



FLOYD COUNTY BOARD OF EDUCATION
Anna Whitaker Shepherd, Superintendent
442 KY RT 550
Eastern, KY 41622
Telephone (606) 886-2354 Fax (606) 886-4550
www.floyd.kyschools.us

Linda C. Gearheart, Board Chair - District 1
William Newsome, Jr., Vice-Chair - District 3
Dr. Chandra Varia, Member- District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Action/Discussion Item: Approve the certified staffing allocation formula/process to be used spring 2023 for school year 2023-24 planning.

Applicable Statutes or Regulations: BOE Policy 01.11 Powers and Duties of the Local Board of Education KRS 157.360, 702 KAR 3:246

Background and major Policy Implications: KRS 157.360 minimum staffing requirements are:

- Primary Grades (K-3) = 24/1
- K aides = 24/1
- Grade 4 = 28/1
- Grade 5 & 6 = 29/1
- Grades 7-12 = 25/1
- Part of a school media librarian (KRS 158.102)
- Administrator (KRS 160.345)

The Floyd County Schools have consistently staffed with a ratio lower than the state recommendation. This helps to keep class sizes lower. The allocation yielded by the formula/process is a minimum number of staff members.

Attached is the proposed allocation formula/process. Additionally, the current formula on file with the Kentucky Department of Education is attached with the recommended changes marked.

Summary of changes:

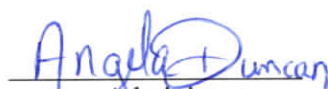
1. To return to current year membership numbers
2. Use a custodial formula that is clear for all users and is a minimum number of staff per building square footage.

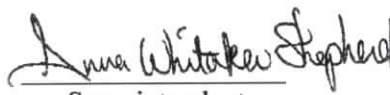
It is to be Board approved and submitted to KDE for final approval, to ensure compliance with 702 KAR 3:246.

Alternatives: None proposed.

Recommended Action: To approve the staffing formula as described.

Contact Person: Angela Duncan, 606.886.4525


Administrator


Superintendent

Date: December 2, 2022

The Floyd County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, educational programs, or activities as set forth in Title IX & VI, and in Section 504.



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Allocation Formula/Process for 2023-2024 Staffing

The district will use the 5th month average daily membership (ADM) for Section IV allocations.
Adjustments shall be made by September 15 and shall be made for differences of .5 or greater from the original allocation. Differences of .5 or greater shall be increased by 1 certified person.

Primary:	1 teacher per 23.5 students
4 th Grade:	1 teacher per 25 students
5 th Grade:	1 teacher per 25 students
6 th Grade:	1 teacher per 25 students
7 th Grade:	1 teacher per 25 students
8 th grade:	1 teacher per 25 students

*6th, 7th, 8th grades shall have an allocation of a minimum: 5.5 teachers allocated if the 25:1 does not generate at least this amount. (Per BOE consent item 5/2018).

High Schools:	
9 th – 12 th	1 teacher per 24.5 students

*The staff allocation for Betsy Layne High School, Floyd Central High School and Prestonsburg High School shall be reduced by 20 students. The adjustment is for the enrollment of students at:

- Renaissance Learning Center
- Floyd County Early College Academy
- Floyd County School of Innovation
- Floyd County Area Technology Center

Administrative staffing for all schools (Section 4)

- 1 Principal
- Media Specialist .1

Classified Positions

Administrative Support (Section 5) - All levels

% of total district enrollment (P-12):

1% to 4.9%	1
5% to 6.9%	1.5
7% to 7.9%	2
8% to 8.9%	2.5
9% and above	3
HS Counseling	+1

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Other Classified Staffing (Section 5) – All levels

Instructional Assistant Kindergarten 24:1

Minimum custodians are allocated according to square footage chart below:

0 - 23,500	1
23,501 - 33,500	1.5
33,501 - 43,500	2
43,501 - 53,500	2.5
53,501 - 63,500	3
63,501 - 73,500	3.5
73,501 - 85,000	4
85,501 - 93,500	4.5
93,501 - 103,500	5
For each additional 21,000 sq ft =1.0	

Section 6 allocation: \$100 per student based upon 5th month Average Daily Attendance.



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¶ Applicable Statutes or Regulations: BOE Policy 01.11 Powers and Duties of the Local Board of Education KRS 157.360, 702 KAR 3:246¶

Deleted: Background and major Policy Implications:

Below is the staffing formula we have on file with the Kentucky Department of Education. Recommended changes are marked below. It is to be Board approved and submitted to KDE for final approval, to ensure compliance with 702 KAR 3:246.

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The district will use the current year 5th month average daily membership (ADM) for student enrollment numbers. *Adjustments shall be made by September 15 and shall be made for differences of .5 or greater from the original allocation. Differences of .5 or greater shall be increased by 1 certified person.*

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Deleted: ***2018-2019 to calculate Section IV allocations.

Primary: 1 teacher per 23.5 students
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- Renaissance Learning Center
- Floyd County Early College Academy
- Floyd County School of Innovation,
- Floyd County Area Technology School

Deleted: TEM/Career Academy

Administrative staffing for all schools (Section 4)

- 1 Principal

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- Media Specialist .1

Classified Positions

Administrative Support (Section 5) - All levels

% of total district enrollment (P-12):

1% to 4.9%	1
5% to 6.9%	1.5
7% to 7.9%	2
8% to 8.9%	2.5
9% and above	3
HS Counseling	+1

Other Classified Staffing (Section 5) – All levels

Instructional Assistant Kindergarten 24:1

Minimum number of custodians are allocated according to square footage recommended in the chart below.

Recommended Allocation

0 - 23,500	1
23,501 - 33,500	1.5
33,501 - 43,500	2
43,501 - 53,500	2.5
53,501 - 63,500	3
63,501 - 73,500	3.5
73,501 - 85,000	4
85,501 - 93,500	4.5
93,501 - 103,500	5

For each additional 21,000 sq ft =1.0

Section 6 allocation: \$100 per student based upon 5th month Average Daily Attendance.

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Deleted: weighted formula that considers certified staffing levels, student enrollment (P-12) and faculty square footage.

Deleted: Custodial Personnel = $0.55 * ((0.02 * \text{Certified Staff}) + (0.001 * \text{Student Enrollment}) + (0.035 * \text{Square Footage}))$

Deleted: *** Senate Bill 177 (2020) establishes that 2018-19 ADA be used when determining allocations since the previous year's average daily attendance information is unavailable when calculating Section 6 and 7 monies for 2021-22.

Alternatives: None proposed

Recommended Action: To approve the staffing formula as described

Contact Person: Angela Duncan, 606.886.4525

Principal Administrator Superintendent

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