



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

Linda C. Gearheart, Board Chair - District 1  
William Newsome, Jr., Vice-Chair - District 3  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Stone, Member - District 5

**Consent Agenda Item (Action Item):** Consider/Approve advertising for sealed bids for Grass Cutting Services at Floyd Central High School.

**Applicable State or Regulations:** General Powers and Duties of Board (Chapter 01 (01.11)).

**Fiscal/Budgetary Impact:** Cost of adverting estimated at \$600.00.

**History/Background:** This service was bid and contracted out in 2017/2018. This facility is massive and the terrain is rough and most of the cutting is weed eating so it takes much longer. We have two grass crews (4 technicians) that maintain the district's facilities including taking care of the grass Baseball, Softball, and Football fields. During season these fields require two cuttings per week. When cutting this facility it takes 7 technicians 5-7 days to cut. This causes us to fall behind on maintaining the rest of the district facilities. By bidding this service, it will allow my grass crews to better maintain their areas. (See attached Bid Documents).

**Recommended Action:** To approve request to advertise for bids.

**Contact Person(s):** Linda Hackworth, 606-874-9569

N/A  
Principal

Linda Hackworth  
Director

Anna Whitaker Shepherd  
Superintendent

**Date:** March 22, 2023

**ADVERTISEMENT FOR BIDS**

**FLOYD COUNTY BOARD OF EDUCATION  
FLOYD CENTRAL HIGH SCHOOL GRASS CUTTING SERVICES**

The Floyd County Board of Education will receive bids for grass cutting services at Floyd Central High School until 4:00 p.m., local time, (date) at the Floyd County Board of Education located at 442 KY RT 550 Eastern KY 41622.

**PROJECT DESCRIPTION**

The project consists of all work and materials necessary to provide grass cutting services for approximately 6.9 acres as indicated in the "Description of Work" and as shown on the Exhibit Map included in the bid package. Prospective bidders can obtain a bid package by contacting Linda Hackworth at (606) 874-9569.

The contractor awarded the contract shall furnish and comply with all insurance requirements as required by the Floyd County Board of Education.

Bids must be submitted on the Bid Form included in the bid package. Mailed bids shall be clearly marked "Sealed Bid for Grass Cutting Services for FCHS" on envelope and addressed to Floyd County Board of Education, Attention Anna Shepherd, 442 KY RT 550, Eastern KY 41622. Mailed bids must be received before 4:00 p.m., local time on (Date). The Floyd County Board of Education cannot assume responsibility for any delay as a result of failure of the mails to deliver bids on time.

Submission of a bid shall be construed as confirmation that the bidder has visited the site and is satisfied as to the extent of work required. No changes to the contract will be considered based on misunderstandings of the scope of work if such misunderstandings could have been addressed by a site visit.

Any bid received later than the time specified for receipt of bids or any bid which is not submitted in the proper form, shall not be considered.

Bids will be opened in a Special Called Board Meeting on (Date) & (Time) and all public are invited to attend. Awarded bid may be awarded to the lowest and/or best evaluated qualified proposal meeting all specifications and conditions, subject to all provisions of the service requested and be in the best interest of the Floyd County Board of Education.

The owner reserves the right to reject any and all bids or to waive any formalities in the bidding process. Bids received after the scheduled closing time of the receipt of bids will be returned unopened to the bidder. No bid may be withdrawn for a period of 14 days subsequent to the opening of bids without consent of the Owner.

**FORM OF PROPOSAL**

**Floyd County Board of Education**

Date: \_\_\_\_\_ To: (Owner) FLOYD COUNTY BOARD OF EDUCATION

Project Title: FLOYD CENTRAL HIGH SCHOOL – GRASS CUTTING SERVICES

City, County EASTERN, FLOYD COUNTY, KENTUCKY

Name of Contractor/Supplier: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Having carefully examined the description of work, site conditions and the exhibit map of the bid package, on the above referenced project, the undersigned bidder proposes to furnish all labor, materials, equipment, tools, supplies, and temporary devices required to complete the work in accordance with the contract documents and any addenda listed below for the price stated herein.

Addendum \_\_\_\_\_ (Insert the addendum numbers received or the word "none" if no addendum received )

**BASE BID**

For the construction required to complete the work, in accordance with the contract documents, I/We submit the following lump sum price of:

\_\_\_\_\_ Dollars & \_\_\_\_\_ Cents  
Use Figures Use Words Use Words

**ALTERNATE BIDS** (If applicable and denoted in the Supplemental Conditions)

For omission from or addition to those items, services, or construction specified in the Supplemental Conditions by alternate number, the following lump sum price will be added or deducted from the base bid:

Alternate Bid No. 1 (Add/Deduct) \$ \_\_\_\_\_

**UNIT PRICES**

Floyd County Board of Education

Indicate on the lines below the unit price for each area to determine any adjustment to the contract price due to changes in work or extra work performed under this contract. The unit prices shall include the furnishing of all labor and materials, cost of all items, and overhead and profit for the Contractor, as well as any subcontractor involved. These unit prices shall be listed in units of work.

	WORK	PRICE	UNIT
1.	AREA "A"	\$ _____ /	Acre
2.		\$ _____ /	
3.	AREA "B"	\$ _____ /	Acre
4.		\$ _____ /	
5.	AREA "C"	\$ _____ /	Acre
6.		\$ _____ /	
7.	AREA "D"	\$ _____ /	Acre
8.		\$ _____ /	
9.	ALTERNATE 1	\$ _____ /	Acre
10.		\$ _____ /	
11.		\$ _____ /	

Submitted by:

NAME OF CONTRACTOR: \_\_\_\_\_

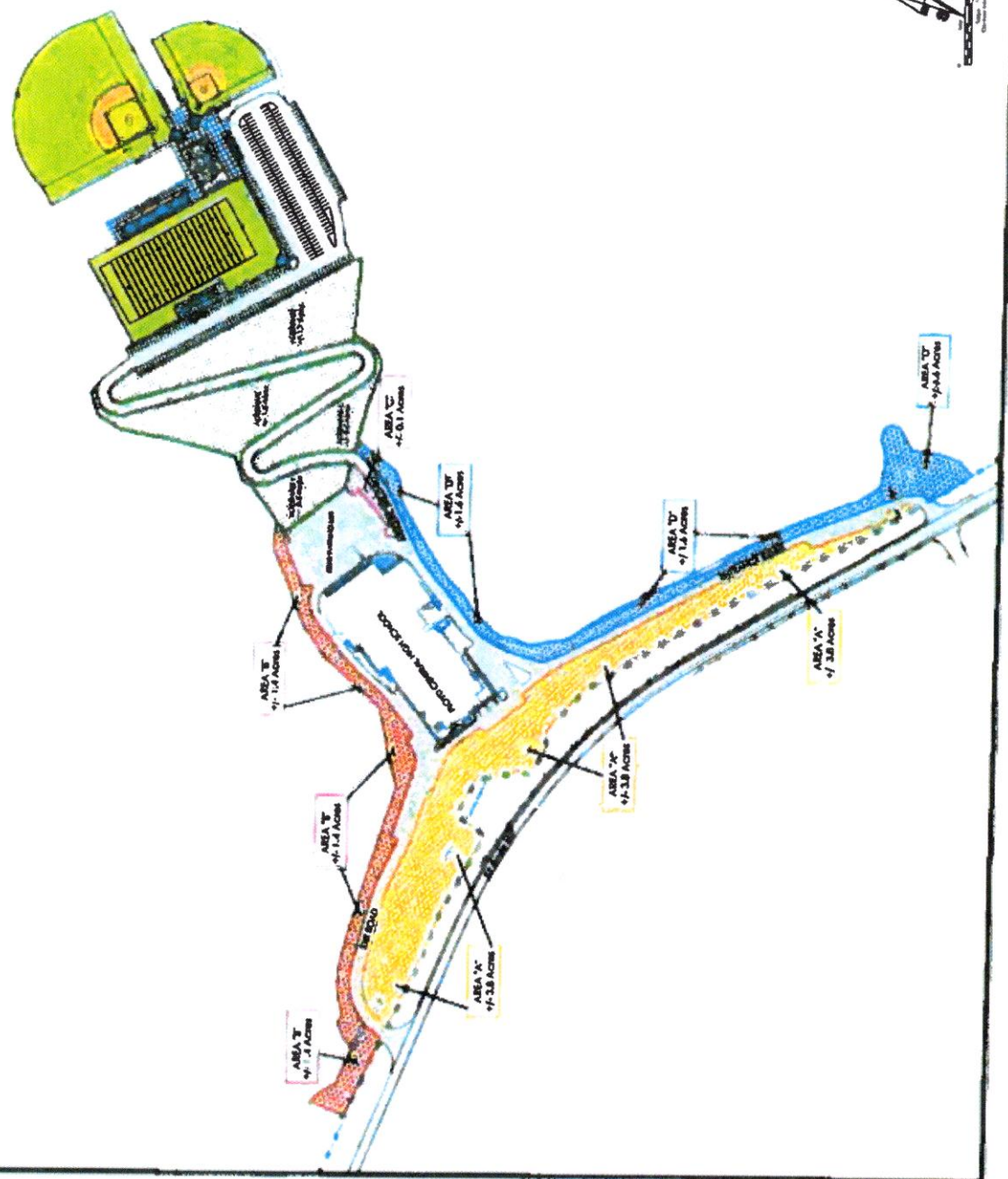
AUTHORIZED REPRESENTATIVE: \_\_\_\_\_  
Signature

NAME (typed): \_\_\_\_\_

TITLE: \_\_\_\_\_

NO.	DESCRIPTION	ACRES
1	AREA 'A'	47.38
2	AREA 'B'	47.14
3	AREA 'C'	47.01
4	AREA 'D'	47.14
TOTAL AREA'S 'A' THROUGH 'D'		188.67
ALTERNATE TOTAL		189.43

- GRASS CUTTING AREAS**
1. AREA 'A' = 47.38 ACRES
  2. AREA 'B' = 47.14 ACRES
  3. AREA 'C' = 47.01 ACRES
  4. AREA 'D' = 47.14 ACRES
- TOTAL AREA'S 'A' THROUGH 'D' = 188.67 ACRES  
 5. ALTERNATE TOTAL = 189.43 ACRES



## **DESCRIPTION OF WORK:**

Contractor will mow grass cutting areas as shown on the exhibit map three times per school year. The first cutting is to take place in May. The second cutting in July and the third in September.

### **AREA "A" Scope of Work:**

Grass cutting is to include the entire area between the Route 680 Right of Way the east entrance, the west exit, and the school roadway.

### **AREA "B" Scope of Work:**

Includes the area west of the school exit between the Right of Way and creek around the water pump station. It also includes the slopes and flat area to the creek around the sanitary sewer lift station. The remaining area of Area B includes the area along the exit roadway and the parking and roadway on the northwest side of the school. This area is typically 30 feet from the edge of the curb.

### **AREA "C" Scope of Work:**

A small area located between the rear parking lot and the athletic field access road.

### **AREA "D" Scope of Work:**

Includes the area south of the east entrance from the Right of Way around the flat area and hillside where the gas well is located. The area continues along the east entrance road and a portion of the athletic field access road. This section is 30 feet typically from the curb generally following the existing tree line.

### **ALTERNATE 1 Scope of Work:**

The contractor is to provide pricing for Alternate 1. This area includes the ditch line and slopes from the rear parking lot along the athletic field access road from outside of Rip-Rap ditch to outside of Rip-Rap ditch.