

**TAYLORSVILLE ELEMENTARY SCHOOL  
SCHOOL SBDM COUNCIL  
Sarah Jump, CHAIR**

**Minutes**

**September 19, 2022**

**4:30 p.m.**

**Media Center**

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**I. Opening Business**

a. Welcome

Attendance: Sarah Jump, Chair, Crystal Little, Kelly Hutt, Kasey Goodlett, Corie Cowsert, Christina Kephart

Guest: Amy Holmes, secretary

b. Approval of the Agenda (legally required)

Motion to approve Kelly Hutt, 2nd Kasey Goodlett

c. Approval of previous meeting's Minutes (legally required)

Motion to approve Kasey Goodlett, 2nd Kelly Hutt

d. Good News Report

- Grandparents Day- Very successful, 692 grandparents in attendance, received lots of compliments
- School Profile Report - move agenda item to new business

e. Public Comment

f. Meeting Norms

**II. Executive Session pursuant to KRS 61.810(1)(f) to:**

Motion to enter executive session 4:37 pm Kelly Hutt, Crystal Little 2nd

a. Review applicants for position of Library Instructional Assistant and set interview schedule

Return to open session 4:43 pm Kelly Hutt, Corie Cowsert 2nd

**III. Student Achievement Report/Data**

a. Measuring Student Achievement

• MAP Results

- K is @ or above norm
- 1st ended above norm, 3 areas below
- 2nd dropped from Spring scores, this is normal
- 3rd @ or above norm
- 4th Reading below norm
- 5th @ or above norm

b. Accelerating Learning –Monitoring Grade-Appropriate Assignments

No information received from District office.

There are concerns in 1st grade with Education Galaxy, compiling questions

c. Homework

Homework policy will be reviewed at Oct meeting.

Poll staff to see what they are doing  
Choice board discussed over summer needs more time for creating

#### **IV. School Improvement Planning**

- a. Monthly Review
  - Flip Night 9/22
  - Fire Safety 9/29&9/30
  - Picture Day 10/3
  - Ag Day 10/6
- b. Planning Process
  - CSIP Planning process - Mr. Abell is planning a session. Sarah needs access.
- c. Kindergarten extra assistance
  - Student enrollments don't meet allocation requirements
  - Can we hire another IA? Cas use ESS Funds but can't find anyone to work.
  - K is using Guided Reading and WIN block time combined in order to pull small groups.

#### **V. Budget**

- a. Second Month Adjustments – No changes
  - How is book fair funds used? Book Fair money is split between the library, students (scholastic dollars), and teachers (scholastic dollars)

#### **VI. Committee Reports No updates**

#### **VII. Bylaw or Policy Review / Readings / Adoption –Table until October**

- a. Bylaws Second Reading Review
- b. Second Reading Assignment of Instructional & Non-Instructional Staff Time Policy
- c. Second Reading Committee Policy
- d. Field Trip Policy Review

#### **VIII. Old Business**

#### **IX. New Business**

- a. Reflection on SBDM Training and Goals - tabled
- b. Required Documents - tabled
- c. Review of Laws - tabled
- d. Council Training - in progress
- e. Field Trips
  - a. 1<sup>st</sup> Grade Mulberry Orchard 10/5/22 - approved
  - b. 2<sup>nd</sup> Grade Bernheim Forest 10/18/22 - approved
- f. Fundraisers - approved
- g. FLIP Night schedule 9/22
- h. Parent Teacher Conference Week –Tabled
- i. School Profile Report –

School Report Card  
need to add clubs to website  
updating school website after fall break  
No testing scores released yet

## **X. Ongoing Learning**

- a. Update council members with KASC
- b. Council Training
- c. Constitution Day

## **XI. Upcoming Deadlines**

- Aug1-Oct1 Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring continues through Dec 1
- Second School Month - Adjustments in school board allocation given to councils:
  - Materials and supplies based on enrollment
  - staffing and professional development (due Sept 15)
- Oct 1 Councils sign School Profile Report and post on school website
- Training completed by oct 28 -
  - Experienced Members: 120 days for terms beginning July 1
  - 30 Days - Filling a Vacancy: new or experienced members

KASC's updated [SBDM Council Organizer](#) is the one-stop resource for school councils. From easy-to-use tools, to logistics for meetings, to guidance for improving leadership, this [organizer contains](#) all of the must-have information and resources your council needs. KASC adds and improves the tools, and because it's available in our Learning Management System, you can download what you need, when you need it.