**Board Memo**

**DATE:** 11/10/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Operations

**Product Vendor or Grant Issuer**

Robert Ehmet Hayes & Associates

**Product or Grant Name**

Architectural Services

**Date/Term (Beginning and End Dates/Year)**

2022/2023

**APPLICABLE BOARD POLICY:**

04.32 Model procurement Code Purchasing

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Architectural firms were invited to submit qualification proposals for the selection of a firm to serve as the District’s architect for Camp Ernst Middle School’s addition and Yealey’s renovation and roofing projects. Two architects responded- Robert Ehment Hayes & Associates and PCA Architecture. After conducting evaluation interviews with both companies, Robert Ehmet Hayes & Associates were chosen to serve as the architect.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

 **Total Cost**

TBD

**Funding Source**

Restricted Capitol Funds

**\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I recommend the Board approve Robert Ehmet Hayes & Associates as the architect for the above-mentioned projects.

**CONTACT PERSON: (submitter)**

Linda Schild, Finance Director (acting Purchasing Administrator)