Outside Group Trip Request

Please read the instructions before completing this form. If you have any questions, see the Transportation Department contact list at the bottom of the instruction form.

Organization Name	Florence Baptist Churc	Data of	Request	1/9/23 8/10/1 7
Organization Address _	642 M+ 7:	on Road Florence, k	kequest ky. 41042	
Organization Phone Nu	850-371 7141			
Contact Name	Donna Knott	Contact Cell Phone	859-801	1-1073
Destination Name	Defy in Florence	Date of Trip	March 3	3, 2023
Destination Phone #		859-212-9413		
Destination Address	4999 Houst	on Road Florence, F		
Destination Instructions	Pick up	at church, drop off	at Defy	
Loading Location	Florence	Baptist Church		
Loading Time8:3	0 Depa	arture Time8:	45	
Loading Time at Event	Depa	arture Time from Even		
Return Time				
Number of Passengers _	We only need buse	Number of Buses re	equested_	5
Additional Comments	vve only need buse	s for one way. (Pare	ents pickir	ng up)
PO Number				
	For Transpor	tation Use Only		
Trip Approved by			Supe	rintendant's Office
Date Received	Anneada and a second se			- Solite
Internal Approval		,		
Date Estimate Sent	Fax Em	ail Date Assigne	ed	
Date Billed				
Su	bmit Print	Rese	t	

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Organization Name	Florence Baptist	Church 1/9/	23 D	ate of Requ	1/9/a3	
Organization Name Organization Address	642 1	VIt. Zion Roa	ad Florer	nce, Ky. 4	1042	
Organization Phone Nur	859-371-714	11				
90 -20 16		Con	tact Cell	Phone 85	9-801-1073	
Contact Name Destination Name	Redwood	Contact Cell Phone March 4, 2023				
Destination Phone #	Date of Trip					
Destination Address	71 Orphanage Rd. Ft. Mitchell, Ky. 41017					
Destination Instructions	Pick up at church drop off at Redwood P/II at Redwood drop off at about					
Loading Location	C40 M4 7:	D 1 F1				
Loading Time	pm	Departure T	ime	12:45pm		
Loading Time	3:00pm	Departure T	ime from	Fvent	3:15pm	
Return Time 3:30pr	γ	Departing 1	mic non	I LVCIII		
Number of Passengers	10	Num	nber of B	uses reques	sted1	
Additional Comments	0.000.000					
PO Number						
						-
	For Tr	ansportation l	Use Only			
Trin Approved by					\	
Trip Approved by						
Date Received			T	rip Number		
Internal Approval						
Date Estimate Sent		x Email	Date	Assigned		_
Date Billed	and a supplimentation of the supplimentation					
F						· · · · · · · · · · · · · · · · · · ·
Su	ıbmit	Print		Reset		

Outside Group Trip Request

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Organization Name	Florence Baptist Cl	hurch 1/9/23	Date of R	equest	1/9/23	
Organization Address	Date of Request 642 Mt. Zion Road Florence, Ky. 41042					
Organization Phone Nu	859-371-7141 mber				7	
Contact Name	Donna Knott	Contact	Cell Phone	859-80	1-1073	
Destination Name	Master Provision	Date of	Trip		4, 2023	
Destination Phone # Destination Address		859-474	-0467	amen i umani		
Destination Address	7725 For	undation Dr. F	lorence, K	y. 41042	2	
Destination Address Destination Instructions	170 at offatori, a	rop on at wir. r	70 at IVIF UI	op off at	the church	
I pading I pagion	Floren	ce Baptist Ch	urch			
Loading Time	Dpm 12:45pm Departure Time					
Loading Time at Event 3:30p Return Time	3:00pm 3:15pm Departure Time from Event					
Return Time	45				8	
Number of Passengers _	Number of Buses requested					
Additional Comments_					18	
PO Number						
	For Trans	sportation Use (Only			
Trip Approved by				Sup	erintendant's Office	
Date Received						
Internal Approval			K F AND			
Date Estimate Sent		Email	Date Assigne	d		
Date Billed			0	**************************************		
Su	ıbmit P	rint	Reset			