



FLOYD COUNTY BOARD OF EDUCATION
Anna Whitaker Shepherd, Superintendent
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Eastern, KY 41622
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Linda C. Gearheart, Board Chair - District 1
William Newsome, Jr., Vice-Chair - District 3
Dr. Chandra Varia, Member- District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Consent Agenda Item (Action Item): Consider/Approve agreement with Global Interpreting Services for interpreter services.

Applicable State or Regulations: KRS 160.160 Powers and duties of the Local Board of Education.

Fiscal/Budgetary Impact: \$0.75 per minute charged from the time the call is received until ended in 1-minute increments. (No minimums)

History/Background: There are times throughout the year, when students present for enrollment or parent meetings need to be held and the guardian speaks little no English. To improve our communication in these situations, the interpreting services would be very beneficial. The interpreting services are available 24 hours a day, 365 days per year. The school would be provided a specific pin number to utilize when making the phone call. Only calls made with the pin will be billed. The interpreter would join the call and interpret the conversation.

Recommended Action: Approve the agreement as presented for interpreter services.

Contact Person(s): Angela Duncan

7/4
Principal

Angela Duncan
Director

Anna W. Shepherd
Superintendent

Date: October 11, 2022



Office: 586-778-4188 | Fax: 586-580-8345

AGREEMENT FOR VRI/OPI INTERPRETER SERVICES

This Agreement is entered into as of this October day of _____, 2022 By and between Global Interpreting Services (GIS) and:

Floyd County Board of Education

(Company Name & address)

Global Interpreting Services agrees to provide ASL and Foreign Language Interpreter services to the above-named party upon the following terms and conditions:

- 1) **SCOPE AND DESCRIPTION OF WORK:** Global Interpreting Services shall provide ASL and Foreign Language Interpreters on an as needed basis to the above-named company, upon their request.
- 2) **TERM:** The terms of this agreement shall remain in full force and effect until either GIS or the above-named company terminates this agreement in writing.
- 3) **RATES AND COSTS OF THE INTERPRETERS:** Please see the attached Fee Schedule(s).
- 4) **DUTIES AND RESPONSIBILITIES:**
 - Global Interpreting Services are available 24 hours a day, 365 days a year.
 - Global Interpreting Services shall provide a Qualified, Professional and or Certified Interpreter on an agreed upon schedule as requested.
 - GIS shall supervise all of its interpreters. Any complaints, conflicts, or other issues between the company and the individual interpreters and or policy should be immediately directed to the Vice President and or CEO of GIS for resolution.
- 5) **PAYMENT:**
 - Payment for the Interpreter Services shall be sent to GIS by check, money order, ACH, or charges placed on a credit card after you have received an invoice.
 - Please include the invoice number with your payment.
 - All invoices are due net 30 days. Any balance of fees remaining 31 days or more from the billing date shall be subject to an interest of 7% per annum, or \$10.00 per month late fee, whichever is greater.
- 6) **ADDITIONAL TERMS AND CONDITIONS:**
 - Pricing is outlined in the Fee Schedule, Invoices will be sent weekly, bi-weekly, or monthly depending on usage.
 - OPI will be billed from the time the call is received until ended, 1-minute increments.
 - All VRI and video communication platforms are a 30-minute minimum and billed in 15-minute increments after the 30-minute minimum.
 - Any VRI or video communication platform scheduled appointments that are missed / canceled less than 24 hours' notice will be billed at the full appointment rate.
 - All scheduled appointments must be requested 48 hours in advance.
 - Global Interpreting Services (GIS) issues a PIN number to the responsible party of this contract. The Company is responsible to safeguard their PIN Number. All calls made under the PIN number belonging to The Company is due and responsible to The Company.
 - Services are on an as needed basis.
 - You may cancel services anytime. It will take 24 business hours to remove The Company from the system, 48 business hours to remove The Company from the system if you have multiple locations.
 - You are responsible for any and all calls made with your PIN during this time.

- 7) **ENTIRE AGREEMENT:** This Agreement and the attached Fee Schedule(s) is the full and final agreement between the parties and supersedes all prior oral agreements and understandings between them. Further, this Agreement can only be modified in writing if approved by both parties.
- 8) **Governing LAW:** This Agreement is being executed and delivered in the State of Kentucky and shall be governed by, construed, and enforced in accordance with the laws of the State of Kentucky.
IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first written above.



President / Owner Signature



Dawn Flanigan, CEO Global
Interpreting Services 42633
Garfield, Suite 314 Clinton
Twp., Michigan 48038 (586)
778-4188 Office
(586) 580-8345 Fax

Client Signature

Printed Name

Title: _____

How did you hear about Global Interpreting Services?

- ☐ Google
- ☐ Social Media (please specify): _____
- ☐ Website
- ☒ Global Salesperson
- ☐ Referral
- ☐ Other: _____

Billing Information:

Company Name: Floyd County Board of Education

Attention: Angela Duncan

Address: 442 KY RT 550 Eastern KY 41622

Phone Number: 606.886.2354 Fax Number: _____

Email Address: angela.duncan@floyd.kyschools.us

Unless this box is checked all invoices will be emailed: ☐

