

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Regular Board Meeting
October 20, 2022 6:00 PM
Estill County Board of Education
Boardroom
253 Main Street
Irvine, KY 40336**

Present Board Members:

Mr. Bryan Covey
Ms. Tammy Hardy
Ms. Shiela Samples
Ms. Carrie Smallwood

Absent Board Members:

Ms. Donna Isfort

Visitors: Amanda Bryant, Sarah Beard, Charlotte O'Bryan, Jessica Mullins, Missy Deaton, Melissa Dixon, Paris Dixon, Susan Lay, Emilee Lay, Jessica Napier, Spencer Young, Randall Young, Matthew Roberts, Andrea Williams, Josh Yost, Tonya Isaacs, Toni-Garrett Hall, Beth Muchaw, Audrex Muchow, Trent Singleton, Peter Fisher, and Casey Cullen

I. Call to Order

A. Welcome/Pledge

Vice Chairperson Mr. Bryan Covey welcomed everyone and called the meeting to order at 6:11 p.m. Mr. Covey asked two middle school students to lead the Pledge.

B. Reminder to Sign In

C. Revisions: No revisions to posted agenda.

II. Recognitions

A. National Principal's Month

The Estill County Board of Education has declared the month of October 2022 as National Principals Month. The Board recognized the Principals and their Assistants with a certificate.

B. School/Student Presentation Middle School

The Estill County Middle School presented a slide show titled "What's happening at the Estill County Middle School." Each grade went over what they covered in Language Arts, Math, Science, and Social Studies, plus some extra curriculum activities. Each group stated that they couldn't wait to see what was next.

C. NCEE's NISL Participants

The Board recognized Mickey Tucker for the completion of the NISL Program. The NISL program prepares school leaders to create and lead high-performance organizations, improve instruction, leverage data-driven decision-making, improve student and school culture, and focus on equity.

III. Facilities/Construction Update

A. Estill County High School Phase 7 Renovation Project BG# 21-055

1. Update

Mr. Casey Cullen from Codel Construction updated the progress of the High School Phase 7 Renovation project. This project has made significant progress, and contractors are working on punch list items. The gym and lobby had been completed and returned to the school for use. The trophy case is still needing materials. Railing for the steps at the High School and ATC building and railings for the football stadium should be completed in December. We hope to have BG4 documents ready for the December Board meeting.

2. Consideration/Approval of the Special Inspections Invoicing

Order #14868 - Motion Passed: Approval of the Special Inspections Invoicing passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval of Pay App #13 for \$359,971.35

Order #14869 - Motion Passed: Approval of Pay App #13 for \$359,971.35 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

4. Consideration/Approval of the following Change Orders #8-3,9-2, and 15-7.

a. Change Order 8-3 Bastin Painting for the amount of \$1500.00

b. Change Order 9-2 CDI Flooring for the amount of \$473.00

c. Change Order 15-7 Rising Sun Developing, Inc for the amount of \$1,138.50

Order #14870 - Motion Passed: Approval of the following Change Orders #8-3,9-2, and 15-7 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

B. Estill High School Sanitary Line Replacement, BG# 22-179

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School sanitary lane replacement. Lagco Inc has completed this project.

2. Consideration/Approval of the Final Pay Application (#2)

Order #14871 - Motion Passed: Approval of the Final Pay Application (#2) passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval of the BG4

Order #14872 - Motion Passed: Approval of the BG4 passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

C. Estill County High School Emergency Sanitary Line Replacement, BG#22-456

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School emergency sanitary line. Mr. Rooter has completed this project.

2. Consideration/Approval Final Invoice (#2)

Order #14873 - Motion Passed: Approval Final Invoice (#2) passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval BG4

Order #14874 - Motion Passed: Approval BG4 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

D. Estill County High School HVAC Controls, BG# 22-177;

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School HVAC controls. They are working throughout the building at different locations, and the closeout on this project should be next month.

2. Consideration/Approval of the Pay Applications 1-5

Order #14875 - Motion Passed: Approval of the Pay Applications 1-5 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

E. Estill County Middle School ARP ESSER Restroom Renovation Project BG#22-175

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County Middle School ARP ESSER restroom renovation project. Jarboe Construction Inc. has completed this project. The review and punch list have been completed.

2. Consideration/Approval of the Final Pay Application (#5)

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Order #14876 - Motion Passed: Approval of the Final Pay Application (#5) passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval of the BG4

Order #14877 - Motion Passed: Approval of the BG4 passed with a motion by Ms. Carrie Smallwood and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

**F. South Irvine Early Childhood Center ARP ESSER Renovation Project
BG 22-176**

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the South Irvine Early Childhood Center ARP ESSER Renovation project. Jarbo Construction is installing windows at this time. The new secure vestibule card reader is delayed, so Jarbo has agreed to wait until December 16 to start the Demo and installation of the secure vestibule while the students are on Christmas Break.

2. Consideration/Approval of the Pay Application #5 with DPO Invoicing

Order #14878 - Motion Passed: Approval of Pay Application #5 with DPO Invoicing passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

G. West Irvine Pavement Improvements Project BG #22-178**1. Update**

Mr. Peter Fisher from Ross Tarrant said this project should be completed in the next couple of weeks. The punch list has been sent to the contractor.

2. Consideration/Approval of the Pay Application #3 with DPO Invoicing

Order #14879 - Motion Passed: Approval of Pay Application #3 with DPO Invoicing passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval of the Change Order #3 for Weather Days in July

Order #14880 - Motion Passed: Approval of Change Order #3 for Weather Days in July passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

H. Estill Springs Elementary ARP ESSER Renovation and Addition Project**1. Update**

Mr. Casey Cullen from Codel Construction gave an update on the progress of the Estill Springs Elementary ARP ESSER Renovation and addition project along with the District Central Storage Building Demolition Project (Old Irvine High). Rising Sun has picked up where Combs trucking left off, and the grading has been completed. The sewer, water, and gas lines are currently being relocated. In the parent loop area, twenty-eight additional parking spots have been added. The substantial completion date is May 2023, with the final completion in mid-June 2023. Currently, the project is three to four weeks ahead of schedule.

2. Consideration/Approval of Pay Application #1 \$54,589.58

Order #14881 - Motion Passed: Approval of Pay Application #1 \$54,589.58 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

I. District Central Storage Building Demolition Project(Old Irvine High)
BG#22-208

1. Update

An update was given with the Estill Springs update.

2. Consideration/Approval Change Order #1

Order #14882 - Motion Passed: Approval of Change Order #1 passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

3. Consideration/Approval BG4

Order #14883- Motion Passed: Approval of BG4 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

J. Estill County Safety and ADA Upgrades (South Irvine/Middle School Hardware), BG# 23-087 ;

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County Safety and ADA Upgrades. This project should be ready to bid on November 1. This project will allow the district to be on one

key system. All staff will have a badge to enter buildings and one key to their room.

2. Consideration/Approval of the Construction Documents, including Drawings, Spec Index, BG2, BG3

Order #14884- Motion Passed: Approval of the construction documents, including drawing, spec index, BG2, and BG 3, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

IV. Action Items

A. Out of State Field Trips

Order #14885 - Motion Passed: Approval of all out-of-state field trips listed below passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

1. Estill County Middle School Student Council to attend the National Association of Student Councils Annual LEAD Conference.

2. FCCLA National Conference – Columbus, OH

3. 2023 Senior Trip

B. Revise District Staffing Policy

Order #14886- Motion Passed: Approval of the revised District staffing policy passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

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C. Approve purchase of 2 School buses (Payment July 1, 2023)

Order #14887- Motion Passed: Approval to purchase two school buses with payment after July 1, 2023, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

D. ATC Partners in Education Fund II Restricted Account

Order #14888 - Motion Passed: Approval to make the ATC partners in education a Fund II restricted account passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

V. Consent (Action) Items

Order #14889 - Motion Passed: Approval of all consent items passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

A. Approve Minutes of September 15, 2022, Regular Meeting

B. Approve the Treasurer's Report and Payment of Bills

C. Bus Surplus: 4 buses per stipulation of the Clean Diesel Grant

D. Agriculture Surplus Items: Proceeds to support FFA Chapter

VI. Superintendent's Report

A. Notification of Personnel Actions (See Insert)

B. School Update: Enrollment, Attendance, etc.

We are gaining enrollment. Attendance is good at this time.

C. FY23 Professional Growth Plan (See Insert)

D. ESS Report: ESS After School Tutoring began on October 18, 2022

E. FY21 Test Data

At this time, the FY21 test data shows us in orange. We know this is a curriculum and instructional problem, and we are addressing this with each school. We have a planned meeting with KDE Specialist on November 1.

VII. Board Member Forum

Carrie wanted everyone to know that the band was hosting the Regionals this Saturday and hoped everyone could come out and support these bands. Carrie also wanted to congratulate the girl's soccer team.

VIII. Public Comments

There are no Public Comments at this time.

IX. Adjourn

Order #14890 - Motion Passed: Adjourned Board Meeting at 7:50 p.m., with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Bryan Covey | Yes |
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Absent |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |

Jeff Saylor, Secretary

Bryan Covey, Vice Chairperson