



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

March 16, 2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve Contract with Toad Productions to provide DJ services for the Dixie Heights Homecoming to be held on Saturday, September 30, 2023 in the school gymnasium.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Dixie Heights High School would like to enter into an agreement with Toad Productions to provide a disc jockey for the 2023 Homecoming dance being held in the gymnasium at Dixie Heights High School on 9/30/23 from 7:00 p.m. until 10:00 p.m.

FISCAL/BUDGETARY IMPACT:

\$1700.00 for DJ expenses will be paid from the Student Council school activity account.

RECOMMENDATION:

Approval to Contract with Toad Productions to provide a DJ for the 2023 Homecoming dance being held on 9/30/23.

CONTACT PERSON:

Phoebe Swank/Teresa Catchen


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



8818 Reading Rd. Cincinnati OH. 45215

9/30/2023

Client
Dixie Heights High School Location
Phoebe Swank Contact
phoebe.swank@kentonschools.us, fluttergirl75@gmail.com Email
8593417650 Phone

Event: Dixie Heights High School

Status: Contract Sent

Setup Time:

Start Time:

End Time:

Event Lead: Adam Griffin
Phone:
Email: djadamgriffin@gmail.com

Staff: Adam Griffin, TBA TECH

Notes:
Venue Notes:

Item	Description	Price	Qty	Total
School - Essential	DJ, Mixing Console, 4 Speaker Sound System, 20 Wireless ToadLights, Wireless Mic	\$1,500.00	1	\$1,500.00
Overtime	Overtime (Beyond Package Inclusion)	\$0.00	0	\$0.00
Disco Ball w/LED pinspot and motor (\$200.00)		\$0.00	1	\$200.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
Package Subtotal				\$1,700.00
Adjustments				-\$0.00
				\$0.00
Payments				0 0
Total Due				\$1,700.00

This is an agreement for Entertainment and/or Production Services between Toad Productions and formalized on 4/11/2023. **Deposit of \$500.00 is due to finalize this contract.** Deposits are non-refundable 180 days prior to the event. Client to provide unobstructed entry to event, onsite parking, and power within 25' of setup. Covered area required for outdoor events.

E-Signature:
Email:

Date Signed:
IP Address: