

## **Covington Board of Education**

### **MINUTES ~ Regular Meeting**

March 23, 2023

5:30 PM

Covington Board of Education

25 E. 7th Street Covington, Kentucky 41011

The meeting will be streamed via video teleconferencing at:

[www.covington.kyschools.us](http://www.covington.kyschools.us)

#### **I. Call to Order**

Mr. Tom Haggard, Board chair called the meeting to order.

#### **II. Roll Call**

#### **Attendance Taken at 5:30 PM:**

##### Present Board Members:

Ms. Hannah Edelen

Mr. Stephen Gastright

Ms. Glenda Huff

Mr. Kareem Simpson

Mr. Tom Haggard

#### **III. Pledge of Allegiance**

The Board led the Pledge of Allegiance.

#### **IV. Welcome and Board Chair Comments**

Mr. Tom Haggard, Board chair welcomed everyone to the meeting.

#### **V. Request to Amend the Agenda**

Mr. Alvin Garrison, Superintendent requested to move item #14 BG 23-065 Central Bus Garage Complex and GOS Elementary Design Development Construction Documents and Advertise for the Competitive Bidding from Individual Approval Agenda Items before Report of the Treasurer. Ms. Glenda Huff, Board member made the first motion, Ms. Hannah Edelen, Board member made the second motion, Mr. Tom Haggard, Board chair asked all in favor, all said yea.

#### **VI. Public Input**

No one opted to address the Board.

#### **VII. Informational Items (Action Possible)**

##### **1. Information and Consideration of PILOT Agreement for Covington Commerce Center, a Proposed Development in the Latonia Area**

Mr. Tom West, Economic Director with the City of Covington and Mr. Patrick Hughes, DBL Law presented the Information and consideration of PILOT



agreement for Covington Commerce Center, a proposed development in the Latonia area. The item will be moved to the consent agenda for the April 13, 2023 regular meeting.

## **2. Personnel Actions**

Personnel Exhibit

March 23, 2023

### **Supplemental Contracts Offered for the 2022-2023 School Year:**

#### **Athletics:**

Ben Brown

Karla Litke

Bobby Rice

Assistant Varsity Fast Pitch Coach

Girls Weightlifting Coach

Assistant Varsity Fast Pitch Coach

#### **TLC/SPED Supplement:**

Sherry Bruce

Lesli Gentner

Pierre Mayfield

John G. Carlisle

Transportation

Holmes Middle School

#### **Miscellaneous:**

Stacie Strotman

Strategic Planning

### **Rank Change (2023-2024)**

Robert Elrod

Rank 2

### **New Hires:**

#### **Certified:**

Evriel Kelly

Teacher – HHS

#### **Classified:**

Marcus Behanan

Karla Litke

School Security – HMS

Weightlifting Coach – Girls

### **Substitutes:**

Taylor Blevins

Ashley Collins

Jillian Hamilton

George Marsh

### **Revisions/Change of Assignment:**

#### **Classified:**

Thomas Clifford

Was a Maintenance II worker at HHS and now will be Maintenance Worker II District Wide.

Michaela LaCalameto

Was a teacher at Latonia and now will be an Instructor III at LES.

Zachary Mastin

Was a Maintenance I Worker at HHS and now will be a Maintenance II Worker at HHS.

James Perrin

Was a School Ground Monitor at HMS but now will be an Instructor III at HMS.



**Certified:**

Ashley Collins

Was a Substitute and now will be a Teacher at JGC.

**Resignations:****Certified:**

Jakob Burch

Teacher – HHS

Brian Derico

Teacher – HHS

Mikayla Lawrence

Teacher - HMS

Michael Reichert

Director of Pupil Personnel – DW

Allison Seissiger

Teacher – JGC

Julia Terrell

Teacher – 9<sup>th</sup>

Alehia Tucker

Teacher – HMS

**Classified:**

Shatelia Johnson

Nutrition Service Assistant – HHS

Winslow Klein

Custodian - HMS

Abigail Stephens

Instructional Assistant – JGC

**Retirements:****Classified:**

Brenda Elgin

Administrative Assistant – District Enrollment Center

Claire Flick

Administrative Assistant – District Enrollment Center

**Certified:**

Louis Lindenschmidt

Teacher – 9th

**District Posted Vacancies:****Certified:**

District Wide:

8 – NOTE - 5 are English Language Learner Teachers

John G. Carlisle:

2

Latonia Elementary:

2

Glenn O. Swing:

3

James E. Biggs:

1

Holmes High School:

8

Holmes Middle School:

0

Ninth District:

3

Substitutes:

An ongoing post due to need

**Classified:**

Latonia Elementary:

1

Holmes High School:

4

District Wide:

6

Ninth District:

2

Chapman Daycare:

2

District Wide Maintenance

0

Holmes Middle School:

2

Central Office:

3

Transportation:

An ongoing post due to need 4 Monitors - 4  
Bus Drivers

### **Approved Family Medical Leave – FMLA**

Employee #4757	Requested FMLA beginning 01/18/2023 and ending 03/01/2023
Employee #6027	Requested FMLA Intermittent for the 2022-2023 school year
Employee #6021	Requested FMLA beginning 04/07/2023 and ending 06/22/2023
Employee #6578	Requested FMLA beginning 01/03/2023 and ending 03/28/2023
Employee #6631	Requested FMLA beginning 03/13/2023 and ending 06/02/2023
Employee #5366	Requested FMLA Intermittent for the 2022-2023 school year
Employee #5312	Requested FMLA beginning 02/08/2023 and ending 02/28/2023

### **3. SkillsUSA State Competition Overnight Trip**

Mr. Bill Grein, Secondary Director provided information regarding the SkillsUSA State Competition Overnight Trip. This item will be moved to the consent agenda for the April 13, 2023 regular meeting.

### **4. NKCES Intent to Participate for the 2023-2024 School Year**

Ms. Sarah Graman, Director of Special Education proposed the intent to participate with NKCES for the 2023-2024 School Year. The item will be moved to the consent agenda at the April 13, 2023 regular meeting.

### **5. School Council Meeting Minutes**

Pursuant to Policy 02.423, School Council Meetings (SBDM), a copy of the minutes of each council meeting shall be forwarded by the Principal to the Superintendent who shall keep the Board informed of the council actions.

## **VIII. BG 23-065 Central Bus Garage Complex and GOS Elementary Design Development & Construction Documents and Advertise for Competitive Bidding**

**Motion Passed 032323\_01:** The Covington Board of Education approves the BG 23-065 Central Bus Garage Complex and GOS Elementary Design Development & Construction Documents and Advertise for Competitive Bidding passed with a motion by Ms. Glenda Huff and a second by Ms. Hannah Edelen.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes



## **IX. Report of the Treasurer**

### **6. Capital Funds Request FY23**

Ms. Annette Burtschy, Director of Finance presented the Capital Funds Request for FY23. This item will be moved to the consent agenda for the April 13, 2023 regular meeting.

### **7. Monthly Financials ~ February**

### **8. Warrant Expenditure Report**

**Motion Passed 032323\_02:** The Covington Board of Education approves the Monthly Financials for February and the Warrant Expenditure Report passed with a motion by Ms. Glenda Huff and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## **X. Consent Agenda**

**Motion Passed 032323\_03:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

### **9. Approval of Minutes ~ March 6, 2023 Special Meeting**

### **10. Approval of Minutes ~ March 9, 2023 Regular Meeting**

### **11. Safe Crisis Management Training**

## **XI. Individual Approval Agenda Items**

### **12. Policy Audit Service Contract with Kentucky School Board Association (KSBA)**

**Motion Passed 032323\_04:** The Covington Board of Education approves the Policy Audit Service Contract with Kentucky School Board Association (KSBA) passed with a motion by Ms. Glenda Huff and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes



### **13. Comprehensive District Improvement Plan (CDIP)**

**Motion Passed 032323\_05:** The Covington Board of Education approves to table the Comprehensive District Improvement Plan passed with a motion by Ms. Hannah Edelen and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	No
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

### **XII. Addendum Agenda (Action Possible)**

#### **14. Turnaround Vendor Approval for Holmes High School**

**Motion Passed 032323\_06:** The Covington Board of Education approves the Kentucky Department of Education (KDE) as the Approved Turnaround Vendor for Holmes High School contingent if fifteen days cannot be extended, if the request is extended the Board will table until there has been a further investigation into vendors passed with a motion by Ms. Glenda Huff and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

### **XIII. Report of the Attorney**

Ms. Mary Ann Stewart, Board attorney informed the board members that Mr. Tom Haggard, Board chair requested a comparison analysis on Policy 5.3, Community Use of School Facilities with other school districts. Once completed she will send out a memo out to the Board.

### **XIV. Further Discussion and/or announcements by the Board of Education**

Mr. Tom Haggard, Board chair opened the floor for further discussion and/or announcements by the Board of Education.

### **XV. Upcoming Events**

Mr. Tom Haggard, Board chair announced the upcoming events.



## **XVI. Executive Session**

Mr. Tom Haggard, Board chair requested to enter Executive Session, Pursuant to KRS 61.810 (1)(k) and KRS 156.557 (6)(c), pertaining the the Superintendent Evaluation at 7:33 p.m.

**Motion Passed 032323\_07:** The Covington Board of Education approves to enter into Executive Session, Pursuant to KRS 61.810 (1)(k) and KRS 156.557 (6)(c) regarding the Superintendent Evaluation at 7:33 p.m. passed with a motion by Ms. Glenda Huff and a second by Ms. Hannah Edelen.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

**Motion Passed 032323\_08:** The Covington Board of Education approves to exit Executive Session at 7:49 p.m. with no action taken passed with a motion by Ms. Glenda Huff and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## **XVII. Adjournment**

The Board made a consensus to adjourn at 7:50 p.m.

\_\_\_\_\_Tom Haggard, Board Chair

\_\_\_\_\_Alvin Garrison, Superintendent

