**SCES**

**SBDM Minutes**

**Monday, November 14, 2022**

**Members Present:**  Jared Scott, Glenn Lawson, Melissa Mallory, Autumn Miles, Sarah White, Tara Brown, Megan McGuirk-Rogers, and Whitney Schuler

Guests: None

Secretary:  Judy Henry

**1. Call the Meeting to Order:**  Mr. Scott called the meeting to order at 4:02 pm.

**2. Approval of Agenda:** Motion by Glenn Lawson, second by Tara Brown to approve the agenda for November 14, 2022.  Consensus.

**3. Public Comment:** None

**4. Approve Minutes:** (Attachment A) Motion by Glenn Lawson, second by Sarah White to approve the minutes for October 17, 2022 and November 4, 2022. Consensus.

**5. Approve Budget Reports (MUNIS and School Activity):** (Attachment B) Motion by Glenn Lawson, second by Megan McGuirk-Rogers to approve budget report for month ending October 31, 2022.  Consensus.

**6. Monthly Review:** Enrollment 806

**7. Principal’s Report:**

* Fall Festival Report: (Attachment C) SCES made approximately $22,000 after expenses. Each certified staff that worked the fall festival will receive $200. Classified staff that worked the fall festival will receive a half day of PD (Principal Discretionary) hours.
* On November 28, 2022, SCES will host the BoE meeting. SCES will spotlight our writing.

**8. Review SBDM Policies:** Mr. Scott recommended to the council to review a few policies at each meeting so that the council would be able to have a thorough evaluation of each policy.

* Assignment of Instructional and Non-Instructional Staff Time - (Attachment D)The council reviewed this policy. No changes were made at this time.
* Student Assignment Policy - (Attachment E) Motion by Sarah White, second by Glenn Lawson to approve the 1st Reading of the Student Assignment Policy with amendments and additions. Consensus.
* Determination of Schedule for School Day & Week - (Attachment F) Motion by Tara Brown, second by Megan McGuirk-Rogers to approve the 1st Reading of the Determination of Schedule for School Day & Week with amendments and additions. Consensus.

**9.  Approve 2nd Reading of the Assessment Policy:** (Attachment G) Motion by Melissa Mallory, second by Megan McGuirk-Rogers to approve the 2nd Reading of the Assessment Policy with minor amendments and additions. Consensus.

**10. Approve 2nd Reading of the PTO Policy:** (Attachment H) Motion by Autumn Miles, seconded by Sarah White to approve the 2nd Reading of the PTO Policy. Consensus.

**11. Review SBDM By-Laws:** (Attachment I) Council reviewed the SBDM By-Laws. Mr. Scott will get further clarification regarding who shall conduct the Parent Elections.

**12 Adjournment:** Motion by Glenn Lawson, second by Autumn Miles to adjourn the meeting at 4:41 pm. Consensus.

Submitted by:

Judy Henry