



FAYETTE COUNTY PUBLIC SCHOOLS

Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular

DATE: 11/28/2022

TOPIC: Award of Copy Paper Bid

PREPARED BY: Dan Sawyers, Logistical Services & Purchasing

Recommended Action on: 11/14/2022

Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the award recommendation for the copy paper bid

Background/Rationale: A summary of bids/proposals submitted from the Purchasing Department for approval

Strategic Priority:

- Student Achievement Diversity, Equity, Inclusion & Belonging
- Highly Effective & Culturally Responsive Workforce
- Stakeholder Engagement & Outreach Organizational Health & Efficiency

Data Considerations: NA

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Copy Paper Bid

AWARD OF COPY PAPER BID

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

| BID | MAILING ROSTER | DEPARTMENT | RESPONSE – NUMBER RECEIVED |
|-------------------------|---|---------------------|---|
| 1. Bid 66-22 Copy Paper | 1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. 7PM Group 8. Vendor Registry | Logistical Services | 8 |

AWARD OF BIDS/PROPOSALS

1. Bid 66-22 – Copy Paper

BACKGROUND AND RATIONALE:

This bid provides for FCPS and administrative departments to purchase copy paper for copiers and printers at a discounted price and to incur no shipping or transportation charges. Paper is purchased in bulk and stored at the warehouse. This allows for greater savings by buying in larger quantities. Due to supply chain issues and rising costs in paper it is recommended to award the bid at the planning meeting so that the order can be placed before inventories run out.

Key to Markings

Recommended Bid Award

| Vendor/ Brand | Truckload Qty | Unit Price | Case Qty | Total Price |
|--------------------------|----------------------|-------------------|-----------------|--------------------|
| Liberty Paper MBE ### | 1 Truckload | \$38.85 | 840 cases | \$32,634.00 |
| Marquee ### | 9 Truckloads | \$38.85 | 7,560 cases | \$293,706.00 |
| | | | | |
| Veritiv | 1 Truckload | \$38.98 | 840 cases | \$32,743.20 |
| Comet | 9 Truckloads | \$38.98 | 7,560 cases | \$294,688.80 |
| | | | | |
| Contract Paper Group | 1 Truckload | \$44.39 | 840 cases | \$37,287.60 |
| Scholastic/Fascopy | 9 Truckloads | \$44.39 | 7,560 cases | \$335,588.40 |
| | | | | |
| Guy Brown MBE | 1 Truckload | \$44.99 | 840 cases | \$37,791.60 |
| Staples | 9 Truckloads | \$42.99 | 7,560 cases | \$325,004.40 |
| | | | | |
| ODP Business Solutions | 1 Truckload | \$46.49 | 840 cases | \$39,051.60 |
| Office Depot | 9 Truckloads | \$46.49 | 7,560 cases | \$351,464.40 |
| | | | | |
| ODP Business Solutions | 1 Truckload | \$55.49 | 840 cases | \$46,611.60 |
| Boise 50% recycle | 9 Truckloads | \$55.49 | 7,560 cases | \$419,504.40 |
| | | | | |
| Millcraft | 1 Truckload | \$45.50 | 840 cases | \$38,220.00 |
| Report | 9 Truckloads | No Bid | 7,560 cases | No Bid |
| | | | | |
| Comoroz MBE | 1 Truckload | \$46.00 | 840 cases | \$38,640.00 |
| Staples | 9 Truckloads | \$46.00 | 7,560 cases | \$347,760.00 |

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|-------------|---------------|--|--------------------------------|---|
| Copy Paper | \$293,706.00 | Individual FCPS and Administrative Departments | Recurring | FCPS and Departments will have source to obtain copier and printer paper at least cost and to meet KY Model Procurement Law requirements. |

Funding Key: Individual FCPS and Administrative Departments

STAFF CONTACT: Dan Sawyers, Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Award the contract to Liberty Paper"