

ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**Regular Board Meeting**  
**November 17, 2022, 6:00 PM**  
**Estill County Board of Education Boardroom**  
**253 Main Street**  
**Irvine, Kentucky 40336**

**Present Board Members:**

Ms. Tammy Hardy  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood

**Absent Board Members:**

Mr. Bryan Covey

**Visitors:** Stephen Willis, Tonya Miller, Joshua Miller, Sandra Holland, Joshua Bringer, Yana Turner, Brooke Young, Todd, and Lisa Reece, Tonya Isaacs, Charlotte O'Bryan, Jennifer Hall, Andrea Mackey, Sheila B. Joshua Stevens, Penny Osborne, Amy Barlow, Chris Barlow, Donald Norton, Amanda Bryant, Ladonna Daniels, Jeremy Simpson, Joni Conner, Angela Howell, Charlotte Arvin, Michael Osborne, Jenny Osborne, Jon Osborne, Cory Osborne, Elizabeth Short, Danielle Howard, Laura Davis, Destini Keene, Traci Baber, Kristy Floyd, Piper Peters, Dess Kirby, Cassie Willis, and Lincoln Barnes

**I. Call to Order**

Chairperson Donna Isfort called the meeting to order at 6:09 PM.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort asked the students from West Irvine that was present to lead the Pledge of Allegiance

**B. Reminder to Sign In**

**C. Revisions**

A Revision for a Consent item Project Home Network MOA was added by Mr. Saylor.

**II. Recognitions**

**A. Mountain Movers**

**Certified Mountain Mover: Stillwell Meritorious Service Award**  
**Winners:**

Stillwell Award Proclamation Since 1992, Kentucky Education Technology System (KETS) has been "the" pioneer and national leader in most aspects of educational technology investment, infrastructure, and support for public school districts. A vital part of this effort has been strong partnerships with

individuals and entities that continue to assist the Kentucky Department of Education in fulfilling its mission to students and citizens of the Commonwealth. Named after the late William E. Stilwell, Ph.D., the Stilwell Award is presented to the unsung heroes that have gone above and beyond the call of duty in education technology; they devote their efforts entirely to our K-12 students, teachers, and administrators. Identified by their red suspenders, the annual Stilwell Award winners represent the best-of-the-best, who show up daily in their tireless service to Kentucky schools and the high-quality education technology services and supports that are required. One of the U.S. Army's most prestigious awards is the Meritorious Service Medal (MSM); the 2022 Bill Stilwell Award is just as distinctive. For 2022, a unique version of the "red suspenders" award, a meritorious medal in the form of a celebratory coin, has been commissioned for presentation to critical K-12 Education Technology staff in all Kentucky K-12 school districts and the KDE Office of Education Technology (OET). This distinctive coin signifies the individual's successful and meritorious tour of duty from March 10, 2020, to March 11, 2022, providing quality education technology service on and beyond the school campus for Kentucky K-12 students, teachers, staff, and families throughout the 24-month core of the pandemic. This service provided THE connection with students and families to their schools for the continuation of learning and student health supports. Therefore, let it be known that the 2022 Stilwell Award is being presented here on Insert Day Month Year, to the education technology leaders in Insert School District, as a simple but sincere and heartfelt way to say "Thank you for your accomplishments, your dedication, and your sacrifices over those 24 months as well as for your continued persistence toward excellence, and is presented to...."

List Names: 1. Jeremy Simpson 2. Andrew Bottorff 3. April Tegtmeier 4. JoLin Owens 5. Tonya Miller 6. Melissa Kelley 7. Sarah Rose 8. Jennifer Hall 9. Jeanetta Rogers 10. Jeremy Woolery 11. Matthew Robertson

### **Classified Mountain Movers: Todd Reece**

Todd is the Estill County Schools Director of Maintenance. He has been in this position for six years. Todd is a 19-year employee of the Estill County Schools.

### **Community Mountain Mover: Sheriff Chris Flynn**

Chris says, "Working together and being a community partner with other organizations to improve it has always been one of my top priorities as Sheriff. We are excited to get started on our second term in January."

## **B. School/Student Presentation West Irvine**

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West Irvine Elementary K-3rd grade presented to the Board different things they have been learning during the year.

Kindergarten presented a video called "Day in the life of a Kindergartener."

First Graders presented "Number Corner."

Second Graders presented "Room Transformation."

Third Graders presented "Ancient Rome."

**C. NCEE's NISL Participants**

The Board recognized Charlotte Arvin and Amanda Bryant for completing the NISL Program. NISL prepares school leaders to create and lead high-performance organizations, improve instruction, leverage data-driven decision-making, improve student and school culture, and focus on equity.

**III. Facilities/Construction Update**

**A. Estill County High School Phase 7 Renovation Project B.G. #21-055**

**1. Update**

Mr. Kenny Davis from Codel Construction gave an update on the High School Phase 7 Renovation project. There are about twenty items at this time that needs to be completed. Hopefully, this project will be ready to close out in December.

**2. Consideration/Approval of Pay Estimate #14 for \$281,513.90**

**Order #14891 - Motion Passed:** The Board approved pay applications #14 for \$281,513.90 and #15 for the amount of \$5,829.20 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/Approval of Pay Estimate #15 for \$5,829.20 was approved in the above motion #14891**

**4. Consideration/Approval of Change Orders# 5-2,8-4,8-1-2,8-1-3,11-2,12-4, and 13-7**

**Order #14892 - Motion Passed:** The Board approved the change orders #5-2,8-4,8-1-2,8-1-3,11-2,12-4 and 13-7 passed with a motion by Ms. Carrie Smallwood and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

- a. Change Order #5-2 Kalkreuth Roofing \$1,844.34
- b. Change Order #8-4 Baskin Painting \$3,681.30
- c. Change Order #8-1-2 Farrell Calhoun \$(3,631.30)
- d. Change Order 8-1-3 Farrell Calhoun \$82.55
- e. Change Order #11-2 Toadvine Enterprises \$(10,275.00)
- f. Change Order 12-4 C&C Industrial \$(1,844.34)
- g. Change Order #13-7 Babcon Inc. \$3,490.56

**B. Estill County High School HVAC Controls, B.G. #22-177****1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School HVAC Controls project. The project should be finished in a couple of weeks. Work has been completed in the mechanical room; the crew is finishing HVAC control networking.

**C. Estill County High School ARP ESSER Fieldhouse Restroom Renovation project**

**1. Update:** No work has been completed since the last meeting. Waiting for PR for additional work.

**D. South Irvine Early Childhood Center ARP ESSER Renovation Project BG22-176****1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the South Irvine Early Childhood Center ARP ESSER Renovation project. This project is going well and is mostly completed. The card reader chip is delayed; it might be January before complete electronic door access. The new secure vestibule still has work to be done during the Christmas Break.

**2. Consideration/Approval of Pay Application 6 with associated Direct Purchase Orders for the South Irvine Renovation project, B.G. # 22-176**

**Order #14893 - Motion Passed:** The Board approved pay application #6 in the amount of 39,059.98 passed, with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
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Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Consideration/Approval of Change Order 4 (Exterior Paint – Concrete) for the South Irvine Renovation project, B.G. # 22-176

**Order #14894 - Motion Passed:** The Board approved the change order #4 passed with a motion by Ms. Carrie Smallwood and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**E. West Irvine Pavement Improvements Project B.G. #22-178**

**1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the West Irvine Payment improvement project. This project is complete other than getting the correct paperwork submitted for payment. This project should be closed in December.

**F. Estill Springs Elementary ARP ESSER Renovation and Addition Project**

**1. Update**

Mr. Kenny Davis from Codell Construction gave an update on the Estill Springs Elementary ARP ESSER Renovation and Addition project. This project is progressing; the site's electric utilities have been tied in. The water and gas will tie in next week. Plan to pour footers after Thanksgiving and be under the roof in a couple of months.

**2. Consideration/Approval of Pay Estimate #2 for \$129,377.78**

**Order #14895 - Motion Passed:** The Board approved pay application #2 for \$129,377.78, passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes

Ms. Carrie Smallwood Yes

#### IV. Action

##### A. Consideration/Approval of Bank Account Changes

**Order #14896 - Motion Passed:** Board approved adding Tasha Holcomb and Victoria Barnett to the High School account. The Middle School account removed Tim Burkhart and added Jessica Napier, approving the closing of the ATC Partners and Giving Train account passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

##### 4 Yeas - 0 Nays

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

##### B. Consideration/Approval of Out-of-State Field Trips

**Order #14897 - Motion Passed:** The Board approved the out-of-state field trips passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

##### 4 Yeas - 0 Nays

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

1. Estill County Girls Soccer Team 2023 Soccer Tournament Gatlinburg, Tennessee

2. High School Student Council LEAD Conference in Washington, D.C.

##### C. Consideration/Approval of the 2023-2024 Calendar Committee

**Order #14898 - Motion Passed:** The Board approved the 2022-2023 Calendar committee, with Carrie Smallwood representing the Board passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

##### 4 Yeas - 0 Nays

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**D. Consideration/Approval of A Revision to the Salary Schedule**

**Order #14899 - Motion Passed:** The Board approved the revision to the salary schedule passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**V. Consent Items**

**Order #14900 - Motion Passed:** Approval of all consent items passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

- A.** Approve Minutes of October 20, 2022, Regular Meeting
- B.** Approve Treasurer's Report and Pavement of Bills
- C.** Accept KETS Offer of Assistance
- D.** Notice of Suspension: KSBA Board Policy Revision
- E.** Business Proposal for Speech Therapy Services
- F.** Approval of Shorten School Day
- G.** Consideration/ Approval of the Summer Reading Programs
- H.** Project Home Network MOA

**VI. Superintendent's Report**

- A.** Notification of Personnel Actions

(See insert)

- B.** School Update: Enrollment, Attendance, etc.

The enrollment is the steady, but attendance is down some due to sickness.

- C.** KSBA 2023 Annual Conference Feb 24-25

**VII. Board Member Forum**

Ms. Shiela Samples requested that we keep the family of Carolynn Patrick, a retired teacher, in our prayers. The Board held a moment of silence to remember Carolynn Patrick.

Ms. Donna Isfort spoke about the tremendous community support during the recent forest fires in our county.

The Board recognized the Band for winning State and the H.S. Cheerleaders for winning Regionals and going to State.

Thought and prayers go out to Magoffin County families involved in the bus crash.

**VIII. Public Comments**

At this time, there are no public comments on any agenda items.

**IX. Adjourn**

**Order #14901 - Motion Passed:** The Board adjourned the meeting at 7:47 PM, passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson