

Recertification - expires 12/1/2023

**Memorandum of Understanding for
Completing National Board Certification
With Gallatin County Schools**

1. Purpose

The Gallatin County School District values the impact that National Board Certified Teachers can have on student learning. Built upon National Board Standards and Five Core Propositions, the certification process is rigorous, performance-based, peer-reviewed, valid, and reliable. The mark of National Board Certification signifies the standard of teaching we desire for every Gallatin county student.

This is an agreement between Kelsey Gognat (applicant) and the Gallatin County Board of Education (District) that outlines the commitment of each party to the process of achieving national board certification.

2. Applicant Eligibility Requirements

- A current employee of the Gallatin County School District
- Hold a bachelor's degree (Exception: Career and Tech Ed teachers must have met the licensure requirements for the state);
- Have completed three full years of teaching or school counseling; and
- Possess a valid state teaching or school counseling license (Exception: If you are teaching where a license is not required, you have taught in schools recognized and approved to operate by the state).

3. District Responsibility

- Compensate you for the cost of the certification or recertification process, to include two yearly fees and four entry attempts, plus a revision attempt for one entry, if necessary. (Candidate must fund additional revision attempts.)
- Provide up to four release days (one per entry) with substitute coverage for your work toward certification.
- Provide timely reimbursements to the applicant throughout the process.

4. Applicant Commitment

- From the date of submission of the fourth entry attempt Kelsey Gognat agrees to provide three years of teaching service to the Gallatin County School District. One year of service if candidate is **attempting recertification**.
- Successful candidates will be required to mentor least one Gallatin County candidate through the National Board Process within three years of receiving NBCT status, pending participation of Gallatin County Teachers in this program.
- I, Kelsey Gognat, understand that failure to meet either of the two responsibilities above will result in a financial obligation to repay all costs incurred by the Gallatin County School District in support of my work toward National Board Certification.

Kelsey Gognat
Applicant Signature

1/18/2023
Date

Superintendent Signature

Date