

FIELD TRIP REQUEST FORM

Name of School: COOPER
Date of Field Trip: 2/9-2/14
Days of School Missed: 4
Location of Field Trip: Orlando FL
Grade Level and Number of Students Attending: 9-12/42
Number of Chaperones Attending: 5

What form of transportation will be used? * Be Specific. DELTA AIRLINES

Have field trip rules been explained to the students and chaperones?
Are there students being denied the right to attend due to finances?
Does this trip comply with Title IX equity issues?

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

Brief Description (Be specific regarding educational purpose):

VIA High School Cheer nationals competition
in Orlando at Disney World

Please check the appropriate box:

<input type="checkbox"/>	To be used for 1 (one) day trips using school bus or private automobile.* NEEDS PRINCIPAL APPROVAL ONLY. PLEASE SEND ALL FORMS TO DISTRICT OFFICE.
<input type="checkbox"/>	To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips. TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.
<input checked="" type="checkbox"/>	To be used for trips taken by common carrier. TO BE APPROVED BY THE BOARD OF EDUCATION.

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: Kathy James
Principal Signature: Phyllis Wilson Date Approved: 01/05/23

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.