



Garrard Middle School SBDM Council Minutes
July 13, 2022
Meeting Location: Office



I. Opening Business

Meeting called to order at: 3:30

Council members present:

- a. Welcome
- b. Approval of the Agenda

Motion: **Second:** **Decision:**

- c. Approval of [June Minutes](#)

Motion: **Second:** **Decision:**

- d. Public Comment

II. Consent Agenda Items

- a. Budgets – [SBDM](#) : Budget was reviewed with SBDM council for the upcoming school year
- b. Review – [By-Laws](#) including Quorum, Consensus Rules, Open/Closed sessions, Regular/Special called meetings :By-laws were shared with council

III. New Business

- a. Planning
 - a. Set meeting schedule for 2022-23 school year: Meetings will be the second Wednesday of each month starting at 3:30, except for the month of August due to that Wednesday being the first day of school.
 - b. Election of Vice Chair and Recorder: Vice Chair: April Clark; Recorder: Diainia Bowman
 - c. Form for receiving email notices: All present members completed form; those absent will be provided with these to complete at next SBDM meeting
 - d. Forms on [Open Meetings/Managing Public Records](#): Shared with all council members
 - e. Share Freedom of Speech and Religious Freedom Laws: Shared with all present council members; those absent will be given a copy at next SBDM meeting.
 - f. Sign and Collect Proof of Receipt Forms: All present council members completed forms; those absent will be provided with these to complete at next SBDM meeting
 - g. [SBDM Records Retention](#): Shared with all council members

- b. Council Training and required documentation: Ms. Huff has completed required council training; all present members stated they had plans to complete their required training soon via KDE options.

IV. Adjournment

Motion: CLark

Second: Bowman

Decision: consensus

Meeting adjourned: 4:00 PM