

MEMO:

The primary goal of the Trauma-Informed Services in Schools grant is to increase student access to evidence-based and culturally relevant trauma support services and mental health care in schools of Northern Kentucky Cooperative for Educational Services, with sub-goals to enhance and improve trauma-informed support and mental health services for Northern Kentucky's children and youth; to link participating Northern Kentucky school systems with local trauma-informed support and mental health systems; and to create and improve identification, referral, early intervention, treatment, and support services for Northern Kentucky students that need specialized support.

The project will serve all students through universal supports and evidence-based programs and strategies in collaboration with schools' Multi-Tiered Systems of Support; it will serve students with higher needs through school-based counseling provided by Professional School Counselors; for students with further needs, the project will build and strengthen relationships and systems of support with community agency providers of mental health services who will work with youth and families in the schools, in the community, or in the home as appropriate. The project will encourage and support 65 participating schools as they adopt evidence-based trauma-informed practices that are culturally relevant for their populations by building on schools' and districts' Trauma Informed Plans, providing training, materials, and resources specific to each school's and district's needs.

POSITION TITLE: Trauma-Informed Services in Schools Schools Evaluator

RESPONSIBLE TO: Chief Academic Officer

QUALIFICATIONS/CERTIFICATION(S):

- Degree or higher in public health, education, public administration, counseling, or a related field
- Familiarity with data-based planning and evaluation preferred

JOB GOAL: Participate with the Project Director in the planning and implementation of the NKCES Trauma-Informed Services in Schools program.

SPECIFIC DUTIES

- Collect, manage, and analyze data for the assigned project
- Promote policy decisions and evidence-based practice by identifying risk factors for disease and targets for mental health supports
- Support regional training and analysis of trauma-informed school services trends, needs, and solutions
- Help identify and implement emerging trends and remedies for improving access to trauma-informed school services
- Analyze the information and report findings, in meetings, written reports, and presentations to the public or policymakers

- Use data tools and field research results to support project staff and schools to improve youth access to trauma-informed school services
- Assist the project team in applying knowledge from data
- Related duties as assigned

KNOWLEDGE AND SKILLS:

- Familiarity with regional community needs and resources preferred.
- Familiarity with evidence-based programming and strategies to address children and youth needs, particularly with respect to trauma.
- Working knowledge of training needs for adult learners and P-12 schools and strategies to meet those needs.

ABILITIES NEEDED:

- Ability to maintain flexible schedules established by the project's schools, partners, and the funder and meet all reporting deadlines
- Excellent written and oral communication and interpersonal skills
- Local travel is required. Limited out-of-state travel required

TERM OF EMPLOYMENT: Certified, Full-time employment, 215 days

SALARY: Salary based on rank and experience in accordance with NKCES certified salary schedule.

Evaluation: Annual evaluation in accordance with the performance of job description and NKCES policies and procedures.