

**Certification of Time for Extended Employment**

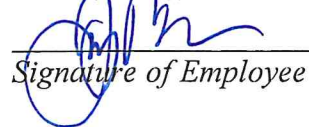
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay BREWER POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JANUARY 30, 2023 PAY PERIOD ENDING: FEBRUARY 10, 2023

DATE	On Campus Work Day	Off Campus Work ay	Off Campus Site	LEAVE TYPE/ AMOUNT USED <sup>3</sup>
1/30/23	✓			
1/31/23	✓			
2/1/23	✓			
2/2/23	✓			
2/3/23	✓			
2/6/23	✓			
2/7/23	✓	✓		Louisville - State Bowling
2/8/23	✓			NKCES Super meeting
2/9/23	✓			
2/10/23	✓			
TOTAL DAYS WORKED		10		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

  
Signature of Employee

2/21/23  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

<sup>3</sup>LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	

PERSONNEL

03.121 AP.23

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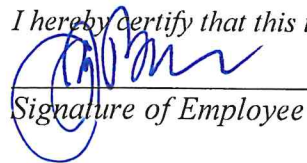
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay BREWER POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JANUARY 16, 2023 PAY PERIOD ENDING: JANUARY 27, 2023

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED <sup>3</sup>
1/16/23	<del>NA</del>			Holiday
1/17/23	✓			
1/18/23	✓			
1/19/23	✓			
1/20/23	✓			
1/23/23	✓			
1/24/23	✓			
1/25/23	✓			
1/26/23	✓			River Cities - Lloyd High
1/27/23	✓			
TOTAL DAYS WORKED		9		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

  
Signature of Employee

2/1/23  
Date

Signature of Supervisor

Date

Review/Revised: 3/21/18

<sup>3</sup>LEAVE KEY

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