

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING  
JANUARY 19, 2023  
6:00 P.M.**

**REGULAR BOARD MEETING**

The Christian County Board of Education met on Thursday, January 19, 2023, at 6:00 P.M. for a Regular Board Meeting - Live Streamed and Viewable at: [www.christian.kyschools.us](http://www.christian.kyschools.us).

**BOARD MEMBERS PRESENT:**

**BOARD MEMBERS ABSENT:**

Mr. Tom Bell, Chair

Mr. Lindsey Clark, Vice-Chair

Ms. Tiffany Mumford Brame

Ms. Rebecca Pepper

Mr. Jeff Moore

Ms. Carly Chaudoin, Student Board Member

Ms. Ty’Jairria Johnson, Student Board Member

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Administrators, Guests, and Virtual Viewers

**ACTION/ITEMS**

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| SCHOOL<br>BOARD<br>RECOGNITION<br>MONTH | In honor of School Board Recognition Month, Christian County Judge Executive, Jerry Gilliam, was present to read the Proclamation.<br>Gifts were presented to each Board Member. |
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**RECOGNITIONS:**

CCPS “ALL IN” Student and Employees of the Month:

- A) *Dayson Lamar* – Student of the Month, Alternative Programs
- B) *Tabitha Lykins* - Elementary Teacher of the Month, Sinking Fork Elementary
- C) *Kassidy Maierhofer* - Secondary Teacher of the Month, Christian County Middle School

D) *Rebecca Martin* - Classified Employee of the Month, Central Office

E) *Chris Guier*, Principal, Crofton Elementary - Administrator of the Month

A special thank you to *Gary Keeton - Kentucky Farm Bureau*,  
for being our “ALL IN” Sponsor for January 2023.

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| CCPS MISSION<br>INVOCATION<br>PLEDGE<br>CALL TO ORDER | Student Board Member, Ty’Jairria Johnson, read the CCPS Mission Statement. The Invocation was given by Ms. Mumford Brame, with the prayer by Mr. Clark, followed by the Pledge of Allegiance. Mr. Bell called the meeting to order at 6:26 P.M. |
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| #110 APPROVAL<br>OF AGENDA | Motion by Mr. Moore, second by Ms. Mumford Brame, to approve the Agenda with the following addition/amendment: |
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10. Discussion/Approval Per KRS 160.346(8)(a) for the Christian County Board of Education to use the Kentucky Department of Education as the vendor to provide Turnaround Training and Support at Freedom Elementary School

(a copy of which is attached to the minutes.)

Voting Yes: Mr. Moore, Ms. Mumford Brame, Ms. Pepper,  
Mr. Clark, Mr. Bell

Voting No: NONE

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| COMMUNICATIONS/<br>VISITORS AND<br>OPEN FORUM | Caleb Ballard<br>16988 Herndon Oak Grove Rd<br>Oak Grove, KY 42262 | re: Facilities |
|---|--|----------------|

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| PRESENTATIONS: | <p><b>SAFETY UPDATE</b></p> <p>Josh Hunt, Assistant Superintendent of Operations, was present to give the Board a safety update (a copy of which is attached to the minutes.)</p> |
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**FINANCE UPDATE**

Jessica Darnell, Director of Finance, was absent from the meeting. In her place, Mr. Bentzel, Superintendent, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received.

The Treasurer's Report shows all balances, receipts, and expenditures of each fund of the District. Mr. Bentzel discussed each fund in depth, reviewed any new state or federal guidance, and answered all questions from the Board.

### **DRAFT BUDGET UPDATE FOR FISCAL YEAR 2023-2024**

Mr. Chris Bentzel, Superintendent, provided the following information in a power-point presentation for the Board Members on the Draft Budget for Fiscal Year 2023-2024.

#### **DRAFT BUDGET**

- Draft Budget is an estimate based on information available at this time.
- Review of information to begin discussion and planning for next fiscal year. Not required to be approved or adopted by the Board of Education. The Tentative Budget is to be adopted in May and the Working Budget to be adopted in September.

#### **REVENUE**

- SEEK funding:  
No New forecasts from KDE on SEEK Funding at this time.  
Budget reflects no change in our current SEEK, Capital Outlay, or FSPK Building fund levels.
- District Carry Forward:  
  
Current projection shows carry forward of \$10,681,990.00  
  
Decrease of \$1,162,780.00

#### **SEEK TREND**

Graph 2012 – 2022

#### **CONTINGENCY TREND**

Graph 2012– 2022

#### **EXPENDITURES**

- Staffing of schools follows the staffing formula approved by the Board of Education

- Salary Schedule - no overall raise for all positions; however, realignment of salary schedule is planned for specific positions and all staff will receive a step increase (cost of approx.. \$1.1 million)
- Funds are budgeted for replacement Bus cycle purchases
- Technology Cycle Replacement purchases are budgeted in the ESSER grant funds, not General Fund
- KTRS current rate 3% (no change at this time)
- CERS current rate 23.34% (decrease of 3.45 to the rate - current rate 26.79%))
- Contingency 7.48% (\$4,935,186)
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### **CAPITAL OUTLAY & FSPK BUILDING FUNDS**

- Capital Outlay budget: \$789,057
- FSPK Budget: \$4,008,410
- Debt Payments FY24: \$2,570,898
- Balance to be used for Facilities Plan Projects: \$2,226,569

### **SPECIAL REVENUE**

- No budgets are included in the Draft for Special Revenue funds – which include all State and Federal grant programs
- It is too early at this point to estimate how much grant funding will be received for FY24

### **PROPRIETARY FUNDS**

- Proprietary Funds include Food Service and Daycare Funds
- The budgets for these funds are copies of the current operating budgets for FY23.
- Additional projects will be set up prior to the Tentative Budget presentation to include the budget for Inspire Early Learning Academy.

### **COMMITTEE REPORTS**

**Mr. Bell** provided an Equity Committee meeting update.

**Mr. Clark** provided a legislative update.

- #111 DISCUSSION/  
APPROVAL  
PAY REQUEST  
NUMBER FIVE  
(5) TO SWIFT  
ROOFING, INC.  
IN THE AMOUNT  
OF \$271,667.10  
FOR PEMBROKE  
EMERGENCY  
ROOF PROJECT -  
FINAL PAYMENT
- Motion by Ms. Mumford Brame, second by Mr. Clark, to approve Pay Request number five (5) to Swift Roofing, Inc. in the amount of \$271,667.10 for Pembroke Emergency Roof Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Clark, Ms. Pepper, Mr. Moore, Mr. Bell
- Voting No: NONE
- #112 DISCUSSION/  
APPROVAL  
INVOICE IN  
THE AMOUNT  
OF \$110,098.13  
TO JKS ARCHITECTURE  
FOR PEMBROKE  
EMERGENCY  
ROOF PROJECT
- Motion by Ms. Pepper, second by Mr. Clark, to approve the invoice in the amount of \$110,098.13 to JKS Architecture for Pembroke Emergency Roof Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Mr. Clark, Mr. Moore, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #113 DISCUSSION/  
APPROVAL  
INSPIRE  
EARLY  
LEARNING  
ACADEMY  
PARENT  
HANDBOOK
- Motion by Ms. Pepper, second by Mr. Moore, to approve Inspire Early Learning Academy Parent Handbook (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Mr. Moore, Mr. Clark, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE

- #114 DISCUSSION/  
APPROVAL  
REQUEST TO  
RECONVENE  
THE  
CHRISTIAN  
COUNTY  
PUBLIC  
SCHOOLS  
LOCAL  
PLANNING  
COMMITTEE
- Motion by Mr. Moore, second by Mr. Clark, to Request Permission from the Kentucky Department of Education to Reassemble the Local Planning Committee for the Purpose of Considering Amendments to the District Facility Plan Pursuant to Section 502 of the Kentucky Department of Education Facilities Manual.
- Voting Yes: Mr. Moore, Mr. Clark, Ms. Pepper,  
Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #115 DISCUSSION/  
APPROVAL  
PER KRS  
160.346(8)(A)  
FOR THE  
CHRISTIAN  
COUNTY BOARD  
OF EDUCATION  
TO USE THE  
KENTUCKY  
DEPARTMENT OF  
EDUCATION AS THE  
VENDOR TO  
PROVIDE  
TURNAROUND  
TRAINING AND  
SUPPORT AT  
FREEDOM  
ELEMENTARY SCHOOL
- Motion by Ms. Pepper, second by Mr. Moore, to Approve the Christian County Board of Education to use the Kentucky Department of Education as the Vendor to provide the Turnaround Training and Support at Freedom Elementary School.
- Voting Yes: Ms. Pepper, Mr. Moore, Mr. Clark,  
Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #116 CONSENT  
AGENDA
- Motion by Mr. Clark, second by Mr. Moore, to approve the following Consent Agenda:

(all exhibits are attached to the minutes)

A) Financial Matters:

1. Approval of Monthly Financial Reports and Authorize Payment of Bills
2. Other

- B) Approval of Minutes of Special Board Meeting held on December 15, 2022, Regular Board Meeting held on December 15, 2022, Special Board Meeting held on December 21, 2022, Regular Board Meeting/Workshop on January 5, 2023, and Special Called Board Meeting on January 11, 2023
- C) Approval School Related Trip Requests
- D) Approval School Related Fund Raiser Requests
- E) Approval for 2022-2023 Comprehensive District Improvement Plan (CDIP)
- F) Approval 2022-2023 Comprehensive School Improvement Plans (CSIP)
- G) Approval 2022-2023 Superintendent GAP Assurance
- H) Approval Summer Lunch Program at Christian County Middle School and Appointment of Penny Holt as Program Administrator
- I) Approval Shortened School Week Request
- J) Acknowledgment Receipt of Month Five (5) Attendance
- K) Acknowledgement Receipt of Personnel Matters/Reports
- L) Approval Superintendent Contracted Day Calendar
- M) Establish Next Regular Board Meeting/Workshop for February 2, 2023 and Regular Board Meeting for February 16, 2023, 6:00 P.M. in the Board Room at the Central Office
- N) Other

Voting Yes: Mr. Clark, Mr. Moore, Ms. Pepper,  
Ms. Mumford Brame, Mr. Bell

Voting No: NONE

INDIVIDUAL BOARD  
MEMBER AND  
SUPERINTENDENT  
COMMENTS  
AND CONCERNS

Mr. Clark, Mr. Moore, Mr. Bell, Ms. Pepper, Ms. Mumford Brame,  
Ms. Johnson, Ms. Chaudoin, and Mr. Bentzel all provided  
individual comments and/or concerns.

#117 ADJOURN                      Motion by Mr. Moore, second by Mr. Clark, to adjourn (7:58 P.M.)

Voting Yes:   Mr. Moore, Mr. Clark, Ms. Mumford Brame,  
                         Ms. Pepper, Mr. Bell

Voting No:   NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_