

Research Memorandum of Agreement

I. Purpose of Agreement

The purpose of this agreement is to indicate the responsibilities of the grant recipient and of NASN related to the research award process.

II. Roles and Responsibilities

Grant Recipient

1. Upon receipt of the news of being awarded the research grant, the recipient will submit a 2 year budget outlining funding needs for the success of the project.
2. The funds may be used for conducting the actual research, substitute stipends, applicant's release time for purpose of the research, supplies, clerical assistance, travel expenses, or other appropriate expenses directly related to the research project. Purchase of equipment is not an allowable cost.
3. Recipient will submit a progress report every 12 months, or the agreed upon time interval, along with a request for next allotment of funds.
4. Recipient will submit the results of the study to the *Journal of School Nursing (JOSN)* within one year of completing the study.

NASN

1. NASN Director of Research will review the recipient's 2 year budget proposal in a timely manner and work with the recipient if there are questions or concerns until an agreement is reached.
2. NASN will provide the next scheduled allotment of funds, after review and approval of adequate progress as determined by the NASN Director of Research.

III. Payment Schedule

The research process indicates that unless otherwise agreed upon in the budget submitted by the grant recipient, the recipient will receive payments every 12 months. Before the next allotment of funds will be released, the grant recipient must submit a progress report and a request for amount needed.

IV. Duration of Agreement

Research process indicates the researcher will complete the study within 2 years of being awarded funding. The research will be completed by May 1, 2025.

V. Signatures

(Grant Recipient Signature)

(Printed name and date)

(Co research if applicable)

(Printed name and date)

Donna Mazyck

(NASN Representative)

Donna Mazyck 4/10/2023

(Printed name and date)