

School Personnel**PRINCIPAL SELECTION**

The Superintendent shall fill the vacancy after consultation with the council.¹

Prior to consultation with the school council, each member shall sign a nondisclosure agreement forbidding the disclosure of information shared and discussions held during consultation.

Consultation with the council shall take place by the following procedure:

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1. The Superintendent shall meet with the SBDM Council to determine a set of criteria they would like for the new principal. The Council will also determine if the entire council or if a select group will meet with the Superintendent to review applications and interview for the principal position.
2. After the Principal position has been posted the appropriate number of days the Superintendent will meet with the members of the Council selected for review of applications and determine which candidates will be interviewed. Interview times will be established.
3. The Superintendent and Council members selected will interview the candidates for Principal and Council will provide their input regarding who they believe will be the best fit.
4. The Superintendent shall select the Principal and inform the Council of his/her selection.

A person who believes a violation of the nondisclosure agreement occurred may file a written complaint with the Kentucky Board of Education (KBE). A council member found to have violated the nondisclosure agreement may be subject to removal from the council by the KBE.

No Principal who has been previously removed from a position in the District for cause may be considered for appointment as Principal.

A vacancy is created in the position of Principal by the resignation, removal, transfer, retirement or death of the current Principal.

OTHER VACANCIES

When the position to be filled in the school is other than that of Principal, the Principal, after consulting with the council in accordance with procedures established by the council, shall fill the position from a list of qualified applicants provided by the Superintendent. The Superintendent shall provide names of all additional applicants to the Principal upon request when qualified applicants are available.

The Superintendent may forward to the Principal names of qualified applicants who have certification pending from the Education Professional Standards Board pursuant to state law.

Applicants subsequently employed shall provide evidence they are certified prior to assuming the duties of their position.

If the applicant is the spouse of the Superintendent and meets the requirements of KRS 160.380, s/he shall only be employed upon the recommendation of the Principal and the approval of a majority vote of the school council.

| ADMINISTRATION

€02.4244
(CONTINUED)

School Hiring (SBDM)

REFERENCES:

¹KRS 160.345
KRS 61.810; KRS 61.878
KRS 160.380
OAG 91-149; OAG 92-131; OAG 92-78
OAG 95-10; OAG 96-38

RELATED POLICIES:

02.4241
03.11; 03.21