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**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
January 19, 2023, 6:00 PM  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, KY 40336**

**Present Board Members:**

Mr. Bryan Covey  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood

**Absent Board Members:**

Ms. Tammy Hardy

**Visitors:** Josh Yost, Belinda Puckett, JoLin Owens, Charlotte O'Bryan, Jessica Mullins, Stephen Willis, Steve Adams, Angie Richie, Abby Smith, Alison Fox, Virginia Jones, Jeremy Simpson, Charlotte Arvin, Amanda Bryant, Angie Howell, Kristen Wilson, Alyssa Muncie, Ramzee Powell, Emma Taylor, Jaycee Hail, Toni-Garrett Hall

**I. Call to Order**

Chairperson Donna Isfort called the meeting to order at 6:09 PM.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort lead the group in the Pledge of Allegiance

**B. Reminder to Sign In**

**C. Revisions**

One revision was made to the meeting. Under consent, the approval of the SRO contract from January 1 thru June 31, 2023.

**II. Recognitions**

**A. Mountain Movers**

**Certified Mountain Mover: Toni Newton**

Toni teaches Kindergarten at Estill Springs and is in her 17th year teaching

**Classified Mountain Mover: Crystal Henagar**

Crystal is in her 27th year with the Estill County Schools. Crystal has driven a bus all over the county. She has also worked in summer painting and with summer feeding programs.

**Community Mountain Mover: USPS, Irvine, KY, Postmaster- Angela Ritchie**

USPS Irvine, Kentucky, was established in 1938 and currently employs 28 carriers and postal workers. Angela Ritchie is the postmaster, and this is her 8<sup>th</sup> year

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## B. School/Student Presentation High School

Mr. Yost, Principal at the Estill County High School, introduced the following groups. The students gave a short presentation for the Board: Teaching Career Pathway, Family and Consumer Science/FCCLA, and Math Department.

Teaching Career Pathway

Teacher-Jill Barnett Students- Dakota Owens and Koda Jones

Dual credit classes through Morehead State University. This group spoke about how they could observe each grade's classroom. They also told the board how they became interested in becoming a teacher. This program is the pipeline to our district's next generation of teachers.

FCCLA-CTE Department

Teacher-Kristen Wilson

Students- Ramzee Powell, Alyssa Muncie, Emma Taylor, and Jaycee Hall

This program helps the students to become Career Ready when they leave High School.

Math Department

Teacher-Alison Fox Student- Jenny Jones

Jenny Jones spoke about how they have been learning about Geometry and how they had gone outside the classroom and were able to apply what they have learned about parallel and transversal lines.

## C. School Board Recognition

January is School Board Recognition Month. Mr. Saylor thanked the school board members for their dedication and service to the Estill County School District and presented each of them with a certificate.

## III. Facilities/Construction Updates

### A. Estill County High School Phase 7 Renovation Project BG#21-055

#### 1. Update

Mr. Kenny Davis from Codell Construction gave an update on the Estill County High School Phase 7 Renovation Project. The final punch list items are almost complete. Next month's goal is to return to the board with the final pay apps and BG4 documents.

#### 2. Consideration/Approval of Pay App #16 for \$661,153.57

**Order #14925 - Motion Passed:** Approval of Pay App #16 for \$661,153.57 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

#### 4 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

### B. Estill Springs Elementary ARP ESSER Renovation and Addition Project

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**1. Update**

Mr. Kenny Davis from Codell Construction gave an update on the Estill Springs Elementary ARP ESSER Renovation Addition Project. Site Work: Storm drainage is going in. Amphitheatre and outdoor classroom spaces are proceeding on schedule. Classroom Addition: CMU will be finished next week. Steel Roofing beams are ready to be installed, along with roof decking. The addition should be dried in by the February meeting date.

**2. Consideration/Approval of Pay Estimate #4 for \$321,879.69**

**Order #14926 - Motion Passed:** Approval of Pay Estimate #4 for \$321,879.69 passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/Approval of S&ME, Inc. Invoice 1162398 for Estill Springs Elementary SI Project for \$4 645.00**

**Order #14927 - Motion Passed:** Approval of S&ME, Inc. Invoice 1162398 for Estill Springs Elementary SI Project for \$4 645.00 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**C. South Irvine Renovation Project, BG# 22-176.**

**1. Update**

Peter Fisher from Ross Tarrant gave an update on the South Irvine Renovation project. Interior glass inside the vestibule had to be ordered and should be installed by the end of the month. The final pay app and BG4 will be presented at the next meeting.

**2. Consideration/Approval of Direct Purchase Invoicing for the amount of \$70,554.83**

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**Order #14928 - Motion Passed:** Approval of Direct Purchase Invoicing for \$70,554.83 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**D. Estill County Safety and ADA Upgrades (South Irvine/Middle School Hardware), BG# 23-087**

**1. Update**

Peter Fisher from Ross Tarrant gave an update on the Estill County Safety and ADA upgrades. A pre-construction meeting was held last week, and shop drawings have been processed. Jarbo is ready to go to work once the hardware comes in. The substantial completion date is late April.

This safety upgrade will allow all Estill County School District students to be in a high-security lock system that meets Senate Bill 1 standards. This project came in under bid, so the extra money will be used to update all school intercom systems. All intercom programs will be housed on the same server at CO, thus allowing district-wide safety messages to be announced simultaneously at all schools/classrooms from the Central Office.

**IV. Action Items**

**A. Approve Draft Budget**

**Order #14929 - Motion Passed:** Approval of the draft budget passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**B. Approve School Nutrition & Activity Report**

**Order #14930 - Motion Passed:** Estill County Schools are dedicated to serving nutritious meals and providing multiple physical activity opportunities as a means of helping our students reach proficiency. Approval of the 2023 School Nutrition & Activity Report was passed with Ms. Shiela Samples' motion and a second by Mr. Bryan Covey.

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**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**C. Approve Community Members of LPC for District Facility Planning Process  
Emergency Management/Local Building Official **Ronnie Riddell**  
Community Leaders **Philip Thomas, Kevin Williams, and Mike Wilson**  
Board Representative **Donna Isfort****

**Order #14931 - Motion Passed:** Approve Local Planning Committee Community Members for District Facility Planning Process, as well as Board Representative Donna Isfort passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**V. Consent Items**

**Order #14932 - Motion Passed:** All consent items were passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**A. Approve Minutes of the December 15 Regular Meeting and January 3rd Special Called Meeting**

**B. Approve the Treasurer's Report and Payment of Bills**

**C. The American Red Cross (ARC) Bluegrass Chapter MOA**

**D. Technology Recycling**

**E. Review of Audit Document Approved at the Regular Board Meeting December 2022**

**F. Approve the SRO contract from January 1 - June 31, 2023.**

**VI. Superintendent's Report**

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**A. Notification of Personnel Actions**

(See Insert)

**B. Energy Star**

Estill County High School, Estill County Middle School, Estill Springs, and West Irvine have earned the EPA's Energy Star certification.

**C. HB 9 Charter Funding Litigation**

The CBE has filed a lawsuit challenging the unconstitutionality of HB 9, a charter school funding law passed by the General Assembly in the 2022 session last year. Board action will be required at the next regular called meeting.

**D. School Update: Enrollment, Attendance, etc**

Attendance is on the rise, however, reduced SEEK funding due to an overall decrease in the attendance rates for this school year is a huge concern. We're about three percent below where we have been pre-Covid (94%). Hopefully, the legislator will address this issue when they return next month.

**E. 2023 KSBA Annual Conference**

Mr. Saylor encouraged Board members to register early for the KSBA conference.

**VII. Board Member Forum**

The board member forum had no comments at this time.

**A. Superintendent Search Committee Membership**

School Board Representative: **Donna Isfort**

Principal Representative: **Josh Yost**

Teacher Representative (2): **Cassidy Moore Zelicia Hughes**

Classified Staff Representative: **Jimmy Johnson**

Parent Representative: **Michaela Cole**

**VIII. Public Comments**

There are no public comments at this time.

**IX. Adjourn**

**Order #1493 - Motion Passed:** Adjourned Board Meeting at 7:35 PM was passed with Ms. Shiela Samples' motion and a second by Mr. Bryan Covey.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Absent
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson

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