

**Request to Place an Item on the Agenda**

Name: Cathy Stokes

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Name of school children attend, if applicable: \_\_\_\_\_

Group represented: Special Education

Check if request was submitted to:  Superintendent  Board Chairperson

Conferred with following administrators (names): Kim Justice

Description of Issue: IPAD 14605, cassette recorder  
phonax microph. 16276

Specific Action Requested: Request surplus of  
items listed above

Check if you are:  Board Member  District Employee  Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

