



**JESSE BACON, SUPERINTENDENT**  
ADRIENNE USHER, ASSISTANT SUPERINTENDENT  
BRANDY HOWARD, CHIEF ACADEMIC OFFICER  
TROY WOOD, CHIEF OPERATIONS OFFICER

**TO:** Dr. Jesse Bacon, Superintendent  
Adrienne Usher, Assistant Superintendent

**FROM:** Althea Hurt, Director of Human Resources *AH*

**DATE:** March 28, 2023

**RE:** Item for the APRIL Board Meeting - Request for Additional Team Leads

Dr. Hannah Scott, principal at Roby Elementary School, is requesting to add 4 additional Team Leads to facilitate the school's weekly PLC meetings and communicate information to the grade level staff. The district currently funds 4 team lead stipends. Principal Scott would like to have a team leader for each grade level (K-5), special education, and special area. The supplement would be \$340 and would be paid from Section 6 funds.

Attachments: Memo from Principal Hannah Scott



# Roby Elementary School

HANNAH SCOTT, PRINCIPAL

Date: March 22, 2023

To: Ms. Thea Hurt, HR Director

From: Hannah Scott, Principal Roby

Re: Team Lead Extra Duty

Each year, we rely on teacher leaders to facilitate weekly PLCs (Professional Learning Community meetings) and communicate information between leadership and grade level teams. We are only allocated 4 team leads by the district. This does not cover all of our grade level teams or PLCs. The result is an equity concern with some teacher leaders paid and others not paid. I would like to request 4 additional team leads under the job code of 6188 and with the same annual supplement of \$340 using section 6 funds. These annual stipend extra duty positions have been allocated on our FY24 SBDM budget and was approved our March 22nd meeting. The 4 additional team lead positions would allow our school to have 1 team lead for each grade level (K-5), 1 for special education, and 1 for special areas. Each year, we will reassess the number of additional team leads needed based on enrollment, the number teams we have (as some years there are multiple grade levels on a team), and our section 6 allocations.

[FY24 Section 6 Budget](#)

Respectfully,

Hannah Scott, Principal