

This form is to be used by the staff when requesting permission to take a field trip. The completed form is to be submitted to the Superintendent one (1) week in advance of the next scheduled meeting of the Board. Complete pertinent information on next page.

Destination Disney World, Orlando, Florida (WE ONLY GO IF WE RAISE THE MONEY)

Date(s) of Trip 2/8/23 - 2/13/23 Time of Departure 6:00 AM *Time of Return 10:00 PM

Approximate Mileage (one way) 820 miles

Approximate Number of Students 21 Approximate Number of Adults 2

Number of Buses Required 1 Method of Transportation (if not school bus) airplane, rental van, school bus

Will you stop for lunch? YES NO If "YES", where? NA

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Number of Instructional Days lost 3 Justification: What is to be learned? Nationals Competition

How will the experience be used and evaluated? _____

Names of chaperones (if applicable) Coaches Joella Nall and Larri Housh

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?
YES NO

TRIP INFORMATION

Financial Costs

Mileage (estimate)	\$ _____
Driver (estimate)	\$ _____
Hotel	\$ _____
Meals	\$ _____
Admission	\$ _____
TOTAL	\$ <u>\$28,000.00</u>

Method of Payment

Student Payment	\$ _____
School Activity Acct	<u>8000</u>
Athletic Boosters	<u>20000</u>
Band Boosters	\$ _____

Requested by Joella Nall Date 12/5/22

Approved/Disapproved Thad Elmore, Principal Date 1/3/23

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Superintendent approval is required for all overnight field trips.

*On school days, the return time should not exceed 2:00 p.m.

