

**DATE:**

February 15, 2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve contract with Dr. Melissa Reeves, LLC for consultation services regarding school safety and behavioral threat assessment.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Dr. Melissa Reeves is a national expert on school safety and threat assessment. In the past, the KCSD has have contracted with Dr. Reeves to provide training for PREPaRE for all administrators and counselors. This contract with Dr. Reeves will provide consultation on our materials, training, and processes around safety and behavioral health assessment and also provide opportunities for training through Dr. Reeves if needed.

**FISCAL/BUDGETARY IMPACT:**

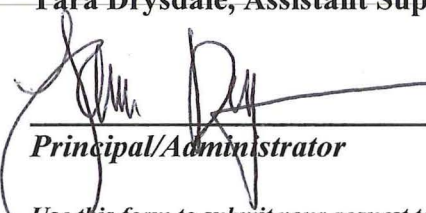
Not to exceed \$20,000.00 from Title IV, Part A funds

**RECOMMENDATION:**

Approval contract with Dr. Melissa Reeves, LLC for consultation services regarding school safety and behavioral threat assessment

**CONTACT PERSON:**

Tara Drysdale, Assistant Superintendent

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

## Contractual Agreement for Services Parties to this Service Agreement

Kenton County School District, KY

AND

Dr. Melissa A. Reeves, LLC

Address: 3829 Angora Dr., Loveland, CO 80537

Phone: 704-999-9631

e-mail address: [drmelissareeves@gmail.com](mailto:drmelissareeves@gmail.com)

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### Terms of Contract

**Date(s) & location of services:** Upon request

**Services to be provided:** Consultation and professional development

**Reimbursement for services rendered:**

\$150/hour for virtual consultation, reviewing documents, and providing recommendations

\$2500/day + travel for in-person trainings/on-site consultation

\$400 per hour for virtual presentation(s) to district leadership

Contract not to exceed \$20,000 and/or will expire on December 31, 2023

Consultation services regarding school safety and behavioral threat assessment and management will be provided upon request. Dr. Reeves will provide guidance and professional advice based upon her professional expertise and experiences. Kenton County School District is responsible for the decisions made by their staff members and Dr. Reeves will not be held liable for actions taken by the Kenton County School District and their staff and leadership.

Contract expense to be paid within 30 days of completed services. If travel expenses are incurred, travel expenses can be paid in one lump sum or itemized travel receipts can be required; this decision is at discretion of Kenton County School District. Travel to cover roundtrip airfare, hotel, airport parking, mileage, toll expenses, car rental, and food (per receipt or per diem).

If travel expenses incurred and Kenton County School District cancels request for services, travel expenses that are not allowed to be recovered, will be reimbursed to Dr. Reeves by Kenton County School District.

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### Verification of Services Agreement

Signatures below indicate agreement to above named terms.

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Kenton Co School District Representative (Date)

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Melissa A. Reeves, Ph.D. (Date)