

Board of Education Special Meeting
January 17, 2023 6:00 PM
Conducted via Video Teleconference
with alternate physical location being
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order and welcomed newly elected Mr. Joe McGarrh to the Board.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Joey Coghill, Zayne Wolfe, and Mollianne Major

II. Board Organizational Meeting

Per Board Policy 01.41, at the first meeting in January following a regular election of Board members, the Board shall elect a chairperson, vice-chairperson, secretary, and treasurer. Mr. Michael Waller cited the minutes from January 19, 2021 where Dr. Bob Lawson was elected to serve as Board Secretary for four (4) years and Ms. Cindy Cloutier was elected to serve as Board Treasurer for four (4) years. Since their terms are not up, the Board will only elect a chairperson and vice-chairperson at this meeting.

A. Election of Board Chairperson

Order #88 - Motion Passed: Mr. Michael Waller opened the floor for nominations for the Board Chairperson. Mr. Thomas Alves nominated Mr. Michael Waller to serve as Board Chairperson. There being no further nominations, the nomination process for Board Chairperson closed. A motion to elect Mr. Michael Waller to serve as Board Chairperson for the next two (2) years passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

Mr. Thomas Alves	Aye
Joe McGarrh	Aye
Mr. Wesley Smith	Aye
Mr. Michael Waller	Aye
Mrs. Tracey Williams	Aye

Upon unanimous vote, Mr. Michael Waller was elected to serve as Board Chairperson for the next two (2) years.

B. Election of Board Vice-Chairperson

Order #89 - Motion Passed: Mr. Michael Waller opened the floor for nominations for the Board Vice-Chairperson. Mr. Michael Waller nominated Mrs. Tracey Williams to serve as Board Chairperson. There being no further nominations, the nomination process for Board Vice-Chairperson closed. A motion to elect Mrs. Tracey Williams to serve as Board Vice-Chairperson for the next two (2) years passed with a motion by Mr. Michael Waller and a second by Mr. Thomas Alves.

Mr. Thomas Alves	Aye
Joe McGarrh	Aye
Mr. Wesley Smith	Aye
Mr. Michael Waller	Aye
Mrs. Tracey Williams	Aye

Upon unanimous vote, Mrs. Tracey Williams was elected to serve as Board Vice-Chairperson for the next two (2) years.

C. Approval of 2023 Regular Board of Education Meeting Dates

Order #90 - Motion Passed: A motion to approve the 2023 Regular Board of Education Meeting Dates as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Approval of Agenda

Order #91 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV. Students & Staff Recognition

A. Judge's Scholars

November 22, 2022 Judge's Scholar - Anna Shappell - Cairo Elementary School

January 10, 2023 Judge's Scholar - Grae Hopgood - South Middle School

B. FFA State Champions Vet Science

Madelyn Bennett (high individual of state), Austin McHatton, Clayton McHatton, and Sierra Williams

C. Football Player of the Year in 6A-District 1 - Jaheim Williams

D. District Coach of the Year for Football - Josh Boston

E. Coach of the Year for Middle School Cross Country for Area 1 - Coral Haynes

F. National Federation of State High School Associations Girls Soccer Coach of the Year - Ben Dempsey

G. School Board Recognition Month

Dr. Bob Lawson thanked the Board for their service, time, and putting kids first while representing the HCS Core Values, Authentic Service to All and Being the Change Agent.

V. Community Partner Spotlight

The Board recognized the Henderson Economic Development for their partnership and support of the students, families, and staff of Henderson County Schools.

VI. Public Participation & Recognition of Guests

There were no requests to speak to the Board during Public Participation.

VII. Approve Minutes from Prior Meetings

Order #92 - Motion Passed: A motion to approve the Minutes from the December 19, 2022 Regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII. Reports

A. BG 19-068 - New Jefferson Elementary School Project Update

Mr. John Hagan Codell updated the Board on BG 19-068 - New Jefferson Elementary School Project.

1. Approve Change Orders

Mr. John Hagan Codell presented for Board approval Change Orders for BG 19-068 - New Jefferson Elementary School Project. Dr. Bob Lawson requested Board approval of the Change Orders as presented.

a. Change Order 3-7 - Hartz Contracting

Order #93 - Motion Passed: A motion to approve Change Order 3-7 issued to Hartz Contracting for the credit amount of (\$35,000.00) for the removal of scope from their contract for the remaining seeding and landscaping to be completed. The Owner will complete the work. The motion passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

b. Change Order 4-2-2 - Brian's Concrete Supplies

Order #94 - Motion Passed: A motion to approve Change Order 4-2-2 issued to Brian's Concrete Supplies for the credit amount of (\$5,455.14) to reallocate unused purchase order funds to the Owner Contingency per KDE guidelines passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

c. Change Order 4-4 - Empire Contractors, Inc.

Order #95 - Motion Passed: A motion to approve Change Order 4-4 issued for the credit amount of (\$4,805.00) to Empire Contractors, Inc. to offset the cost for construction of metal stud walls where CMU walls were omitted passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

d. Change Order 4-5-1 - Miller Block

Order #96 - Motion Passed: A motion to approve Change Order 4-5-1 issued to Miller Block for the credit amount of (\$8.54) to reallocated the unused purchase order balance to owner contingency per KDE guidelines passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

e. Change Order 6-4-1 - Johns Manville

Order #97 - Motion Passed: A motion to approve Change Order 6-4-1 issued for the credit amount of (\$2,148.08) issued to Johns Manville to reallocate unused purchase order balance to owner contingency per KDE guidelines passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

f. Change Order 7-3 - Kentucky Mirror and Plate Glass

Order #98 - Motion Passed: A motion to approve Change Order 7-3 issued to Kentucky Mirror and Plate Glass for the amount of \$9765.00 for provision and installation of aluminum bent metal at all window jambs at architect's directions to cover exposed mortar left by masonry contractor passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

g. Change Order 8-3 - J & L Acoustics

Order #99 - Motion Passed: A motion to approve Change Order 8-3 issued to J & L Acoustics for the amount of \$1078.00 for corrective ceilings work required following installation of structural members required to support glass rail system in Area B at no additional cost to Owner due to credit change order issued to Bid Pkg 4 Empire Contractors, Inc. passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

h. Change Order 17-5 - Mechanical Consultants, Inc.

Order #100 - Motion Passed: A motion to approve Change Order 17-5 issued to Mechanical Consultants, Inc. for the amount of \$7,553.00 for the cost to repair damaged heat coil on Heat Pump 151 and restart equipment. Contractor responsible for damage was issued credit change order to eliminate additional cost to Owner passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

i. Change Order 18-6 - Premier Electric, Inc.

Order #101 - Motion Passed: A motion to approve Change Order 18-6 issued to Premier Electric, Inc. for the credit amount of (\$7,553.00) in order to pay for repair of the coil on Heat Pump 151 and restart of HVAC equipment resulting from work performed for Premier's contract passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Elementary Wrestling and Elementary Volleyball

Mr. Ryan Reusch presented information in support of beginning elementary wrestling and elementary volleyball programs. Dr. Bob Lawson requested Board approval to begin these programs in the elementary schools as presented.

Order #102 - Motion Passed: A motion to begin elementary wrestling and elementary volleyball in the elementary schools as presented passed with a motion by Mr. Wesley Smith and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IX. Old Business

There was no old business to be discussed.

X. New Business

A. Approve Owner-Architect Agreement for BG 23-052 - Henderson County High School - Football Field and Track Renovation

Mr. Chad Thompson presented for Board approval the Owner/Architect Agreement for BG 23-052 - Henderson County High School - Football Field and Track Renovation Project. Mr. Thompson stated that the project should be complete by July 10th. Dr. Bob Lawson requested Board approval of the Owner/Architect Agreement as presented.

Order #103 - Motion Passed: A motion to approve the Owner and Architect Agreement between the Henderson County Board of Education and RBS Design Group PSC as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Approve Emergency Reading of 09.224 - Emergency Medical Treatment

Mr. Chad Thompson presented for Board approval the emergency reading of 09.224 - Emergency Medical Treatment due to the rising use of fentanyl and drug overdoses in our community. By adding the Opioid Antagonist in the policy, it will allow for the storage and use of Narcan (naloxone) in school facilities. Chief of Police, Sean McKinney, and WARM Center Chief Operating Officer, Nicole Fields, both shared with the Board the severity of the drug use and overdoses in our community and the urgency to store and have available for the use of Narcan in our school facilities should an emergency arise. Dr. Bob Lawson requested Board approval of the emergency reading Policy 09.224 as presented.

Order #104 - Motion Passed: A motion to approve the emergency reading of Policy 09.224 - Emergency Medical Treatment as presented due to the rising use of fentanyl and rise in drug overdoses in our community. By adding the Opioid Antagonist in the policy, it will allow for the storage and use of Narcan (naloxone) in school facilities. The emergency reading of this policy passed with a motion by Mr. Thomas Alves and a second by Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Designate Fall Break and Spring Break Dates for 2023-2026

Mrs. Kasey Farmer-Wolfe presented for Board approval Fall Break and Spring Break dates for 2023-2026. This will help keep HCS families informed in order to plan family vacations and schedule time off. Dr. Bob Lawson requested Board approval of the Fall Break and Spring Break dates for 2023-2026 as presented.

Order #105 - Motion Passed: A motion to approve Fall Break and Spring Break dates for 2023-2026 as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Nonresident Admission Update for 2023-2-24

1. Review and Accept 09.12 AP.22 - Nonresident Student Enrollment

Mrs. Kasey Farmer-Wolfe presented for Board review a date change to administrative procedure 09.12 AP.22 - Nonresident Student Enrollment.

E. Approve First Reading of the District Improvement Plan

Mrs. Brandy Haley presented for Board approval the first reading of the 2022-2023 District Improvement Plan. Dr. Bob Lawson requested Board approval of the first reading of the 2022-2023 District Improvement Plan as presented.

Order #106 - Motion Passed: A motion to approve the first reading of the District Improvement Plan as presented passed with a motion by Mr. Wesley Smith and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

F. Consent Agenda

Order #107 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Student Overnight Trip Requests

- Retroactive approval for HCHS Boys Basketball Team to travel to Lexington, KY December 19-22, 2022 to participate in the Central Bank Classic; and
- Retroactive approval for HCHS FBLA to travel to Louisville, KY January 11-12, 2023 to attend the Kentucky FBLA State Executive Council Meeting.

2. Approve Grant Application

- Henderson County Schools (between \$500,000 and \$15,000,000) U.S. Department of Energy (DOE) for funds to allow upgrades that will lower facilities' energy costs and foster healthier learning environments for students.

3. Approve Bid Recommendations

Bid Recommendations:

Athletic Equipment and Supplies Bid #1-23-5-1 - Rejected

Print Bid #2-23-5-1 - Rejected

XI. Financial

A. 2023-2024 Draft Budget

Ms. Cindy Cloutier presented for Board review the 2023-2024 Draft Budget.

B. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending December 31, 2022. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #108 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 31, 2022 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between December 20, 2022 and January 17, 2023. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #109 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 20, 2022 and January 17, 2023 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XII. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XIII. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of a student

Order #110 - Motion Passed: A motion to move into Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of a student at 7:28 p.m. passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #111 - Motion Passed: A motion to move out of executive session at 7:36 p.m. passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XIV. Adjourn

Order #112 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:36 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chairperson

Secretary