STUDENTS 09.124 AP.2 DRAFT

## **Tuition Student Admission Application Process**

All inquiries concerning the Tuition Application Process should be directed to the Board of Education Secretary at 859-331-3250, or the email link on the district website.

The Tuition Application should be submitted to the Board of Education Secretary. with a \$25.00 application fee. Parent also provides additional student data:

- Academic performance data (grades; assessment scores)
- Attendance data
- Disciplinary data

The applicant then takes the admission exam.

The Review Committee, consisting of the Principal/designee, Counselor, and the District Pupil Personnel (DPP), reviews applicant exam score data and other information:

- Academic performance data (grades; assessment scores)
- Attendance data
- Disciplinary data

The Review Committee makes recommendations for admission to the Superintendent. The Superintendent has the right to revise the decision of the committee.

The Superintendent, or Designee, notifies the parent(s)/guardian(s) of the admission decision.

Items for consideration in the admissions process:

- Space availability in the school/grade level.
- · Performance on admission exam.
- Review of student records.

There will be a periodic review of the assessment being used for entrance exam and a list of applicants will be maintained for each year.

Review/Revised:2/13/2023