

# FACPAC Contract Change Order

## Supplemental Information Form (Ref# 56786)

Form Status: Saved

Tier 1 Project: New Jefferson Elementary School

BG Number: 19-068

Status: Active

District: Henderson County (HB678)

Phase: Project Initiation (View Checklist)

Contract: MECHANICAL CONSULTANTS, INC., 0017, MECHANICAL AND PLUMBING

Type: CM Bid Package

Proposed

Change Order Number 17-5  
 Time Extension Required No  
 Date Of Change Order 9/2/2022  
 Change Order Amount To Date

### Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$918,017.47
Net Approved COs	\$536,371.81
Remaining After Approved COs	\$381,645.66
Net All COs	\$802,567.96
Remaining After All COs	\$115,449.51

This Requested Change Order Amount \$7,553.00

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency  
 Balance

Contract Change Requested By Construction Manager

Contract Change Reason Code Found Condition

Change Order Description And Justification

Additional cost to repair damaged coil on Heat Pump 151 and restart equipment. This cost is offset by credit change order to the contractor responsible for the damage and is a net zero cost to the owner.

Cost Benefit To Owner

Contract unit prices have been utilized No

to support the cost associated with this change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$7,553.00	100.00%
Materials		0.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$7,553.00	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 56786)**

_____ Architect	_____ Date
_____ Construction Manager	_____ Date
_____ Finance Officer	_____ Date
_____ Local Board of Education Designee	_____ Date



# AIA<sup>®</sup> Document G701/CMa<sup>™</sup> – 1992

## Change Order - Construction Manager-Adviser Edition

OWNER ☒  
 CONSTRUCTION MANAGER ☐  
 ARCHITECT ☐  
 CONTRACTOR ☐  
 FIELD ☐  
 OTHER ☐

**PROJECT** (Name and address):  
 JEFFERSON ELEMENTARY SCHOOL  
 800 SOUTH ALVES STREET  
 HENDERSON KY 42420

**CHANGE ORDER NUMBER:** 17-5  
**INITIATION DATE:** 9/2/2022

**TO CONTRACTOR** (Name and address):  
 MECHANICAL CONSULTANTS, INC.  
 P.O.BOX 22025  
 OWENSBORO KY 42304

**PROJECT NUMBERS:** CMA-KDE-000707 / 19-068  
**CONTRACT DATE:** 5/4/2020  
**CONTRACT FOR:** BP #017-MECHANICAL AND PLUMBING

### THE CONTRACT IS CHANGED AS FOLLOWS:

ADDITIONAL COST TO REPAIR DAMAGED COIL ON HEAT PUMP 151 AND RESTART EQUIPMENT. THIS COST IS OFFSET BY CREDIT CHANGE ORDER TO THE CONTRACTOR RESPONSIBLE FOR THE DAMAGE AND IS A NET ZERO COST TO THE OWNER.

The original Contract Sum was	\$1,851,732.00
Net change by previously authorized Change Orders	\$30,791.00
The Contract Sum prior to this Change Order was	\$1,882,523.00
The Contract Sum will be increased by this Change Order in the amount of	\$7,553.00
The new Contract Sum including this Change Order will be	\$1,890,076.00

The Contract Time will not be affected.  
 The date of Substantial Completion as of the date of this Change Order therefore is 6/28/2022

### NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND CONSTRUCTION MANAGER.

Codell Construction

**CONSTRUCTION MANAGER** (Firm Name)

4475 Rockwell Rd., Winchester, KY 40392

**ADDRESS**

**BY** (Signature)

(Typed Name)

**DATE:**

MECHANICAL CONSULTANTS, INC.

**CONTRACTOR** (Firm Name)

P.O.BOX 22025 OWENSBORO, KY 42304

**ADDRESS**

**BY** (Signature)

(Typed Name)

**DATE:**

HAFER DESIGN

**ARCHITECT** (Firm Name)

21 SE THIRD STREET, SUITE 800 EVANSVILLE, IN 47708

**ADDRESS**

**BY** (Signature)

(Typed Name)

**DATE:**

HENDERSON COUNTY BOARD OF EDUCATION

**OWNER** (Firm Name)

1805 SECOND STREET HENDERSON, KY 42420

**ADDRESS**

**BY** (Signature)

(Typed Name)

**DATE:**

**From:** [Shawn Rickard](#)  
**To:** [John Hagan Codell](#); [David Welker](#)  
**Subject:** Fwd: Jefferson Elementary HP-150.1  
**Date:** Monday, July 25, 2022 11:24:06 AM  
**Attachments:** [image001.png](#)  
[FS-JW-22-0084-A THERMAL EQUIPMENT SALES JEFFERSON ELEMENTARY HP-150.1.docx](#)

---

See below and attached pictures and invoice. We need to make a claim against the fire alarm contractor for \$7,553. It's apparent that they used a hole saw to drill into our new unit, and damaged a coil in the process. Please advise what else you need from me on this.

----- Forwarded message -----

**From:** Jeff Westerfield <[jeff@4seasonsky.com](mailto:jeff@4seasonsky.com)>  
**Date:** Mon, Jul 25, 2022 at 8:21 AM  
**Subject:** Jefferson Elementary HP-150.1  
**To:** John Puryear II ([john@thermaleq.com](mailto:john@thermaleq.com)) <[John@thermaleq.com](mailto:John@thermaleq.com)>, Shawn Rickard <[srickard@mci-mechanical.com](mailto:srickard@mci-mechanical.com)>

John, Shawn

We repaired unit HP-150.1 at Jefferson Elementary and completed the startup.

Once we removed the evaporator coil we found that someone had drilled a hole in the coil. We initially ordered the coil under Water Furnace warranty. However, the hole in the coil is obvious damage done after manufacture and will not be covered by the manufactures warranty. The discussion I had with the technician it looks like whomever installed the fire alarm wiring was the one who drilled the hole in the coil.

While we were performing the repair it was also found that someone had drilled a hole in the evaporator drain pan. We did seal the hole using silicone and a spray sealant. If this does leak in the future we would need to remove both evaporator coils to replace the drain pan.

I have attached the updated quote including the cost of the coil and drier. This is the amount we will be billing to the PO provided.

**Jeffrey Westerfield**

Service Manger

Phone (270) 926-2900



Mobile (270) 315-4192

Email [jeff@4seasonsky.com](mailto:jeff@4seasonsky.com)

1722 Triplett St, Owensboro, KY 42303

[www.4seasonsky.com](http://www.4seasonsky.com)



**Four Seasons Heating and Cooling**  
**COMMERCIAL & INDUSTRIAL 24 HOURS SERVICE**  
**1722 Triplett St, Owensboro, KY 42303**  
**(270) 926-2900**

July 25, 2022

(FS-JW-22-0084-A)

**Jodie Beadles**  
**Thermal Equipment Sales**  
**115 Eaglet Cove**  
**Paducah, KY 42003**

**Subject: *Jefferson Elementary School HP-150.1. Replace evaporator coil.***

Dear Jodie,

Thank-you for allowing Four Seasons to prepare a proposal to perform the following work.

**Scope of Work:**

- ❖ *Check in onsite and shutdown equipment*
- ❖ *LOTO HP-150.1 GYM WATER FURANCE MN: NXH180TL40CCANNA3SSB SN: 210402187*
- ❖ *Remove supply duct.*
- ❖ *Remove failed evaporator coil.*
- ❖ *Supply and install new evaporator coil and liquid line drier.*
- ❖ *Pressurize unit with nitrogen to confirm tightness.*
- ❖ *Perform triple evacuation.*
- ❖ *Reinstall supply duct.*
- ❖ *Charge unit with virgin refrigerant.*
- ❖ *Start up and check for proper operation.*
- ❖ *Clean up work area.*
- ❖ *Report all findings to Customer.*

NOTES:

Work to be performed during normal business hours.

**TOTAL PRICE:**

**\$ 7,553.00**

If this quote is in agreement and acceptable to you, please sign and return the original to us so that we may schedule the parts and the start of your work as soon as possible.

Sincerely,

*Jeff Westerfield*  
**Service Manager**  
**Four Seasons Heating and Cooling**  
**jeff@4seasonsky.com**  
**(270) 315-4192**

Terms and Conditions

We offer to furnish the following equipment in accordance with each manufacturer's standard terms and conditions of sale, if purchased directly. Terms of this Offer of Sale are Net 30 days from invoice date, with a 1.5% service charge per month applicable thereafter. Pricing stated does not include any state or federal taxes or incidental fees. Pricing includes freight F.O.B. factory. Retainage of any kind is unacceptable. The purchaser shall reimburse attorney's fees incurred by Four Seasons to pursue payment. Purchaser grants to Four Seasons a security interest in the goods listed on this offer of sale.

If accepted, Four Seasons warrants its work to be free from defect in workmanship for a period of 30 days from the Date of Project Completion. Workmanship warranty includes labor only, does not include manufacturer's warranty.

This offer expires in 30 days.

**Accepted Date:** \_\_\_\_\_

**Accepted By:** \_\_\_\_\_

**Purchase Order #:** \_\_\_\_\_



