



# Issue Paper

**DATE:**

January 12, 2023

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve A one-year Equipment Maintenance agreement with DSC Office Systems for continued maintenance on River Ridge Elementary duplicator.**

**APPLICABLE BOARD POLICY:**

**“01.1 Legal Status of the Board”**

**HISTORY/BACKGROUND:**

**Annual renewal of our maintenance agreement with DSC Office Systems for our duplicator.**

**FISCAL/BUDGETARY IMPACT:**

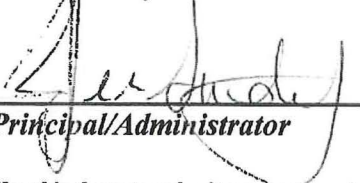
**\$ 632.00 SBDM Budget**

**RECOMMENDATION:**

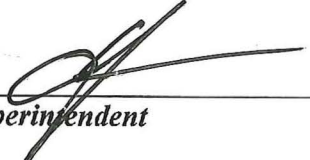
**Approval A one-year Equipment Maintenance agreement with DSC Office Systems for continued maintenance on River Ridge Elementary duplicator.**

**CONTACT PERSON:**

**Jena Smiddy**

  
Principal/Administrator

  
District Administrator

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*



10270 Alliance Road - Cincinnati, OH 45242  
 Phone: (513) 821-1199

# CONTRACT INVOICE

**Invoice Number:** INV21593  
**Invoice Date:** 2/7/2023  
**Account Number:** KC03  
**Balance Due:** \$632.00

**Bill To:** River Ridge-Kenton County BOE  
 2772 Amsterdam Rd  
 Villa Hills, KY 41017-4401

**Customer:** River Ridge-Kenton County BOE  
 2772 Amsterdam Rd  
 Villa Hills, KY 41017-4401

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
KC03	Net 30	2/17/2023	\$632.00	<b>\$632.00</b>
<b>Invoice Remarks</b>				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CONT1169-01		\$632.00		1/19/2017	
<b>Contract Remarks</b>					

**Summary:**

Contract base rate charge for the 1/19/2023 to 1/18/2024 billing period	\$632.00
Contract overage charge for this overage period	\$0.00**
	<b>\$632.00</b>

\*\*See overage details below

**Detail:**

**Equipment included under this contract**

**RISO Inc./SF5130**

Number	Serial Number	Base Adj.	Location
4458	42290452-2	\$0.00	River Ridge-Kenton County BOE 2772 Amsterdam Rd Villa Hills, KY 41017-4401

Invoice SubTotal	\$632.00
Tax:	\$0.00
Invoice Total	\$632.00
<b>Balance Due:</b>	<b>\$632.00</b>