

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP

Shiloh Schweitzer

TYPE OF TRIP (CHECK ONE):

☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____☐ Organization/Club Trip, specify _____☐ Other (athletic, band, if applicable) _____

DESTINATION

Neltner's Farm

ADDRESS

6922 4 mile Rd

PHONE

496-7535☐ Out of State☒ Out of County☒ Within County☐ Overnight; give name, address, phone of lodging _____

DATE(S) OF TRIP

October 27, 2022

DEPARTURE TIME

10:00

RETURN TIME

1:30

PURPOSE/EDUCATIONAL VALUE

Pumpkin patch / FarmSee animals in their habitat & see produce being grow

SOURCE OF FUNDING FOR TRIP

Preschool

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☒

SPONSORING ORGANIZATION

☐

SCHOOL COUNCIL

☐

BOARD

☐

OTHER,

SPECIFY

Preschool

NUMBER OF: STUDENTS

19

FACULTY SPONSORS

5

OTHER CHAPERONES

7

TOTAL # OF PARTICIPANTS

31

MODE OF TRANSPORTATION

☒ CERTIFICATED COMMON CARRIER; SPECIFYExecutive Transportation☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?

☒

Yes

☐

No

Shiloh Schweitzer
Signature of Faculty Sponsor9/27/22
DateTrip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Board Chairperson

Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13