**Board Memo**

**DATE:** 11/10/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Ignite Institute

**Product Vendor or Grant Issuer**

Momentive

**Product or Grant Name**

Survey Monkey to process Applications

**Date/Term (Beginning and End Dates/Year)**

10/19/2022 through 10/18/2023

**APPLICABLE BOARD POLICY:**

Click or tap here to enter text.

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Ignite Institute with Momentive for Survey Monkey to process applications

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$5,925.00

**Funding Source**

Ignite General Fund

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the contract with Ignite Institute and Momentive for Survey Monkey to process applications, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations