



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

02/23/2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the disposition of district furniture, equipment and vehicles as surplus in accordance with the attached spreadsheets; offer the items for sale to the public using a sealed bid process and the Public Surplus Auction Website, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

**APPLICABLE BOARD POLICY:**

Fiscal Management – Disposal of School Property 04.8

**HISTORY/BACKGROUND:**

The district requests that previously purchased equipment, furniture and vehicles, that are no longer needed, be dispositioned as surplus and sold to the public through a sealed bid process and the Public Surplus Auction Website.

**FISCAL/BUDGETARY IMPACT:**

None

**RECOMMENDATION:**


Approval to dispose of district furniture, equipment and vehicles as surplus in accordance with the attached spreadsheets; offer the items for sale to the public using a sealed bid process and the Public Surplus Auction Website, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process

**CONTACT PERSON:**

Jennifer Weis-Smith

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



# SURPLUS REQUEST FORM

## MARCH 2023

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building	Location of Item
10	Building Equipment		Bundles of Cork Strips			Poor	Taylor Mill Elementary	
37	Building Equipment		Stainless Steel Dual Toilet Paper Dispensers			Poor	Taylor Mill Elementary	
1	Athletic Equipment		Light Bulb Scoreboard			Poor	Taylor Mill Elementary	Patton
8	Furniture		File Cabinets			Poor	Taylor Mill Elementary	
3	Furniture		2-Drawer File Cabinet			Poor	Taylor Mill Elementary	
24	Furniture		Metal Stools			Poor	Woodland Middle School	Gym Storage Room
6	Furniture		2-Drawer File Cabinet			Fair	Woodland Middle School	Gym Storage Room
2	Furniture		4-Drawer File Cabinet			Poor	Woodland Middle School	Gym Storage Room
50	Furniture		Student Chairs			Fair	Woodland Middle School	Gym Storage Room
1	Medical Equipment		Special Needs Lift			Fair	Woodland Middle School	Gym Storage Room
15	Music Equipment		Yamaha Organs			Poor	Woodland Middle School	Gym Storage Room
22	Athletic Equipment		Boys Basketball Uniforms			Poor	Scott High School	
2	Furniture		Tall Double Door Metal Cabinet			Fair	Kenton Elementary	Basement
4	Furniture		4-Drawer File Cabinet			Fair	Kenton Elementary	Basement
2	Furniture		Computer Desk			Fair	Kenton Elementary	Basement
2	Furniture		3ft Round Table			Fair	Kenton Elementary	Basement
2	Furniture		Teacher Desk			Fair	Kenton Elementary	Basement
96	Furniture		Student Chair			Fair	Kenton Elementary	Basement
1	Furniture		Short 2-Door Metal Cabinet			Fair	Kenton Elementary	Basement
1	Furniture		Metal Bookcase			Fair	Kenton Elementary	Basement
24	Furniture		Student Desk			Fair	Kenton Elementary	Basement
3	Furniture		Office Chair			Fair	Kenton Elementary	Basement
1	Technology		Hitachi 72" Tube Tv			Poor	Simon Kenton High School	
2	Technology		Plastic AV Cart, 42"H x 35"W x 24"D			Fair	Simon Kenton High School	
1	Technology		Metal AV Cart, 52"H x 28"W x 24"D			Fair	Simon Kenton High School	
1	Food Service Equipment		Stainless Steel Single-Door Food Warmer, 63"H x 20"W x 27"D			Fair	Simon Kenton High School	
1	Furniture		One-piece Four-chair Bench, 8' 7" Long (VERY HEAVY)			Poor	Simon Kenton High School	
35	Books		McGraw- Hill Science, ISBN: 0-02-280035-2		780022-800352	Good	Beechgrove Elementary	Conference Room
11	Books		Social Studies Alive America Past, ISBN: 978-0-02-119511-4		781583-719947	Good	Beechgrove Elementary	Conference Room
17	Books		Wonders Literature Anthology, ISBN: 978-0-02-119511-4		780021-195114	Good	Beechgrove Elementary	Conference Room

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building	Location of Item
20	Books		Treasures 1.2, ISBN: 0-02-192002-8		780021-920020	Good	Beechgrove Elementary	Conference Room
18	Books		Treasure 1.3, ISBN: 0-02-192003-6		780021-920037	Good	Beechgrove Elementary	Conference Room
18	Books		Webster Dictionary & Thesaurus, ISBN: 1-5755-244-4		82116-01100	Good	Beechgrove Elementary	Conference Room
50	Furniture		Student Desk with Opent Front Metal Book Box			Fair	Ryland Heights Elementary	Mobile Classroom
50	Furniture		Student Chair			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		36" Round Table, Wood Laminate Top w/ Metal Legs			Fair	Ryland Heights Elementary	Mobile Classroom
2	Furniture		4-Shelf Wooden Bookshelf			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Desk Chair, Low Back, Red			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		2-Drawer File Cabinet, Black			Poor	Ryland Heights Elementary	Mobile Classroom
5	Furniture		Wood Table, 60" x 30"			Fair	Ryland Heights Elementary	STEM Room 123
21	Furniture		Student Chairs, Tan			Fair	Ryland Heights Elementary	STEM Room 123
1	Furniture		Pre-School Table, Laminate Top w/ Metal Legs			Fair	Ryland Heights Elementary	Room 106
1	Furniture		2-Drawer File Cabinet, Gray			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Teacher Desk with Black Pedestal, Privacy screen, Casters			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Reading/Writing Center Easel on Casters			Fair	Ryland Heights Elementary	Room 166
2	Furniture		Half-Moon Table, Laminate Top w/ Metal Legs			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Metal Desk Top			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Plastic Table Top Desk			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		White Metal Shelf			Fair	Ryland Heights Elementary	Mobile Classroom
1	Furniture		Large Grey Table			Fair	Ryland Heights Elementary	Room 166

**KCSD SURPLUS VEHICLES****MARCH 2023**

TYPE	VEHICLE #	MAKE	MODEL	YEAR	VIN NUMBER	MILEAGE	SEAT CAPACITY	CONDITION
BUS	55	THOMAS		2008	1T7YU4C2881295613	131,728	78	FAIR
CARGO VAN	312	FORD	E250 VAN	2003	1FTNE24L83HA64722	218,170	N/A	POOR