

Letter of Agreement (LOA) for DBHDID Grant Funded Programming

_____ (name of organization) is pleased to implement
_____ (name of program) prevention program in our school with the assistance of
_____ Regional Prevention Center. _____ (name of organization)
agrees to participate in the identified program including all phases of implementation.

The school/administration will support the program with the following:

1. Complete all required activities in the pre-training phase of the program, including the assessment of current policies and procedures. Technical assistance (TA) should be accessed from the Regional Prevention Center (RPC) team members prior to and throughout implementation.
2. In partnership with the RPC, participate in an evaluation process to determine the effectiveness of the program.
3. Report data and evaluation information as discussed and scheduled to the RPC.
4. In partnership with the RPC, develop and implement a sustainability plan to support resource needs beyond the life of the grant.

The Regional Prevention Centers through DBHDID will provide:

1. Access to training and materials to be used to implement the program at no cost to the organization, when available.
2. Training to the Organization staff on the implementation of Early Identification, Referral and Follow-up (EIRF) and/or Screening, Brief Intervention, and Referral to Treatment (SBIRT) processes as an integral part of the improved safety protocol for students, to include reporting of de-identified data to the Division of Behavioral Health.
3. Technical assistance in development of a sustainability plan for human and financial supports beyond the life of the grant.
4. An evaluation mechanism to determine the effectiveness of the program.
5. Technical assistance to Organization as needed at each phase.

Signature of Organization Representative

Date

Signature of Regional Prevention Center Representative

Date