**Board Memo**

**DATE:** 12/8/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Conner Middle School

**Product Vendor or Grant Issuer**

Queen City Transportation

**Product or Grant Name**

Field Trip and Transportation for trip to Pigeon Forge, TN

**Date/Term (Beginning and End Dates/Year)**

5/5/2023-5/6/2023

**APPLICABLE BOARD POLICY:**

09.36

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Field Trip and Contract for Conner Middle School to National Competition for Advanced Music Groups on

5/5/2023-5/6/2023. Transportation with Queen City Transportation.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$3,595.00

**Funding Source**

Student Activity and no cost to the District

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the Field Trip and Contract for Conner Middle School to Pigeon Forge, TN with Queen City Transportation, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations