Request for Rental/Use of Facilities Application

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The		Gallatin County Relay for Life request that the Gallatin County Board grant
		(Name of Organization)
the	priv	ilege of the use of the HS Auditorium and lobby at the (Room or Building) SETUP 4/14/2023 evening
	0	(1500)
	G	allatin County High School on 4/15/2023 for the (School)
follo	ılwo	Fundraiser Pageant to raise money for Relay for Life of Gallatin County This is the 12th year that we have had this event at the auditorium. Proceeds go to the American Cancer Society
If th	is re	equest is granted, this organization agrees to the following:
	1.	To arrange with the Principal of the school for scheduling the time that the building may be used. It is also understood that the Principal may cancel the use of the room or building at any time such use interferes with regular school activities.
;·.`:.	2.	That this organization shall be legally responsible for any and all damage to the school building, grounds or facilities, resulting from their use by this organization.
	3,	If required, the requesting organization must procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the school facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of this insurance certificate shall be filed with the Board prior to the date the organization uses the building.
•	4.	To hold harmless the Gallatin County Schools from all loss, damage, liability or claims arising out of the "users" operations or use of the premises, except to the extent same are caused by negligence or misconduct of the District.
	5.	To pay the deposit fee of \$asking waive if possible(but will pay if hafe to use of (Rate)
		HS Auditorium and lobby
		(Facility) Groups requesting banquets catered by school staff shall complete the Food Service Contract
		Page.
		Custodians will be assigned as needed and at not less than their regular hourly rate or regular overtime pay with pay beginning thirty (30) minutes before and ending one (1) hour after the event or whenever the facility is in order for school the next day. (See Fee Schedule.)
. {		Food Service staff will be paid for time spent in preparing, serving and after banquet kitchen clean-up.
	6.	Payment for school employees shall also include the expense of benefits (social security, retirement and matching retirement) paid by the Board as required by law. To provide the necessary equipment. In the case of use of the gymnasium, the organization agrees to provide uniforms and shoes, and to permit on the gym floor only those persons
		wearing the quality of shoes that will not mark the floor.

To leave the building in good condition.

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- 8. To abide by the rules and regulations of the school. Disregard of the rules and regulations governing the use of school buildings and facilities shall result in the refusal of the Board to grant the offending organization further use.
- 9. If this is a long-term rental, users shall remove all equipment at the conclusion of each day of the rental time.
- 10. Signage shall only be permitted on school grounds on the day of the event and shall be removed at the conclusion of the event.
- 11. Applicant organization agrees not to sublease property.
- 12. The use of drugs or alcoholic beverages shall be prohibited. Tobacco, alternative nicotine, or vapor product use is prohibited in all District facilities and on District-owned property.
- 13. To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.

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Are sales to be conducted on school premises?		
If yes, give a complete description of what is being sold, when the sale proceeds will be used for: possible information tables/local vendors to raise additional contents.		and what the
possibile information tables resilient		
I request waiver of the rental fee	☐ Approved	☐ Denied
I request wavier of the charge for custodian.	\square Approved	☐ Denied
Golanda Gould	3/8/2023	
Golanda Gould Signature - Representative of User Group	Date	
Gallatin County Relay for Life	859-44	5-2491
Name of Requesting Organization	Pho	ne
399 Center Ave #26 Warsaw KY 41095 (Chairpers		
This is an on-going request and permission to use the facilities	s set out herein	shall continue
until revoked by the Bhard.	. 2/1	12023
Approved: Signulure of Principal	Dat	le e
Approved: Signature - of Superintendent	Da	te
Approved: Signature – of Board Chair	Da	te
Approved: Signature – of Facilities Director (when applicable)	Da	te
Approved:	Da	te

SPRINGTIME OF HOPE PAGEANT PROPOSAL GALLATIN COUNTY RELAY FOR LIFE

APRIL 15th 2023 with SET UP APRIL 14th 2023 (FRIDAY EVENING)

SETUP – FRIDAY $14^{th}\,$ 6-630 to 9 pm (will coordinate with Mrs Lewis)

APRIL 15th arrive 7-8 am (will coordinate with Mrs Lewis)

SESSION 1 will be 10-12 noon SESSION 2 1-4 pm

We will set up and clean up on our own, take out trash to dumpster, run our own sound and lighting. We have been doing this for many years and have own sound equipment.

Yolanda Gould will be the main contact. The relay for Life teams are our volunteers.

The pageant has raised well over 75,000 in the 12 years it has been held at the HS. We know how to run the event and have that experience. We celebrate area survivors as well at this pageant. This is the biggest fundraiser for the year for our Relay for Life. We appreciate the schools continued support of this event and willingness to team with us to make it happen logistically.

Yolanda Phone number 859-445-2491

yoandjamie@gmail.com