



**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**October 24, 2022
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on October 24, 2022, with the following members present:

Attendance Taken at 5:00 PM:

- | | | |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The October 24, 2022, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton

ADOPT THE AGENDA

2022-186- Motion made by Nita Neal, seconded by Lisa Hodges, to adopt the agenda as amended with the following change:

Add to Consent Items – Contracts – Amendment to KDE AIA A101-2007 Agreement Between Owner and Contractor dated November 9, 2020

All members voted YES.

PRESENTATIONS

- Board member Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
To improve our effectiveness, the Board Team for Bullitt County Schools commits to:
 1. *Maintain primary focus on student learning.*
 2. *Continuously review, define, and work toward district goals.*
 3. *Listen to each other, speak freely, work and learn together, and support one another.*
 4. *After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.*
 5. *Agree to disagree respectfully.*
 6. *Delegate implementation of Board decisions to Superintendent and Leadership Team.*
- Communications Director Kali Ervin reminded anyone wishing to address the Board of the guidelines and announced a last call to register.
- Congratulations to:
 - National Merit Scholar Semifinalists - Allyson Morgan, Jason Lin, & Tessa McClure
 - Ms. Mia Thomas, Ohio Valley Educational Cooperative's Psychologist of the Year

EXECUTIVE SESSION

2022-187- Motion made by Linda Belcher, seconded by Nita Neal, to recess regular session and enter executive session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel. All members voted YES.

RECONVENE REGULAR SESSION

2022-188- Motion made by Nita Neal, seconded by Lisa Hodges, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

PRESENTATIONS – (Continued)

- Ms. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

COMMUNICATIONS

Audience Comments

- Ms. Jo Coffman asked if there would be an Open House for the community members to see the finished new Old Mill Elementary School. Dr. Bacon answered affirmatively. Ms. Coffman also thanked the Board for recognizing students and staff at the meetings and asked that we not forget the teachers.

Superintendent's Report

- Chief Academic Officer Dr. Brandy Howard shared information regarding the Kentucky Summative Assessment (KSA) Data Report.

Other Items from the Board

- Nita Neal asked about the ticketing process for football games at Bullitt East High School. There is a \$1 surcharge for using the service per ticket and mandating this service may not be conducive to those that do not use smart phones. Dr. Bacon explained this service reduces the risk of loss by eliminating the need for someone to be responsible for the cash, time taken to count, report, and deposit funds, and reduces fraud. He acknowledged this may be a challenge for some folks that do not have smartphones, but said tickets can be purchased by anyone in the party and Senior Passes are available to those folks 55 and over to enter home games for free.
- Nita Neal and Linda Belcher mentioned the music selections at basketball and football games have questionable lyrics and may not be appropriate, nor the message or image the district should convey. Dr. Bacon will address it with the athletic directors.

CONSENT ITEMS

2022-189- Motion made by Nita Neal, seconded by Lisa Hodges, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on October 18, 2022, which is available online. All members voted YES.

Financial Reports

- Balance Sheets for All Funds
- Monthly Summary Report for Period 3
- AP Check Reconciliation Register
- Paid Invoice Report

Travel

* All travel by commercial carrier is due to schedule/cost.

School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
BCHS	Allied Health Core Skills	Sullivan University	Louisville, KY	11/18/2022	\$15	Jefferson	R500263

BCHS	BOYS BASKETBALL	GRAYSON CO High School	Leitchfield, KY	12/27-31/22	0	BCPS Van/ Parents	R500285
BCHS	Cheerleading	KHSAA State Competition	Winchester, KY	12/9-10/22	0	TBD/Parents	R500335
BCHS	Football	District Championship – South Oldham	Crestwood, KY	11/11/22	0	Jefferson	R500347
BCHS	Seniors - Class of 2023	Sea World, Universal Grad Bash, Pirates Dinner Adventure, Cocoa Beach, Kennedy Space Center	Orlando, FL	4/25-5/1/2023	\$950	Miller	R500126
BES	Kindergarten and K/1 classes	Louisville Zoo	Louisville, KY	11/3/22	\$7	Miller	R500278
CES	Whole school prek-5th	Louisville Zoo	Louisville, KY	4/27/2023	\$8	Miller	R500172
EMS	6th Grade	KY Center for the Performing Arts & Malibu Jack's	Louisville, KY	12/7/2022	\$35	Miller	R500258
EMS	Aviators 6th Grade Team	Mammoth Cave	Mammoth Cave, KY	4/17/2023	\$20	Miller	R500164
HMS	Discovery 6th graders	Kentucky Science Center	Louisville, KY	12/7/2022	\$17	Miller	R500189
HMS	Discovery 7th graders	Kentucky Science Center	Louisville, KY	12/7/2022	\$17	Miller	R500188
HMS	Discovery 8th graders	Kentucky Science Center - Challenger Center	Louisville, KY	12/7/2022	\$17	Miller	R500190
NBHS	Allied Health/HOSA	Calen College of Nursing	Louisville, KY	10/24/22	0	Miller	R500320
NBHS	Education/Teaching Pathway classes	University of Kentucky	Lexington, KY	11/2/2022	0	Miller	R500218
NBHS	FFA	Murray State University for Competition	Murray, KY	11/17-18/22	\$30	BCPS Van	R500289
OMES	1st Grade Team	Beckley Creek Park	Louisville, KY	11/18/2022	\$17	Miller	R500293
PGES	2nd Grade	Kentucky Science Center	Louisville, KY	12/9/22	\$18	Miller	R500324
ROC	BAMS	Bernheim Forest	Clermont, KY	1/18/2023	0	Miller	R500140
ROC	BAMS	Bernheim Forest	Clermont, KY	2/1/2023	0	Miller	R500141
ROC	BAMS	Bernheim Forest	Clermont, KY	2/15/2023	0	Miller	R500142
ROC	BAMS	Bernheim Forest	Clermont, KY	3/1/2023	0	Miller	R500143
ROC	BAMS	Bernheim Forest	Clermont, KY	3/15/2023	0	Miller	R500144
ROC	BAMS	Bernheim Forest	Clermont, KY	3/29/2023	0	Miller	R500145
ROC	BAMS	Bernheim Forest	Clermont, KY	4/12/2023	0	Miller	R500146
ROC	BAMS	Bernheim Forest	Clermont, KY	4/26/2023	0	Miller	R500147

Minutes

- September 12, 2022 - Work Session
- September 19, 2022 - Monthly Meeting
- October 3, 2022 - Work Session

Construction Items

1. Contingency Funds Request - Floor Cleaning Equipment

Requested was the use of \$22,715.31 of the construction contingency funds to purchase floor cleaning equipment for the New 800 Student Elementary School (OMES) currently under construction. This Construction Contingency balance will change from \$698,378.85 to \$675,663.54.

2. Contingency Funds Request - Storage Totes

Requested was the use of \$6,991.70 of the construction contingency funds to purchase clear plastic storage totes of different sizes for student supplies which will fit in the classroom cubbies for the New 800 Student Elementary School (OMES) currently under construction. This Construction Contingency balance will change from \$675,663.54 to \$668,671.84.

3. Geotechnical Investigation Recommendation

Requests for Proposals were issued to four (4) companies. Recommended for approval was the proposal from Consulting Services Incorporated (CSI) for geotechnical surveys for Bullitt Central, North Bulling and Bullitt East High School Field House and athletic field construction design. Although CSI did not provide the lowest cost for North Bullitt High School, their anticipated schedule will provide the design team with information sooner than S&ME.

Human Resources

1. Leaves of Absence Requests

Laura Darnell - Teacher - Maryville Elementary - Ms. Darnell requested leave without pay for the dates of November 28th - November 30th, 2022. She is using FMLA.

Toya Day - Food Service Manager - Roby Elementary - Ms. Day requested leave without pay for the dates of September 28th - December 13th, 2022. She is using FMLA.

Emily Haire - Teacher - Old Mill Elementary - Ms. Haire requested leave without pay for the dates of October 4th - December 16th, 2022. She is using FMLA.

Emily Parks - Teacher - Bullitt Lick Middle School - She was approved for leave without pay through September 29th and it should have been through September 30th.

Joyce Wine - Bus Driver - Transportation - Ms. Wine had previously been approved for leave without pay through September 12th, 2022. She asked to have it amended through September 30th, 2022.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **September 2022** through **October 2022** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Paroquet Springs - NBHS Volleyball Banquet

North Bullitt High School's Volleyball Team would like to hold its banquet at Paroquet Springs Conference Centre on November 20, 2022, from 6-10 p.m.

2. Paroquet Springs - BCHS Boys Soccer Banquet

The Bullitt Central High School Boys Soccer team would like to host an end of season banquet at Paroquet Springs Conference Centre on November 10, 2022 from 6-10 p.m.

3. TIDES Center Contract for Professional Services

This contract is for professional learning services connected to support the district's implementation of the Graduate Profile competencies into student learning experiences and innovative assessment practices. This contract provides professional learning sessions for a new group of teachers to gain a deeper understanding of the competencies along with participating in a culmination design learning institute. The contract total is \$41,500 and will be paid for through a reimbursement process of funding provided to BCPS through OVEC funding for implementation of deeper learning training and practices. In addition, any remaining costs will be covered with Title II funds for teacher quality. The district has utilized NGLC for the past three years with the same contract process for training teachers and helping scale this work across the district.

4. Lifetouch Contract - Underclassmen and H.S. Pictures

Finance Director Lisa Lewis requested permission to extend the contract with Lifetouch for Underclassmen and High School Pictures (i.e. senior pictures, etc.) for the district. The original contract covered the 2021-2022 school year and may be renewed for three additional one-year periods with the consent of both parties.

5. Amendment to KDE AIA A101-2007 Agreement Between Owner and Contractor dated November 9, 2020

This amendment concerns updating the agreement with Redlee Construction regarding the New 800-Student Elementary School (OMES) project as it relates to the Substantial Completion and pursuit of liquidated damages.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Hebron Middle School	Anonymous	Donation	Gift cards donated for Speech and debate students	\$500
Crossroads Elementary	Kentucky Horticulture Council	Grant	Check for test testing activities through 21st Century	\$1,000
Bullitt Lick Middle School	Kentucky Horticulture Council	Grant	Check for test testing activities with students	\$1,000
Maryville Elementary	Fund for the Art	Grant	Conflict resolution/Bullying workshop after school mental health/social skills for students	\$250
Bullitt County District	OVEC	Grant	Grant for stipends and professional development to continue the BCPS Learning Progression for teacher understanding	\$119,000
Bullitt County Schools	KYASAP	Grant	Checks for small grants to several schools	\$2,500 or more
Hebron Middle School Band	Peter Marsh Foundation	Donation	Check for Music Education Supplies	\$1,000

KETS Technology Activity Report for 2021-2022

Presented was the Kentucky Educational Technology System (KETS) Technology Activity Report (TAR) for the 2021-2022 school year. The district spent a total of \$4,010,160.16 in technology related expenses across departments and schools.

KETS Offer of Assistance

Once the district has completed the TAR report and submitted the signatures back to the state, shortly thereafter the first KETS Offer of Assistance for FY23 will be received. The first offer is confirmed to be at \$12 per student with a total of \$21 by the time the third offer comes through. The total amount received will be approximately \$250,000. Requested was approval for all three offers which will save turnaround time. The Technology Department will continue to use these funds to provide student and teacher devices, data center hardware, networking hardware, and other instructional-related technologies.

New Parent Teacher Organization - Brooks Elementary

Brooks Elementary School Principal Betty Jo Davis requested approval to establish a Parent Teacher Organization (PTO). Brooks Elementary will seek SBDM approval pending the Board's decision.

Facilitator for District Facility Plan (DFP)

The district is in preparation to begin the District Facility Planning Process for the plan due June 2023. Consistent with 702 KAR 1:1001 Schools Districts are required to develop through a Local Planning Committee (LPC) a Facility Plan every four (4) years. The use of a facilitator is authorized by the regulations formulated by the Kentucky Department of Education (KDE). Requested was approval of the facilitator services offered by Tim Eaton, KSPMA. In the past, the district has had much success with these services and a smooth planning process.

UNFINISHED BUSINESS

Revised Salary Scale - FY23

A revision was requested to the 2022-2023 salary scale to update the Drug-Free Communities Project Coordinator salary to mirror the parameters of the grant. The rate change is effective September 30.

10/24/2022

2022. Also updated are the bus driver/bus monitor footnote concerning the BCPS Staff CDL-B stipend and the High School extra-duty title from Vocational Business Dept. Chair to Vocational Business or CTE Dept. Chair.

2022-190- Motion made by Nita Neal, seconded by Linda Belcher, to approve the revised salary scale as presented. All members voted YES.

NEW BUSINESS

Kindergarten Acceleration Request - LJES

Lebanon Junction Elementary School requested Board approval for the acceleration of Student #2121079474, a current kindergarten student to 1st grade. The student meets the requirements of BCPS Board policy 08.132 and KRS 158.031: A student who is at least five (5) years of age, but less than six (6) years of age, and is advanced in the primary program may be classified as other than a kindergarten student for purposes of funding under KRS 157.310 to 157.440 if the student is determined to have acquired the academic and social skills taught in kindergarten as determined by local board policy in accordance with the process established by Kentucky Board of Education administrative regulation. Pending the BCPS board decision, KDE will review this kindergarten acceleration request.

2022-191- Motion made Linda Belcher, seconded by Lisa Hodges, to approve the kindergarten acceleration request for SSID#2121079474 as presented. All members voted YES.

Graduation Requests

Eight students requested either early graduation or hardship graduation:

- SSID #2120076453 - BCHS - Early Graduation
- SSID #2120734062 - BCHS - Early Graduation
- SSID #2120038146 - BCHS - Hardship Graduation
- SSID #1948639875 - BAC/BCHS - Hardship Graduation
- SSID #2120228034 - BEHS - Early Graduation
- SSID #2120352968 - BAC/BEHS - Hardship Graduation
- SSID #2120065014 - NBHS - Early Graduation
- SSID #2120080845 - NBHS - Early Graduation

2022-192- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the eight requests for early/hardship graduation as presented. All members voted YES.

Posthumous Diploma

Bullitt Central High School senior SSID# 2120251447 passed away on Tuesday, October 11, 2022. The only request of the father was to explore the option of his child obtaining a diploma with the graduating class. Policy 08.113 allows this as written, "A local school board may award a diploma indicating graduation from high school to any student posthumously with the high school class the student was expected to graduate."

2022-193- Motion made by Nita Neal, seconded by Linda Belcher, to approve the request to grant SSID# 2120251447 a high school diploma as presented. All members voted YES.

Request to Increase AP Extended Days - BAC/ROC/SM

Mr. Danny Clemens, Principal of the Bullitt Alternative Center/Riverview Opportunity Center/Spring Meadows, requested increasing the extended days for the Assistant Principal from 10 to 23. The additional 13 days will be paid through Title I funds. This addition of extended days is consistent with the other high school assistant principals and allows the administration at BAC/ROC/SM to continue to support the needs of each student.

- 2022-194- Motion made by Nita Neal, seconded by Linda Belcher, to approve the request to increase the extended days for the Assistant Principal from 10 to 23 as presented. All members voted YES.

Night School Teaching Positions

Principal Danny Clemens requested two night school teaching positions for the 2022-2023 school year. These teachers will work with students who have dropped out of school that wish to obtain their high school diploma. The teachers will work no more than 282 hours each at the \$40 per hour stipend rate. Funding will come from ESSER funds.

- 2022-195- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request for two night school teaching positions as presented. All members voted YES.

Additional EL Teacher Request

Assistant Superintendent Adrienne Usher requested an additional EL teacher to district staffing. This additional position is needed due to the increase of the EL student population. Funding will come from the General Fund.

- 2022-196- Motion made by Darrell Coleman, seconded Lisa Hodges, to approve the request for an additional EL teacher as presented. All members voted YES.

1st Reading – Revised Policies 03.11 & 03.21 - Hiring

Requested was a policy revision to Hiring Policy 03.11 (Certified) and 03.21 (Classified). The request is to delete the words “**and in the Central Office**” and “**shall refer interested persons to the Central Office job register for additional information**” from under the **Vacancies Posted** subheading. This update is necessary to reflect the current, updated process for posting vacancies for the district. Vacancies for both certified and classified positions are posted and advertised electronically through the TalentEd Recruit and Hire system. This system is available for the public to access and view 24 hours a day, 7 days a week.

Proposed revision: *Under procedures developed by the Superintendent, a listing of all District job openings shall be posted online for public viewing. Posting of vacancies may be made with other agencies, as appropriate.*

- 2022-197- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the 1st Reading of Hiring Policies 03.11 & 03.21 as presented. All members voted YES.

Superintendent's Professional Growth Plan for 2022-2023

The Board approved the Superintendent's Evaluation Process at the August 22, 2022 Board meeting. Board members completed the Superintendent Pre-Evaluation Survey. That information, along with a self-reflection, and the Summative evaluation from last year, were used to develop goals as part of the SPGES leadership plan - also known as a growth plan.

- **Positive and Supportive Culture: Cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student:** As we begin to emerge from the COVID-19 pandemic, a lot of work remains to ensure all students are provided with opportunities to be successful. Some strategies that I plan to implement are (a) continuing to be visible in schools, (b) further develop our Superintendent Advisory Teams (faculty, staff, student, and parent) to garner feedback and allow them to develop improvement priorities and PDSA action plans that district leadership can implement, and (3) create a more effective principal support and evaluation process that is founded on the principles of continuous improvement through principal perception and experience.

- **Fiscal Responsible District Management: Focus on strategic allocation of resources and effective district operations:** Though the district allocates resources effectively, with the current job market, inflationary costs of goods and services, and capital construction needs, we must ensure operations are systematically and consistently managed through planning, data analysis, systems audits, and stewardship of school district financial and human resources. As we continue to work through our Key Process Teams, the district budget must be driven by data collected on the needs, goals, and aspirations of our students.

Progress will be reviewed on these items in executive session at the November and March regularly scheduled board meetings and through the weekly update. In June, the Board will complete the SPGES Summative Evaluation for public release.

2022-198- Motion made by Linda Belcher, seconded by Nita Neal, to approve the Superintendent's Professional Growth Plan for 2022-2023 as presented. All members voted YES.

ADJOURNMENT

2022-199- Motion made by Nita Neal, seconded by Lisa Hodges, to adjourn at 6:03 p.m. All members voted YES.

CHAIRPERSON

SECRETARY