

**DATE:**

10/27/2022

**AGENDA ITEM (ACTION ITEM):**

Consider / Approve the initial BG-1 (BG 23-219) Project Application Form for the acquisition of property for the purpose of constructing a New Central Office Facility.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:050 Building Sites; Inspection & Approval

**HISTORY/BACKGROUND:**

The District Central Office has been leasing office space from Sanitation District No. 1 since 2004. The acquisition of the property will support the construction of a New Central Office Facility which will allow all district office personnel to work at one (1) location and return square footage in various school buildings back for direct instructional use.

**FISCAL/BUDGETARY IMPACT:**

\$2,135,000.00 from Construction Fund

**RECOMMENDATION:**

Approve the initial BG-1 (BG 23-219) Project Application Form for the acquisition of property for the purpose of constructing a New Central Office Facility.

**CONTACT PERSON:**

Rob Haney, Chief Operations Officer

\_\_\_\_\_  
*Principal/Administrator*

*Rob Haney*  
\_\_\_\_\_  
*District Administrator*

*[Signature]*  
\_\_\_\_\_  
*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda*

*Principal – Complete, print, sign and send to your Director. Director – if approved, sign and put in the Superintendent's mailbox*

SCHOOL DISTRICT: Kenton CountyInitial: X

Revised: \_\_\_\_\_

BG# 23-219**New Central Board Office**

## II. PROPOSED PLAN TO FINANCE APPLICATION

## A. Statement of Probable Costs:

1. Total Construction Cost	_____
2. Architect/Engineer Fee	_____
3. Construction Manager Fee	_____
4. Bond Discount	_____
5. Fiscal Agent Fee	_____
6. Contingencies	_____
7. Site Acquisition	<u>\$2,110,000.00</u>
8. Equipment/Furnishings	_____
9. Equipment/Computers	_____
10. Technology Network Sys. (KETS)	_____
11. Other* Civil Engineer	<u>\$10,000.00</u>
12. Other* Phase I Environmental	<u>\$7,000.00</u>
13. Other* Legal	<u>\$8,000.00</u>
14. Other*	_____
Total Estimated Cost	<u>\$2,135,000.00</u>

\*Define \_\_\_\_\_

## B. Funds Available:

1. SFCC Cash Requirement	<u>\$0.00</u>
2. SFCC Bond Req.	<u>\$0.00</u>
3. SFCC Bond Sale	<u>\$0.00</u>
4. Local Bond Sale	<u>\$0.00</u>
5. Cash - General Fund	<u>\$0.00</u>
6. Cash - Capital Outlay	<u>\$0.00</u>
7. Cash - Building Fund	_____
8. Cash - Investment Earni	<u>\$0.00</u>
9. KETS	<u>\$0.00</u>
10. Other Const. Fund	<u>\$2,135,000.00</u>
11. Other	<u>\$0.00</u>
12. Other	<u>\$0.00</u>
13. Other	<u>\$0.00</u>
14. Other	<u>\$0.00</u>
Total Funds Available	<u>\$2,135,000.00</u>

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO  
CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:** The signing of this financial document certifies the above  
stated funds are available and designated for this project during this fiscal year.

_____ Superintendent	_____ Date
_____ Finance Officer	_____ Date
_____ Chairman	_____ Date

ORIGINAL SIGNATURES REQUIRED

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should  
discuss the financing with the Director/Branch Manager, Division of District Operations.

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is approved by the Division of Facilities Management indicating compliance with current  
Facility Plan or minor project under 702 KAR 4:180.

Comments: \_\_\_\_\_

Director/Branch Manager, Facilities Management

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:**

Tentative financial approval based upon information  
provided to this office in support of projected cost.

Comments: \_\_\_\_\_

Director/Branch Manager, Division of District Operations

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is hereby approved according  
to the conditions outlined in the application. Proceed in  
accordance with the attached submittal checklist.

Comments: \_\_\_\_\_

Associate Commissioner, District Support Services

Date: \_\_\_\_\_

SCHOOL DISTRICT: Kenton CountyInitial: X

Revised: \_\_\_\_\_

BG# 23-219**New Central Board Office**

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13. Other* Legal	\$8,000.00
14. Other*	_____
Total Estimated Cost	\$2,135,000.00

\*Define \_\_\_\_\_

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4. Local Bond Sale	\$0.00
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8. Cash - Investment Earni	\$0.00
9. KETS	\$0.00
10. Other Const. Fund	\$2,135,000.00
11. Other	\$0.00
12. Other	\$0.00
13. Other	\$0.00
14. Other	\$0.00
Total Funds Available	\$2,135,000.00

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO

CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

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\_\_\_\_\_  
Superintendent\_\_\_\_\_  
Date\_\_\_\_\_  
Finance Officer\_\_\_\_\_  
Date\_\_\_\_\_  
Chairman\_\_\_\_\_  
Date

ORIGINAL SIGNATURES REQUIRED

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, Division of District Operations.

**TO BE COMPLETED ON INITIAL APPLICATION:**

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Comments: \_\_\_\_\_

Director/Branch Manager, Facilities Management

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:**

Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: \_\_\_\_\_

Director/Branch Manager, Division of District Operations

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL APPLICATION:**

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Comments: \_\_\_\_\_

Associate Commissioner, District Support Services

Date: \_\_\_\_\_