

School-Related Student Trip Request Form

Section 1 To be completed by requesting organization – (Incomplete forms will be returned, causing a delay in scheduling transportation for the event.)

Date of Request March 31, 2023 Date of Event May 5-6
Organization Senior Class School TCCHS
Number of Passengers Senior class (134)

Type of Trip (Circle One)

- In-County Instructional
- In-County Athletic
- Other: (Explain in detail)
- Out-of-County Instructional
- Out-of-County Athletic
- Out-of-State Instructional
- Out-of-State Athletic

Destination (Event, City, and State)) Graylord Opryland Resort, Soundwaves Water Park, Nashville, TN
Planned Stops to and from Oprymills Mall

Departing location TCCHS Date of Departure 5/5 Time of Departure 5/5/23 8:00am
Returning location TCCHS Date of Return 5/6 Time of Return 5/6/23 11:00am

Chaperone(s) Lee Quarles, Michelle Rager, Regina Dossett, Ashley Wafford, Meghan Oliver, Steven Oliver, Amy Thomas, Lisa Chester, Dana Sawyer S, Craig Skipworth, Chaperone's Phone # _____

Special Requests (Check One)
 Van Wheelchair Accessible Other: Monitor Other (Explain in Detail) Handicapped bus
If requesting the van, has the person driving been certified and approved to drive? Yes No (Check one)

Person Driving Van _____ Trip Requested By: Michelle Rager
Organization Responsible for Payment Senior Class

Approval of Site Based Council Representative [Signature] Date 3-31-23

District Use Only

Section 2
Approval of District Representative _____ Date _____

DRIVER – TURN THIS FORM IN WITH TIMESHEETS

Section 3
Date/Time Departure: _____ Odometer Start: _____
Date/Time Return: _____ Odometer End: _____

I hereby certify that the above information is correct to the best of my knowledge.

Driver Signature _____ Date _____

Driver Comments: _____

Coach or School Representative Signature _____ Date _____

Request to Place an Item on the Agenda

Name: Michelle Rayer

Address: TCHS

Telephone number: 270-265-2506

Name of school children attend, if applicable: _____

Group represented: Class of 2023

Check if request was submitted to: Superintendent Board Chairperson

Conferred with following administrators (names): See Quarles

Description of Issue: Senior trip to Soundwaves Water Park at Gaylord Opryland Resort

Specific Action Requested: permission to travel out-of-state and stay overnight at Gaylord Opryland Resort

Check if you are: Board Member District Employee Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06