minimum OA setpoint (value set by TAB agency).	YES	NO	
DX cooling if OFF	YES	NO	
GB cycles ON/OFF to maintain space heating temp. setpoint.	YES	NO	
Record the following data:	10		
OA temperature		°F	
Max. space temp., when GB stops		°F	
Min. space temp., when GB starts		°F	
Max. supply air temp. (SAT)		°F	
Min. SAT	_	°F	
When heating is not required, and free cooling can maintain space temp below cooling setpoint, confirm that:			
GB and DX cooling are both OFF.	YES	NO	
MAD modulates from min. OA position to 100% open to OA, to maintain space cooling setpoint		°F	
When cooling is required, confirm that:			
MAD is positioned to minimum OA setpoint (value set by TAB agency).	YES	NO	
DX cooling cycles ON/OFF to maintain space cooling temp. setpoint.	YES	NO	
Record the following data:			
OA temp.		°F	
Max. space temp., when DX starts		°F	
Min. space temp., when DX stops		°F	













HVAC COMMISSIONING FUNCTIONAL PERFORMANCE TEST ROOF TOP UNIT

Max. supply air temp. (SAT)		°F
Min. SAT		°F
Unoccupied mode:		
When space temp. > night setback heating setpoint, confirm that:		
MAD is tightly closed to OA.	YES	NO
Heating and cooling are both OFF	YES	NO
Supply fan (SF) is OFF.	YES	NO
When space temp. < night setback heating, confirm that:		
MAD stays tightly closed to OA and cooling stays OFF.	YES	NO
SF is started	YES	NO
Gas heating (GB) fires	YES	NO
When space temp. rises to > night setback heating setpoint, confirm GB and SF turn OFF.	YES	NO
Comments		









PERFORMANCE COMMISSIONING AGENCY

THERMOGRAPHY INFORMATION











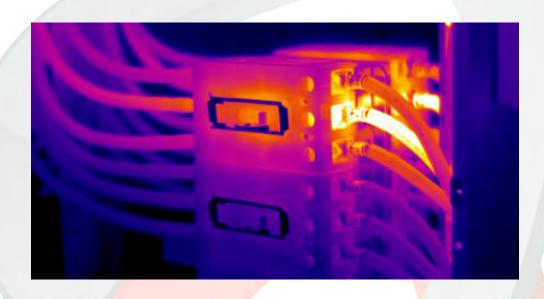








ELECTRICAL Systems



THERMAL IMAGING IS A LOW COST, EFFECTIVE METHOD OF PROTECTING YOUR BUSINESS'S ASSETS AND GIVING YOU PEACE OF MIND. IT IS AN ESSENTIAL PART OF EVERY COMMERCIAL AND INDUSTRIAL BUSINESS'S PREVENTATIVE MAINTENANCE PLAN. AN ELECTRICAL HOT SPOT CAN RESULT IN EXTENSIVE DAMAGE TO YOUR SYSTEMS AND YOUR EQUIPMENT OR EVEN A CATASTROPHIC LOSS FROM FIRE. OUR ELECTRICAL SURVEYS WILL HELP REDUCE DOWN TIME, REPAIR COSTS, AND ALLOW FOR A TIMELY & SCHEDULED REPAIR VERSUS A COSTLY SHUT-DOWN. OUR THERMOGRAPHY METHODS CAN HELP IDENTIFY LOOSE CONNECTIONS, OVERLOADED EQUIPMENT, AS WELL AS BAD BREAKERS.







WATER INTRUSION

EXCESSIVE MOISTURE DESTROYS THE STRUCTURAL INTEGRITY OF ANY BUILDING AND CAN CREATE EXPENSIVE PROBLEMS LIKE MOLD AND MILDEW WHICH CAN CAUSE SERIOUS HEALTH CONCERNS OR LAWSUITS. OFTEN, MOISTURE INTRUSION PROBLEMS ARE NOT OBVIOUS UNTIL IT'S TOO LATE. MOISTURE CAN COME FROM LEAKY ROOFING, PIPING, WINDOWS, TOILETS, EVEN HVAC EQUIPMENT. LET PERFCX USE THERMAL IMAGING TO NOT ONLY FIND THE AFFECTED AREA BUT THE SOURCE OF THE LEAK.









ROOF SCAN



Non-destructive investigations save time and money all while taking the guess work out of costly repairs. Our scans allow you to reduce your roof budget by helping you keep dry undamaged insulation intact. Don't spend unnecessary amounts on fully replacing a roof that doesn't need it! PerfCx can identify areas that are infiltrated by moisture, and identify areas that are dry. This allows the owner to replace only the affected areas, saving them thousands if not millions of dollars.

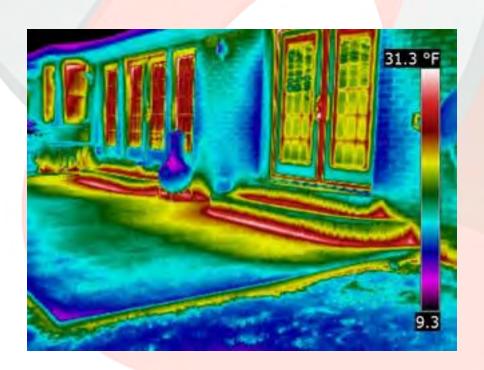






ENERGY LOSS

AIR LEAKAGE FROM LARGE BUILDINGS IS JUST LIKE THROWING YOUR MONEY OUT THE WINDOW. INFRARED THERMOGRAPHY IS A PROVEN DIAGNOSTIC TECHNIQUE RECOMMENDED BY THE US DEPARTMENT OF ENERGY FOR IDENTIFYING AREAS OF HEAT LOSS. CONSIDERING YOUR HEATING AND COOLING LOAD CAN BE UP TO 50% OF YOUR ACTUAL ENERGY BILL, OUR SPECIALIZED IMAGING SERVICE OF YOUR PROPERTY CAN IDENTIFY WHERE THOSE WASTED DOLLARS ARE GOING REGARDLESS OF WHAT TYPE OF HEATING OR COOLING SYSTEM YOU HAVE.

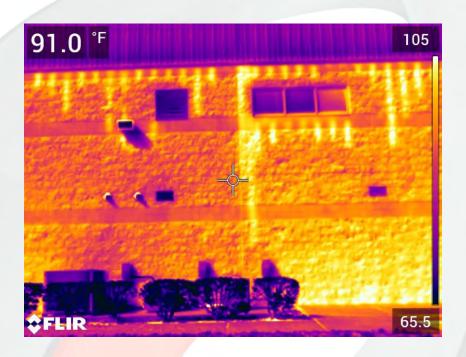








BLOCK WALL SCAN



IMAGING OF NEWLY GROUTED CMU WALLS WILL PROVIDE PROPER INSTALLATION AND ALSO LOCATE DEFICIENCIES. IF DEFICIENCIES ARE LOCATED THEN THEY CAN EASILY BE REPAIRED WITHOUT THE DESTRUCTION OF EXCESSIVE MATERIALS. THIS IS A MUST TO HAVE AS A QC CONFIRMATION PRIOR TO INSTALLING ROOF SYSTEMS OR THE DEFICIENCIES MAY RESULT IN SHORT OR LONG TERM FAILURE.







BUILDING ENVELOPE TESTING

BUILDING ENVELOPE TESTING IS THE PROCESS OF TESTING
THE PHYSICAL SEPARATOR BETWEEN THE INTERIOR AND
EXTERIOR OF A BUILDING TO DETERMINE IF THERE ARE ANY AIR,
WATER, OR THERMAL LEAKS WITHIN THE STRUCTURE. THESE
DIFFERENT INTRUSIONS CAN RESULT FROM AN IMPROPERLY
BUILT OR MAINTAINED BUILDING ENVELOPE. ENVELOPE
TESTING WILL ENSURE A PROPER SEAL IS MADE BETWEEN THE
INSIDE AND THE OUTSIDE, AND REQUIRED FOR SOME LEED
GREEN BUILDING RATINGS









EMPLOYEE CERTIFICATIONS

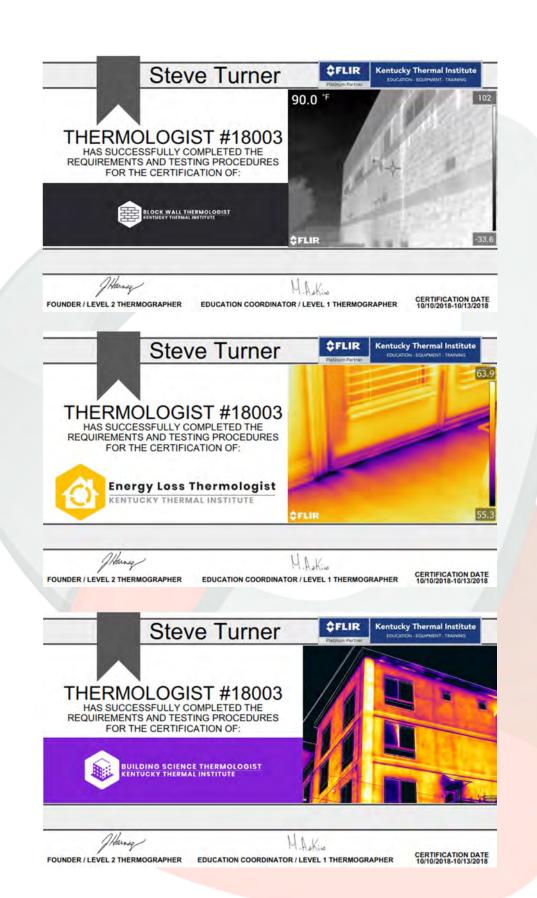














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