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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

ME OF SCHOOL:

3-20-2023

INSPECTOR'S NAME & TITLE:

James Elmore Head custodia

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". es No Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure 3. Do all exit doors close securely by themselves? es No Are all exit signs in place and illuminated? es) No 5. Are door props around exterior doors removed from premises? Yes No Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? No (b) properly insulated and separated from all combustible material by a safe distance? (Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No NA Has the HVAC equipment been serviced within the past year? Yes) No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes No (a) have first aid personnel received bloodborne pathogens training? Yes No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? (Yes No NA (b) Stage/Doorways/Exits? Yes No NA (c) Dressing Rooms / Locker Rooms? Yes No NA 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No(NA 14. Are all chemicals (cleaning materials, gasoline, etc...) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? (es) No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodia Yes No NA (a) is the quantity of hazardous chemicals limited as much as practicable? Yes No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No (NA 17. Are approved metal safety cans used for gasoline and other similar liquids? es No NA 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? es) No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: Dec. Yes No NA 22. Is all floor tile and carpet intact? Yes No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks? es No NA 25. Was a separate monthly playground inspection was conducted and documented? Yes No (NA)

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us



#### SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

**INSPECTOR'S NAME & TITLE:** 

S.C.M.S 3-10-23 Rodney Sidebottom#

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1	Are there adequate mats at entrances?	Os		
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes	No	
3.	Do all exit doors close securely by themselves?	· Yes	No	
	Are all exit signs in place and illuminated?		No	
4.	Are door props around exterior doors removed from premises?	Yes	No	
5.	Are all windows free of cracks and broken glass?		No	
6.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
7.	(a) in good serviceable condition and well maintained?	res	No	
	(b) properly insulated and separated from all combustible material by a safe distance?		No	
0	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		-
8.	Is the UVAC equipment been conjuged within the past year?			
9.	Has the HVAC equipment been serviced within the past year? Is someone on site trained and designated to render first aid, and are supplies readily available?	P		
10.	Is someone on site trained and designated to render instant, and are supplies readily available:	Was a		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	6		
10	(a) have first aid personnel received bloodborne pathogens training?			1
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	iquius	allu	
	other debris? (a) Mechanical Rooms and Electrical Panels?	Yes	NIO	NΙΛ
		X		
	(b) Stage/Doorways/Exits?			
12	(c) Dressing Rooms / Locker Rooms?	Yes .	1000	
13.			No	
14.		Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?		No	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?		No	
	(a) is the quantity of hazardous chemicals limited as much as practicable?	(As		
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes Yes	No	W
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes	No	W
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	0		
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	<b>(e)</b>		
	Have fire extinguishers been inspected or recharged within the last year?	(e)		
	Have all filters on HVAC equipment been checked? DATE: 12-22	Ye	No	NA
	Is all floor tile and carpet intact?	(E)	No	NA
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	A CO		
	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
5.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA

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Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us



### SPENCER COUNTY PUBLIC SCHOOLS

No NA

No NA

Yes No NA

Yes No NA

Ces No NA

Yes No MA

	PUTURE	BUILDING SAFETY INSPECTION C	HECKLIST
500	NAME OF SCHOOL:	14,11 V, 7 W	
1			
M	DATE INSPECTION CON		
	INSPECTOR'S NAME &	TITLE: Tim Prather	
INST	TRUCTIONS: This checklist should be used for inspection should be answered either "YES", "NO", or "NA".	ing major areas related to safety and health in and around S	CPS facilities. Eac
1.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of ope	eration/locking and proper closure?	Yes No Yes No
3.	Do all exit doors close securely by themselves? Are all exit signs in place and illuminated?		Yes No
5.	Are door props around exterior doors removed from	m premises?	Yes No
6.	Are all windows free of cracks and broken glass?		Mes No
1.	Are all HVAC equipment such as pipes, ducts, air ir	ntakes, diffusers, steam lines and other heat sources:	
	(a) in good serviceable condition and well mail	intained?	Mes No
8	(b) properly insulated and separated from all c is the outside shut-off valve on the gas supply line r	marked and readily accessible?	Jes No
9.	Has the HVAC equipment been serviced within the	nast year?	Yes No MA
10.	Is someone on site trained and designated to rende	er first aid, and are supplies readily available?	des No
11.	Are bloodborne pathogens materials (red bags/glov	ves/sharps containers, etc.) readily available?	Yes No
	<ul> <li>(a) have first aid personnel received bloodborn</li> </ul>	ne pathogens training?	Reg No
12.	Are the following areas free of accumulations of was	iste paper, rubbish, old furniture, stage scenery, flammal	ple liquids and
	other debris?		
	<ul><li>(a) Mechanical Rooms and Electrical Panels?</li><li>(b) Stage/Doorways/Exits?</li></ul>		YES NO NA
	(c) Dressing Rooms / Locker Rooms?		es No NA
13.	Are areas beneath stairs free of storage materia	ials and are stairs sufficiently slin resistant?	Yes No NA
14.	Are all chemicals (cleaning materials, gasoline,		es No NA
	(a) are MSDS sheets on file in accordance with	h the hazard communication program?	No NA
15.	Has an inventory been taken within the past year fo		YES NO NA
	(a) is the quantity of hazardous chemicals limit		Yes No MA
	Are approved metal cans with self-closing covers/lid		Yes No MA
	Are approved metal safety cans used for gasoline a		Yes No MA
	Are all electrical panels and circuits properly labeled		Yes No NA
19.	Are fire extinguishers available in that no more than	1 100 feet travel distance is required to reach one?	Mac No NA

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? 24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

21. Have all filters on HVAC equipment been checked? DATE: Fall Break

20. Have fire extinguishers been inspected or recharged within the last year?

22. Is all floor tile and carpet intact?

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#### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

S.C.E.S

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

	4	Are there adequate and a second		
	1.	Are there adequate mats at entrances?	10	41-
	2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?		No
	٥.	Do all exit gools close securely by themselves.	Yes	
	4.	Are all exit signs in place and illuminated?	(Tes	No
	5.	Are door props around exterior doors removed from premises?	(Yes	No
	6.	Are all Windows free of cracks and broken class?		No
	7.	Are all HVAC equipment such as pipes, ducts air intakes diffusors stoom lines and at	(Yes	No
			-	
		(D) properly insulated and separated from all combustible meta-in the material transfer.	Yes	No
	8.	is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes	No
	9.	1 IGO LI C I LVAL CULTURIDATI CINDA SORMAN MANAGEMENT MANAGEMENT	Yes	No ON
	10.	IS SUMBORE OF SIRE Trained and decimated to render Guide to	Tes I	
	11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?  (a) have first aid personnel received bloodborne pathogens materials.	TO I	
		(a) have first air personnel macined black adjustment of the containers, etc.) readily available?	Nec 1	do
	12.	(a) have first aid personnel received bloodborne pathogens training?  Are the following areas from of acceptable in the following areas from the following areas	Vac	in
		Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable other debris?	liquirle o	nd
		(a) Mechanical Rooms and Electrical Panels?	udaine a	HQ
		(b) Stage/Doorways/Exits?	Ces N	O NA
		(c) Dressing Rooms / Locker Rooms?	Ves N	
1	3.	Are areas heneath stairs from of stances much in	Yes N	ALA
	4.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?  Are all chemicals (cleaning materials resoline etc.) lebeled and sufficiently slip resistant?	Voc M	**
		Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes N	AN U
1	5 1		(100)M	ANIC
	١,		No.	
10	6 4	(a) is the quantity of hazardous chemicals limited as much as practicable?	_ (es No	
1	7 A		Yes No	
18	. Δ	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	
			Yes No	WA.
20	Н	are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Ves No	NA
21	Н	ave all filters on LIVAC and in the last year?	No No	NA
-		ave all filters on HVAC equipment been checked? DATE: Dec 2022	(es) No	
23	Н			NA
24	A	ave the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?		NA
25	W	re areas around toilets, sinks and water fountains free of leaks?		NA
		as a separate monthly playground inspection was conducted and documented?	Yes No	NA
			T GO LIAU	IN A

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# ENCER COUNTY ENCER COUN

#### SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED: 3-20-23

**INSPECTOR'S NAME & TITLE:** 

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	NO
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes	100
3.	Do all exit doors close securely by themselves?	Yes	
	Are all exit signs in place and illuminated?	Yes	
	Are door props around exterior doors removed from premises?	Yes	CARO .
	Are all windows free of cracks and broken glass?	Yes	No
	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		
	(a) in good serviceable condition and well maintained?	Yes	(NO
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes	
8.		Yes	Node
9.		des.	No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Fes	No
	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	des.	No
	(a) have first aid personnel received bloodborne pathogens training?	Xes	No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable		
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?	<b>Tes</b>	No NA
	(b) Stage/Doorways/Exits?	Yes	NOCKA
	(c) Dressing Rooms / Locker Rooms?	Yes	NOATA
13.		Yes	Noctor
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes	No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Aes	No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	_ Xes	No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?		No MA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	Noth
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes	Node
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes	No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes	No NA
21.	Have all filters on HVAC equipment been checked? DATE:	yes)	No NA
	Is all floor tile and carpet intact?		No NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?		No NA
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes	No NA
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No ATA

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## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

T. E.S.

DATE INSPECTION CONDUCTED:

3-20-23

**INSPECTOR'S NAME & TITLE:** 

Shelia Sidebottom/custodian

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes		
3.	Do all exit doors close securely by themselves?	Yes	TO SOUTH A	
4.	Are all exit signs in place and illuminated?	Yes	1	
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	Yes	200	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		,	
	(a) in good serviceable condition and well maintained?	Yes	No	
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?			(NA)
9.	Has the HVAC equipment been serviced within the past year?	Yes		
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	2000	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes	1000000	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquies	and	
	other debris?	inquiuo	und	
	(a) Mechanical Rooms and Electrical Panels?	Yes	No	NA
	(b) Stage/Doorways/Exits?	Yes		
	(c) Dressing Rooms / Locker Rooms?			NA
13.		Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Recieving	Yes	The second second	- /
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes		
21.	Have all filters on HVAC equipment been checked? DATE: /2-28-23	Yes	100 Page 1	
22.	Is all floor tile and carpet intact?	Yes	1000	
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes		
24	Are areas around toilets, sinks and water fountains free of leaks?	Yes	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	Was a separate monthly playground inspection was conducted and documented?	Yes	el to the	
	7 1 -70 - and indicated and doddingstod	163	INO	IAV

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