

ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**Regular Board Meeting**  
**September 15, 2022 6:00 PM**  
**Central Office Board of Education**  
**253 Main Street**  
**Irvine, Kentucky 40336**

**Present Board Members:**

Mr. Bryan Covey  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Tammy Hardy  
Ms. Carrie Smallwood Virtual

**Visitors:** Stephen Willis, Brooke Mays, Jessica Mullins, S. Miller, J Miller, Tonya Isaacs, Jo-Lin Owens, Charlotte O'Bryan, Jeremy Simpson, Donald Norton, Micky Tucker, Jessica Napier, Josh Yost, Tasha Halcomb, Andrea Williams, Casey Cullen, Maggie Kissler, Rebecca Isaacs, Kristen Kirkland, Kayla Tuttle, Toni-Garrett Hall, Charlotte Arvin, April Tegtmeier, Peter Fisher, and Casey Cullen

**I. Call to Order**

Chairperson Ms. Donna Isfort called the meeting to order at 6:05 p.m.

Chairperson Ms. Donna Isfort asked Kennedy and Michael to lead everyone in the Pledge of Allegiance.

**II. Recognitions**

Certified Mountain Mover Tonya Miller, Jo-Lin Owens, and April Tegtmeier

They provide unwavering support to teachers of all experience levels, especially those in the first year or who begin their teaching career in an alternate route. They provide resources, modeling, coaching, and training, to mention a few of their services. They help and support principals and district leaders in curriculum development, teacher development, and professional learning. These women have been instrumental for the past two years in the organizing and planning of summer school. Coordinating and planning for district activities such as this can be daunting. Their communication and organization have been unwavering. From organizing transportation needs to the recruitment of teachers to the academic focus of instruction.

Classified Mountain Mover Tish Brinegar Guidance/Attendance Clerk:  
ECHS

Tish began working for the Estill County Schools 13 years ago. She is currently the jack of all trades at the high school but has worked as a bus aid, paraeducator, and clerk at South Irvine and the bus garage. She started her work as a volunteer at South Irvine and Estill Springs and is now the Guidance Clerk and Attendance Clear at Estill County High School.

Tish says her job is very fast-paced, so she never has time to think about everything she loves about her job. She said she thinks one of the best things about her job, she sees students with enormous barriers succeed even when people tell them they wouldn't.

Community Mountain Mover Hardee's of Irvine/General Manager: Lisa  
Walden

Hardee's opened in 1989. During those years, they have sponsored more events, relief efforts, students, and families in Estill County, than it would be impossible to list. General Manager Lisa stated that Hardee's employees strive to please and work well together as a team. That's pretty obvious if you have been in business for 33 years.

**B. School/Student Presentation Estill County High School**

GEAR UP Presentation from the High School – Gear Up Program Academic Interventionist Maggie Kessler and College and Career Navigators Kayla Tuttle and Kristen Kirkland updated program activities during the current school year and the opportunities provided to our students through the grant program. Gear Up gives students the opportunities to explore post-secondary options in college and career fields and provides them with academic help in high school in Math and English. All Sophomores and juniors will be able to take the ACT for free three times and receive ACT prep activities.

Ethan Shores and Carson Mansfield of the GEAR UP program shared their experience with Gear Up and how it has helped them.

The Area Technology Center also plays a part in the GEAR-Up program. Students can take classes at the ATC and earn industry certifications and hands-on experience to prepare them for career opportunities. A partnership with BCTC allows a student to earn dual credits for college. The ATC allows students the hands-on experience they sometimes are not able to gain in a regular classroom setting,

Three students, Caiden Godby, Caleb Harkins, and Jerrod Abney, with their instructor Mr. Jason Rose from the ATC computer program, explained the program and how they learned to troubleshoot, create databases, and inventory progress as they fix Chromebooks for the District.

### C. NCEE's NISL Participants

The Board recognized Josh Yost and Austin Moore for completing the NISL program. The NISL program prepares school leaders to create and lead high-performance organizations, improve instruction, leverage data-driven decision-making, improve student and school culture, and focus on equity.

## III. Facilities/Construction Update

### A. Estill County High School Phase 7 Renovation Project

#### 1. Update

Mr. Casey Cullen from Codel Construction updated the High School Phase 7 Renovation project. Ninety-five to ninety-six percent completion of this Project.

Painting is being done in the gymnasium with anticipation that students will have access to the gym on October 1. Still a supply chain issue with the glass for the trophy case, but the concession stand and gym look like they will be completed on the completion date.

Finishing up some loose ends on the Stadium /Fieldhouse projects. Rubber floors are being installed in the locker room, and the Heat/Air Contractor is almost finished with the gym and field house installation.

#### 2. Consideration/Approval of Special Inspections Invoice 1130596 for the Estill County High School Phase 7 project, BG#21-055, for \$7,275.00

**Order #14855 - Motion Passed:** Approval of Special Inspections Invoice 1130596 for the Estill County High School Phase 7 project, BG#21-055 for \$7,275.00 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

#### 5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/ Approval of Pay Estimate 12 for the High School Phase 7 Renovation Project**

**Order #14856 - Motion Passed:** Approval of Pay Estimate 12 for the High School Phase 7 Renovation Project for \$1,419,216.32 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**4. Consideration/Approval of Change Orders 1-3,8-1, 8-2, 13-6 and 15-6**

**Order #14857 - Motion Passed:** Consideration/Approval of Change Orders 1-3,8-1, 8-2, 13-6, and 15-6 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**a.** Change Order 1-3 Standafer Builders' total cost of the change order is \$14,000.00

**b.** Change Order 8-1-1 Farrell Calhoun total change order cost (\$10,236.15)

**c.** Change Order 8-2 Bastin Painting total cost of the change order is Change Order #8-2 Bastin Painting for a total cost of the change order is \$10,236.15

**d.** Change Order 13-6 Babcon Inc.'s total cost of the change order is 3,371.57

**e.** Change Order 15-6 Rising Sun Developing the total cost of the change order (9,800.00)

## 5. Consideration/ Approval of The Revised BG1

**Order #14858 - Motion Passed:** Approval of the revised BG1 for the Phase 7 HS Project passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

### 5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

### B. Estill County High School ARP ESSER Fieldhouse Restroom Renovation Project

#### 1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School ARP ESSER Fieldhouse Restroom renovation project. Due to scheduling issues, work has not been done on this Project since before the first home football game. They have established a seven-day window in October to complete the Project. A proposal request will be made for a family restroom which will be done after the football season.

**2. Consideration/Approval of Pay Application #2 and associated Direct Purchase Orders for the Estill County Field House Restroom Renovation project, BG#22-243, for \$18,742.15**

**Order #14859 - Motion Passed:** Approval of Pay Application #2 and associated Direct Purchase Orders for the Estill County Field House Restroom Renovation project, BG#22-243 passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

### 5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

### C. Estill County Middle School ARP ESSER Restroom Renovation Project

#### 1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County Middle School ARP ESSER Restroom Renovation Project. This Project is complete and getting ready to close this Project out.

**2. Consideration/Approval of Pay Application #4 for the Estill County Middle School Renovation project, BG#22-175, for \$123,737.68**

**Order #14860 - Motion Passed:** Approval of Pay Application #4 for the Estill

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County Middle School Renovation project, BG#22-175 for \$123,737.68 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/Approval of Change Order #2 for the Estill County Middle School Renovation project, BG#22-175. Jarboe Construction, Inc's total amount of change order was \$37,950.00**

**Order #14861 - Motion Passed:** Approval of Change Order #2 for the Estill County Middle School Renovation project, BG#22-175. Jarboe Construction, Inc. This change order will decrease the contract sum by (\$37,950.00) passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**D. South Irvine Early Childhood Center ARP ESSER Renovation Project**

**1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the South Irvine Early Childhood Center ARP ESSER Renovation project. The Project's going well; substantial completion for that Project is around fall break, which is in October. Still a little work to do on the outside of the building, but cast-stone sills were installed today. This frees the contractor up to get the metal paneling on the side of the building. The windows are due to arrive in October. They're going to be very close to that substantial completion date

**2. Consideration/Approval of Pay Application #4 for the South Irvine Renovation project, BG#22-176, for \$205,921.60**

**Order #14863 - Motion Passed:** Approval of Pay Application #4 for the South Irvine Renovation project, BG#22-176, for \$205,921.60 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**E. West Irvine Pavement Improvements Project****1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the West Irvine Pavement Improvement project. They have finished grading, done all the site hydroseeding, and put up temporary handrails at the new concrete stair.

**2. Consideration/Approval of Pay Application #2 and associated Direct Purchase Orders for the West Irvine Elementary Pavement Improvements project, BG#22-178,**

**Order #14864 - Motion Passed:** Approval of Pay Application #2 and associated Direct Purchase Orders for the West Irvine Elementary Pavement Improvements project, BG#22-178 passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/Approval of Change Order #2 for the West Irvine Elementary Pavement Improvements project, BG#22-178. Total Amount of This Change Order \$14,640.67**

**Order #14865 - Motion Passed:** Approval of Change Order #2 for the West Irvine Elementary Pavement Improvements project, BG#22-178. Total Amount of This Change Order \$14,640.67 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**F. District Central Storage Building Demolition Project(Old Irvine High)****1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the District Central Storage Building Demolition Project. Mr. Fisher explained that Combs Trucking had to pull away from this Project due to their loss of equipment during the flood. Raising Sun is looking into taking over the remaining grading as part of the Estill Springs renovation project. Close-out documents will be ready for the October meeting.

**G. Estill Springs Elementary ARP ESSER Renovation and Addition Project**

**1. Update**

Peter Fisher from Ross Tarrant gave an update on the Estill Springs Elementary ARP ESSER Renovation and Addition Project. The first progress meeting on this project will be in a couple of weeks. The start date has been revised to September 26, with completion before June 30.

**IV. Action Items**

**A. Approve FY23 Working Budget**

**Order #14866 - Motion Passed:** The Board approved the FY23 working budget passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**V. Consent Items**

**Order #14867- Motion Passed:** All consent items were passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**A. Approve Minutes of August 26, Special Called Meeting**

**B. Approve Treasurer's Report and Payment of Bills**

**C. MOA Bluegrass Community & Technical College for Dual Credit**

**D. 2022 Technology Surplus**

**E. Approval Of Shortened School Day Forms**

**F. Lease Agreement with Fauste Oil Services Inc. for band competitions.**

**VI. Superintendent's Report**

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**A.** Notification of Personnel Actions (See Insert)

**B.** School Update: Enrollment, Attendance, etc.

Mr. Donald Norton, DPP for the District, updated the school enrollment. We have an increase in students by 125.

**C.** Fundraisers Report

**D.** FY23 Professional Growth Plan Due to Mr. Saylor having to leave, he will present this plan next month.

## **VII.** Board Member Forum

During this time, Vice-Chairperson Mr. Bryan Covey talked about how he is so pleased with the work at the football stadium. He also stated he appreciated the Central Office staff, all School Principals, teachers, and Mr. Norton for getting these children back into school.

Chairperson Ms. Donna Isfort took the time to recognize our new student representative Ms. Abby Smith. Ms. Isfort also wanted to thank the Principals for all the patients during all these construction projects.

## **VIII.** Public Comments

At this time, there are no public comments.

## **IX.** Adjourn

**Order #14868 - Motion Passed:** Adjourned Board Meeting at 7:34 p.m. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

## **5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson