

## FIELD TRIP REQUEST FORM

Name of School: Conner High School

Date of Field Trip: Apr. 21 to Apr. 25, 2022 Time: \_\_\_\_\_

Days of School Missed: 3

How much students are being charged: approx. \$2000

Location of Field Trip: Orlando, Florida

Grade Level and Number of Students Attending: 1 Senior

Number of Chaperones Attending: 2 Chaperones

What form of transportation will be used?\* Be Specific. air travel, flt. TBD

Have field trip rules been explained to the students and chaperones?

YES ☒ NO ☐

Are there students being denied the right to attend due to finances?

YES ☐ NO ☒

Does this trip comply with Title IX equity issues?

YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

Look Around the World, Disney's Epcot ;  
cooking competition and mentoring  
by professional celebrity chefs

Please check the appropriate box:



To be used for 1 (one) day trips using school bus or private automobile.\*

**NEEDS PRINCIPAL APPROVAL ONLY. PLEASE SEND ALL FORMS TO DISTRICT OFFICE.**



To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips.

**TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.**



To be used for trips taken by common carrier.

**TO BE APPROVED BY THE BOARD OF EDUCATION.**

**NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.**

Sponsor Signature: [Signature] Cole

Principal Signature: [Signature]

Date Approved: 10/7/22

DISTRICT OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.