

Gallatin County Upper Elementary

SBDM Meeting Agenda

February 14, 2023 3:15PM

GCUE/GCMS Media Center

Opening Business

- Approval of Agenda
- Approval of January 10, 2023 Meeting Minutes
- Good News Report
- Public/Guest Comments

Student Achievement & School Improvement Planning Report

- GCUE Comprehensive School Improvement Plan
- Learning Scrimmages
- Deconstructing Standards
- Monday Meetings & Differentiation Strategies
- Behavior and Academic Celebrations- Winter Ball, Glow Party, Kona Ice

Budget

- GCUE Budget Reports
 - UE SBDM Budget January 2023
 - UE Activity Funds January 2023

Bylaws/Policies

- Discipline Policy - 2nd Reading #108
- Wellness Policy- 1st Reading

New Business

Adjournment

Gallatin County Upper Elementary

SBDM Meeting Minutes

February 14, 2023, 3:15pm

GCUE/GCMS Media Center

Members Present: Brooke Foster, Myra Newman, Sherri Ferguson, Nikki Booher, Amanda New, Guest Mel Smith

Opening Business:

Mrs. New called the meeting to order at 3:21 pm on February 14, 2023. Council members read and reviewed the agenda. Myra Newman made the motion to approve the agenda as read, Brooke Foster seconded the motion.

January 10, 2023 meeting minutes were reviewed and approved. Sherri Ferguson made the motion to approve; Brooke Foster seconded the motion. The January meeting was canceled due to lack of quorum.

Good News Report:

Some items that were shared and discussed:

- Safe School Assessment was conducted earlier this month and went very well and a full report will be shared soon
- PBIS Academic and Behavior Rewards were held today: Glow Party was held for i-READY academic goals and Kona Ice was provided for students who met their behavior goals; these goals are individualized to meet the needs of students
- Playground Committee has submitted a proposal to Mr. Cash who will share it with Nucor. Our proposal was also shared with Dow.

Student Achievement & School Improvement Planning Report:

SBDM reviewed GCUE Comprehensive School Improvement Plan and discussed each goal and component. Nikki Booher made the motion to approve this plan as read; Myra Newman seconded that motion.

- Learning Scrimmages are held each month, to review content, teach test taking strategies, and obtain information on student learning
- Our teachers are seeing an improvement in i-READY diagnostics based on student activity on i-READY lessons.
- Monday Meetings with Amanda Terrell, instructional coach and our leadership team review differentiation strategies, engagement strategies, deconstructing standards, and planning lessons. We also discuss feedback from classroom observations.

Budget:

Myra Newman made the motion to approve the UE SBDM January 2023 Budget as read. Brooke Foster seconded the motion to approve.

Myra Newman made a motion to approve the UE Activity Funds January 2023 Budget as read; Brooke Foster seconded the motion.

Bylaws/Policies:

Council discussed Discipline and Classroom Management Policy #108 for the second reading. Brooke Foster made the motion to approve; Sherri Ferguson seconded the motion.

GCUE Wellness Policy was read and discussed. It was determined that there are many updates that need to be made to this policy based on Nutrition Guidelines and Food Service. SBDM Council will review it again next month.

Adjournment:

Myra Newman made the motion to adjourn; Brooke Foster seconded the motion. Meeting was adjourned at 4:24 pm.

Gallatin County Upper Elementary

SBDM Meeting Minutes

January 10, 2023 3:15pm

GCUE/GCMS Media Center

GCUE SBDM January 10, 2023 meeting was not held due to lack of quorum.

GALLATIN COUNTY SCHOOLS

UPPER ELEM SBDM

JANUARY 2023



FOR 2023 07

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0061031 GCUE GUIDANCE COUNSELING						
0610 GENERAL SUPPLIES	0.00	729.00	207.20	0.00	521.80	28.4%
729.00						
TOTAL GCUE GUIDANCE COUNSELING	0.00	729.00	207.20	0.00	521.80	28.4%
0061059 UPPER ELEMENTARY LIBRARY						
0610 GENERAL SUPPLIES	0.00	202.50	0.00	0.00	202.50	.0%
202.50						
0641 LIBRARY BOOKS	0.00	2,126.25	1,043.27	431.75	651.23	69.4%
2,126.25						
0642 PERIODICALS & NEWSPAPERS	0.00	101.25	0.00	0.00	101.25	.0%
101.25						
0645 AUDIOVISUAL MATERIALS	0.00	101.25	0.00	0.00	101.25	.0%
101.25						
TOTAL UPPER ELEMENTARY LIBRARY	0.00	2,531.25	1,043.27	431.75	1,056.23	58.3%
2,531.25						
0061077 UPPER ELEM PRINCIPALS OFFICE						
0338 REGISTRATION FEES	0.00	202.50	0.00	395.00	-192.50	195.1%
202.50						
0339 OTH PROF TRAINING & DEV SVCS	0.00	101.25	0.00	0.00	101.25	.0%
101.25						
0531 POSTAGE & PO BOX RENT	0.00	303.75	0.00	0.00	303.75	.0%
303.75						
0580 TRAVEL	0.00	151.88	0.00	0.00	151.88	.0%
151.88						
0610 GENERAL SUPPLIES	0.00	810.00	0.00	0.00	810.00	.0%
810.00						
0697 OTHER SUPPLIES & MATERIALS	0.00	202.50	0.00	0.00	202.50	.0%
202.50						
0734 TECH-RELATED HARDWARE	0.00	303.75	0.00	0.00	303.75	.0%
303.75						
TOTAL UPPER ELEM PRINCIPALS OFFICE	0.00	2,075.63	0.00	395.00	1,680.63	19.0%
2,075.63						

GALLATIN COUNTY SCHOOLS

UPPER ELEM SBDM JANUARY 2023



FOR 2023 07

ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0061118- UPPER ELEM REGULAR INSTRUCTION						
0338 REGISTRATION FEES	0.00	506.25	0.00	0.00	506.25	.0%
0339 OTH PROF TRAINING & DEV SVCS	0.00	658.13	0.00	0.00	658.13	.0%
0444 COPIER RENTAL	0.00	3,741.19	2,764.62	0.00	976.57	73.9%
0580 TRAVEL	0.00	101.25	0.00	0.00	101.25	.0%
0610 GENERAL SUPPLIES	3,766.22	21,005.05	7,143.42	2,188.81	11,672.82	44.4%
0630 FOOD	0.00	101.25	0.00	0.00	101.25	.0%
0643 SUPPLEMENTARY BKS/STUDY GUIDES	0.00	6,480.00	1,066.21	0.00	5,413.79	16.5%
0644 TEXTBOOKS	0.00	8,505.00	1,132.40	0.00	7,372.60	13.3%
0650 SUPPLIES - TECHNOLOGY RELATED	0.00	1,316.25	220.00	0.00	1,096.25	16.7%
0679 OTHER STUDENT ACTIVITIES	0.00	2,126.25	0.00	0.00	2,126.25	.0%
0697 OTHER SUPPLIES & MATERIALS	0.00	810.00	181.39	0.00	628.61	22.4%
0733 FURNITURE & FIXTURES	0.00	303.75	124.87	0.00	178.88	41.1%
0734 TECH-RELATED HARDWARE	0.00	1,518.75	0.00	0.00	1,518.75	.0%
TOTAL UPPER ELEM REGULAR INSTRUCTION	3,766.22	47,173.12	12,632.91	2,188.81	32,351.40	31.4%
GRAND TOTAL	3,766.22	52,509.00	13,883.38	3,015.56	35,610.06	32.2%

** END OF REPORT - Generated by Kerri Alexander **

GALLATIN COUNTY SCHOOLS

UPPER ELEM 160X TEXTBOOKS

JANUARY 2023



FOR 2023-07

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
160X TEXTBOOKS						
0061118-UPPER ELEM REGULAR INSTRUCTION						
0644 TEXTBOOKS	12,150.00	0.00	12,150.00	8,007.93	0.00	4,142.07 65.9%
TOTAL UPPER ELEM REGULAR INSTRUCTION	12,150.00	0.00	12,150.00	8,007.93	0.00	4,142.07 65.9%
TOTAL TEXTBOOKS	12,150.00	0.00	12,150.00	8,007.93	0.00	4,142.07 65.9%
GRAND TOTAL	12,150.00	0.00	12,150.00	8,007.93	0.00	4,142.07 65.9%

** END OF REPORT - Generated by Kerri Alexander **

GALLATIN COUNTY SCHOOLS

UPPER ELEM 140X PD
JANUARY 2023



FOR 2023 07

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
140X GENERAL FUND SUPPLEMENT FOR PD						
0061053 PROFESSIONAL DEVELOPMENT						
0112 EXTRA SERVICE	0.00	0.00	100.00	0.00	-100.00	100.0%
Q222 EMPLOYER MEDICARE CONTRIBUTION	0.00	0.00	1.45	0.00	-1.45	100.0%
Q231 KTRS EMPLOYER CONTRIBUTION	0.00	0.00	3.00	0.00	-3.00	100.0%
Q260 WORKMENS COMPENSATION	0.00	0.00	0.46	0.00	-0.46	100.0%
Q338 REGISTRATION FEES	0.00	4,556.25	239.00	0.00	4,317.25	5.2%
0580 TRAVEL	0.00	0.00	317.00	0.00	-317.00	100.0%
TOTAL PROFESSIONAL DEVELOPMENT	0.00	4,556.25	660.91	0.00	3,895.34	14.5%
TOTAL GENERAL FUND SUPPLEMENT FOR PD	0.00	4,556.25	660.91	0.00	3,895.34	14.5%
GRAND TOTAL	0.00	4,556.25	660.91	0.00	3,895.34	14.5%

** END OF REPORT - Generated by Kerri Alexander **

February 14, 2023

GALLATIN COUNTY SCHOOLS

Sub Account - All Transactions (List by Account/Sub Account)

From: 01/01/2023
To: 02/14/2023

Act Acct	Sub Acct	Tran Date	Source	Document #	Checks	Payables	Receipts	Transfers/JA	Ending Balance
Account 400 - UE General				Beginning Balance:\$9,299.04					
400	0	01/03/2023	SHIRLEY LAFFERTY	4498	\$0.00	\$0.00	\$469.26	\$0.00	
Sub Account Date Range Total:					\$0.00	\$0.00	\$469.26	\$0.00	\$469.26
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$469.26	\$0.00	\$469.26
Account 400 - UE General Total:					\$0.00	\$0.00	\$469.26	\$0.00	\$9,768.30
Account 401 - UE Staff Account				Beginning Balance:\$759.77					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account 401 - UE Staff Account Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$759.77
Account 403 - UE cafeteria				Beginning Balance:\$86.44					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account 403 - UE cafeteria Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$86.44
Account 404 - UE Honor Club				Beginning Balance:\$313.92					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account 404 - UE Honor Club Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$313.92
Account 410 - UE Yearbook				Beginning Balance:\$1,495.22					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$105.38	\$0.00	\$105.38
Account 410 - UE Yearbook Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$1,495.22
Account 411 - UE Field Trips				Beginning Balance:\$0.00					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

* Reflected Balances are for reporting purposes only.

February 14, 2023

GALLATIN COUNTY SCHOOLS

Sub Account - All Transactions (List by Account/Sub Account)

From: 01/01/2023
To: 02/14/2023

Act Acct	Sub Acct	Tran Date	Source	Document #	Checks	Payables	Receipts	Transfers/JA	Ending Balance
				Account 411 - UE Field Trips Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account 412 - UE Chromebooks				Beginning Balance:\$2,345.00					
Sub Account Date Range Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$2,345.00	\$0.00	\$2,345.00
Account 412 - UE Chromebooks Total:					\$0.00	\$0.00	\$0.00	\$0.00	\$2,345.00
Account 413 - UE INCENTIVES AND REWARDS				Beginning Balance:\$0.00					
413 0 01/27/2023 AMANDA NEW				4542	\$0.00	\$0.00	\$1,653.78	\$0.00	
Sub Account Date Range Total:					\$0.00	\$0.00	\$1,653.78	\$0.00	\$1,653.78
Sub Account 0 - No SubAccount YTD + Current Month:					\$0.00	\$0.00	\$1,653.78	\$0.00	\$1,653.78
Account 413 - UE INCENTIVES AND REWARDS Total:					\$0.00	\$0.00	\$1,653.78	\$0.00	\$1,653.78
Activity Account Grand Total:					\$0.00	\$0.00	\$2,123.04	\$0.00	\$16,422.43

* Reflected Balances are for reporting purposes only.

***Gallatin County Upper Elementary School
Classroom Management & Discipline Policy #108***
[KRS 160.345 (2)(i)8]

Purpose:

The Positive Behavioral Interventions and Support Policy of Gallatin County Upper Elementary School is to create and maintain a safe, orderly, and positive learning environment by implementing a system of school-wide positive behavior interventions and supports.

These interventions and supports will be positive, proactive, and instructional in nature. Through the identification, adoption, implementation, monitoring, and sustained use of research-validated behavior practices, the faculty, staff, and administration will provide students with the opportunity to become self-disciplined, responsible, and productive citizens.

The research-validated practices to be implemented and followed with fidelity will include the following components:

- A common approach to discipline;
- Three to five positively stated expectations for all students and staff;
- Procedures to teach the school-wide expectations;
- Procedures to encourage responsible behavior;
- Procedures to discourage irresponsible behavior;
- Use of data to monitor and evaluate progress and effectiveness.

A schedule for teaching the defined school-wide expectations will be created and distributed to all staff members at the beginning of each school year. Additionally, when there has been a break in instruction, (weekends, holidays, in-service days, snow days, fall break, winter break, spring break, etc.) the school wide expectations for Gallatin County Upper Elementary School will be reviewed with students upon their return to school the next day.

A committee (PBIS/MTSSTeam) will analyze behavioral data and will evaluate the use and effectiveness of incentives. Behavioral data that does not violate confidentiality will be shared with the stakeholders on a regular basis.

At the beginning of the school year, a designated committee will review the system of school-wide positive behavior interventions and support with new and returning faculty and staff members.

A goal regarding the development of a safe and orderly learning environment may be included in the comprehensive school improvement plan each year.

Date Adopted: February 15, 2001

Chairperson: Deborah Brown

Date Abolished:

Date Reviewed/Revised: February 14, 2023

Chairperson: Amanda New

Policy

Gallatin County Upper Elementary School

By-law:	
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Function: 05.15	Wellness Policy
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TOPICS	STATEMENT
a. Physical Activity	<p>All Students shall participate in moderate to vigorous physical activity each day, as follows:</p> <ul style="list-style-type: none"> Each student shall engage in at least 10 minutes of planned moderate to vigorous physical activity each day. With input from the teachers and the rest of the staff, the principal shall work out how this activity will be handled. The arrangements must fit within the limits of our building and staffing and be compatible with our school improvement plan. Each student shall participate in physical education class once a week. Each student shall have at least 20 minutes a day of supervised recess, preferably outdoors, during which the school staff shall encourage moderate to vigorous physical activity verbally. The school shall provide space and equipment to make that activity possible and appealing to students. Teachers shall make all reasonable efforts to avoid periods of more than 45 minutes when students are physically inactive. When possible, physical activity should be integrated into learning activities. When that is not possible, students should be given periodic breaks during which they are encouraged to stand and be moderately active. Students shall not be deprived of recess or other physical activity as a consequence for behavior or academic performance. Appropriate accommodations shall be made for students with special needs, as required by law and sound professional judgment.
b. Assessing Student Physical Activity	<p>Our school shall assess students' level of physical activity at least once a year. The council shall select an assessment tool by the start of each school year, and the principal shall develop a schedule for completing that assessment.</p>
c. Healthy Choices	<p>Our school shall encourage healthy choices among students using the following methods:</p> <ul style="list-style-type: none"> Our school shall implement the nutritional standards required by federal and state laws and regulations. Those rules apply to our food program and to other food and beverages during the school day. Our Practical Living curriculum shall be aligned with state and federal learning objectives and standards in health, consumerism, nutrition, and physical education.

	<ul style="list-style-type: none"> • Nutrition lessons are integrated into the curriculum and physical education classes. Students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors. • Physical education will enable students to acquire knowledge and skills necessary to maintain physical fitness, participate in physical activities and make healthy lifestyle choices. • The rest of our curriculum shall reflect an integrated concern for wellness, including connections to Science, Social Studies, and other subjects. • The entire school environment shall be aligned with healthy school goals to positively influence a student's understanding, beliefs, and habits as they relate to good nutrition and regular physical activity. <p>The provisions of this policy shall be implemented to comply with provisions required by federal law, state law, or local board policy. If any specific requirement above does not with fit with those rules, the principal shall notify the council so that the policy can be amended to fit.</p> <p>The principal shall share this policy with the Kentucky Department of Education when KDE asks for this information.</p> <p><i>The 2005 General Assembly passed Senate Bill 172. One part of SB 172 added a new section 11 to Kentucky's school-based decision-making law (KRS 160.345).</i></p>

Adopted _____ July 13, 2005 _____ Signature Deborah Brown _____
Revised November 20, 2017 Signature Shonda Dunn