

TO: Dr. Jesse Bacon, Superintendent *JB*
Adrienne Usher, Assistant Superintendent

FROM: Althea Hurt, Director of Human Resources

DATE: April 10, 2023 *AH*

RE: **Item for the APRIL Board Meeting - Additional 2.5 Clerical Hours -
2023/2024 School Year**

Principal Jason Baragary of Shepherdsville Elementary School, requests to add 2.5 clerical hours to his staffing for the 2023-2024 school year. This request is due to the ongoing need for assistance in the front office. Funding will come from SBDM funds.

Attachments:

Memo from Principal Jason Baragary



Shepherdsville Elementary School

*527 West Blue Lick Road
Shepherdsville, KY 40165
502-869-7000*

Tina Southwood, Assistant Principal

Jason Baragary, Principal

Lisa Overstreet, Counselor

DATE: April 5, 2023

TO: Ms. Thea Hurt, Director of Human Resources
Ms. Adrienne Usher, Assistant Superintendent

FROM: Jason Baragary, Principal

RE: Instructional Health Assistant Work Day

I would like to utilize ESSER learning forward funds to extend the workday of the two Instructional Health Assistants assigned to Shepherdsville Elementary by **30 minutes per position five days a week** (1 hour per day overall) for the **2023-2024 school year**.

We currently have two instructional health assistants assigned to SES. With the challenges and loss of instruction due to COVID-19 our students with disabilities would greatly benefit from more direct instruction. Allowing these staff members to extend their workday will create more opportunities for the certified teachers to provide direct and targeted instruction to those students.

Jason Baragary
Shepherdsville Elementary