

School-Related Student Trip Request Form

Section 1 (To be completed by requesting organization – Incomplete forms will be returned, causing a delay in scheduling transportation for the event)

Date of Request Feb. 23, 23 Date of Event June 17-20

Organization Beta Club School TCCHS

Number of Passengers approximately 30

Type of Trip (Check One)

- In-County Instructional In-County Athletic Other: (Explain In Detail)
 Out-of-County Instructional Out-of-County Athletic
 Out-of-State Instructional Out-Of-State Athletic

Destination (Event, City, and State): Louisville, KY - National Beta Convention

Planned Stops To and From: to eat

Departing Location: TCCHS Date of Departure: June 17, 2023 Time of Departure: TBD

Returning Location: TCCHS Date of Return: June 20, 2023 Time of Return: TBD

Chaperone/s: Lisa Petrie, Evan Cantarelli Chaperone's Phone # 270-498-0452

Special Requests (Check One)

- Van Handicap Access Other: (Explain In Detail)

If requesting the Van, has the person driving been certified and approved to drive? Yes No (Check One)

Person Driving Van: Click here to enter text. Trip Requested By: Click here to enter text.

Organization Responsible for Payment TCCHS Beta

Approval of Site Based Council Representative  _____ Date Click here to enter a date.
.....

DISTRICT USE ONLY

Section 2

Approval of District Representative _____ Date: Click here to enter a date.
.....

DRIVER – TURN THIS FORM IN WITH TIMESHEETS

Section 3

Date/Time of Departure: Click here to enter text. Odometer Start: Click here to enter text.

Date/Time of Return: Click here to enter text. Odometer End: Click here to enter text.

I hereby certify that the above information is correct to the best of my knowledge.

Driver Signature _____ Date Click here to enter a date.

Driver Comments: Click here to enter text.

Coach or School Representative Signature _____ Lisa Petrie _____ Date Click here to enter a date.

Request to Place an Item on the Agenda

Name: Lisa Petric - BETA

Address: TCHS/TC BOE

Telephone number: 270-265-2506

Name of school children attend, if applicable: _____

Group represented: BETA

Check if request was submitted to: Superintendent Board Chairperson

Conferred with following administrators (names): Lee Quarles

Description of Issue: National BETA Convention

Specific Action Requested: permission to travel to and stay overnight at the National BETA Convention in Louisville, KY on July 17, 2023 (June 17-20, 2023)

Check if you are: Board Member District Employee Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06