

Newport Independent Schools
Director Pupil Personnel and Student Services Report
Regular Meeting
August 24, 2022

Good evening Madam Chair and members of the Board of Education. With the delay in construction and clean up at Newport Primary School we have pushed the first student day of instruction back to August 29, 2022. To allow for this change we will be amending the school calendar to reflect a variable format. We are scheduled for 165 days of instruction for a total of 1077 hours. This allows for 15 banked hours to meet the requirement of 1062 instructional hours.

Our school level front office staff have participated in professional learning related to school attendance, accuracy of data reporting, and customer service. This team will receive feedback at the close of each instructional month to ensure accuracy and understanding. School level front office staff have the opportunity for on-going learning and consultation based on data accuracy and individual need at each school.

School counselors and a principal representative have received training on a Comprehensive School Counseling program and have made plans for implementation. We appreciate our partner and presenter, Heather Bushelman, who serves as the Program Coordinator for Comprehensive Counseling within the Office of Teaching and Learning at the Kentucky Department of Education. These teams have been trained in the KY Framework of Best Practices for School Counselors. This work is in response to our student behavioral and social emotional data and upon approval of a core team from Pillar III of our Strategic Plan.

School Principals, Assistant Principals, and Dean of Students have received training in Alternatives to Punitive Discipline and the Code of Conduct Guidance. We look forward to our first year of implementation and its impact on students. Both the High School and Intermediate school teaching staff have also received training on all aspects related to attendance, truancy, and FERPA. This work is in response to our student behavior data as well as the Impact Survey. This work was based on approval of a core team from Pillar III of our Strategic Plan.

Items for the Board:

- School Calendar- not action at this time
- Memorandum of Understanding- requires Board approval
 - North Key
 - Greater Cincinnati Behavioral Health
 - Ramey Estep Re-Group

Student Services

Family Resource and Youth Service Center

Newport Primary School Family Resource Center

Molly Wesley, Coordinator

June 6, 2022 - August 15, 2022

Support to Students (the following were provided to students):

6/10/22 - Diaper order was submitted to the Care Closet

June, 2022 - Molly collected two applications for students to be in the Community-Based mentoring program through Big Brothers Big Sisters of Greater Cincinnati

Summer, 2022 - Molly has been in contact with all 6 families who live at Victoria Square, and who have students enrolled in Newport Primary School. These families have been given a variety of supports, depending on need, including: \$200 toward payment of Duke bill, clothing (underwear, socks, etc.), school supplies (including backpacks), information about enrollment in Newport Schools as a non-Newport resident, information about school bus sign-ups, and assisted in communicating about an upcoming eye surgery on a student (to teaching staff and school nurses).

7/10/22 - Diaper order was submitted to Care Closet

8/10/22 - Diaper order was submitted to Care Closet

Donations since last report:

6/16/22 - Community member dropped off donation of bedding, clothing and household items

6/21/22 - Two rotating fans from Care Closet

6/21/22 - Gently used binders from the Court of Appeals at 5th & Main in downtown Cincinnati

6/27/22 - donation of produce from community member

7/29/22 - \$500 to assist with paying Victoria Square residents expenses

8/2/22 - 7 Hills Church to deliver 30 backpacks with school supplies

8/2/22 - Community member donated clothing, Cat Cash store items, pantry food

8/8/22 - Community member - school supplies

8/9/22 - Gently used office supplies (expandable envelopes, binder clips, etc.) from Court of Appeals at 5th & Main in downtown Cincinnati

8/11/22 - donation of produce from community member

8/12/22 - donation of school supplies from community member

8/15/22 - donation of doughnuts from City Church of God on Keturah Street

Professional Contacts/Community Collaborations:

6/7/22 - Molly and Mrs. Hayden went to Newport Parks to assess location to hang "Kindergarten Readiness" signs in English & Spanish; on 7/15/22 some of the signs were drilled into existing fences

6/8/22 - 6:00pm - Molly attended the Trash Bash Challenge Committee meeting

6/15/22 - Molly submitted the Supplemental Report on FRYSC Counts

6/17/22 - 8:00am -3:00pm - Molly worked with 21st Century CLC on Multicultural Fair Day during Wildcat Camp

6/30/22 - Delivered Kayleigh Rougraff's State VFW Award to her home

6/30/22 - 9:00am - 12:30pm - Ethics training - Hamilton County Mental Health & Recovery Services

6/30/22 - 5:00 pm - 21st Century CLC "Block Party" event

7/11/22 - 12:30pm - FY23 budget meeting with Mrs. Stewart, Marshelle Watkins-Blackwell and Donna Watts

7/15/22 - FY23 funding invoice letter submitted

7/16/22 - Saturday 10:00am - 2:00pm - Newport Police and National Guard collected school supplies at Kroger for Newport students

7/19/22 - 10:30am - Health Family Festival planning meeting

7/19/22 - 12:00pm - Met with Kristy McNally, Ken Rehtin, Josh Tunning and Rachel DesRochers (Incubator Kitchen Collective) about the "Free Fridge"
 7/20/22 - 8am - Met with Newport District Staff about Victoria Square residents
 7/20/22 - 4:00pm - Met on "Teams" with community partners regarding Victoria Square residents
 7/21/22 - 11:00am - Met with NIS counseling staff regarding incoming 3rd grade students
 7/25/22 - 4:00pm - Met on "Zoom" with community partners regarding Victoria Square residents
 7/26/22 - 10:30am - Met with Cassandra Patterson and Hannah Robinson regarding 21CLC collaboration with FRC
 7/27/22 - 6:00pm - Met at Second Baptist Church with residents of Victoria Square and community partners
 7/28/22 - Places Newport Schools Home Visit Day yard signs in approved locations (retrieved those that I placed on August 5th)
 7/28/22 - Chick-fil-A "Stuff the Bus" Challenge (11:00am - 8:00pm) - community members donated school supplies for River City FRYSCs
 8/1/22 - 4:00 pm - Met on "Zoom" with community partners regarding Victoria Square residents
 8/2/22 - Molly completed the Emergency Medication Administration training
 8/2/22 - 6:00pm-8:00pm - Newport National Night Out
 8/5/22 - 10:00-3:00 - Home Visit Day
 8/8/22 - 8:00am-noon - Opening Day - Newport High School
 8/8/22 - 4:00pm - Met on "Zoom" with community partners regarding Victoria Square residents
 8/10/22 - 8:00am-3:00pm) - District PD
 8/10/22 - 1:30pm - set up for event for Victoria Square residents at Scholar House gym
 8/11/22 - Community WellBeing meeting at Career Center (1324 Madison; Covington, KY)
 8/15/22 - PLC Day - Molly spoke to NPS staff about FRC programs and services

Newport Intermediate School Family Resource Center

Marshelle Watkins- Blackwell, Coordinator

Staff Professional Development- Family Resource Center Coordinator completed Kentucky Family Resource and Youth Service Center State Conference, All about that Vape Training, Safe Schools Training, Family Thrives Trainer Certification, Opening Day and NIS PD days

School Supplies - Family Resource Center Coordinator collected a donations of school supplies from Newport Police

Communications- Family Resource Center Coordinator contacted NIS families to provide support. Family Resource Center Coordinator answered incoming calls, as families request support
 Created Communication Plan for NIS FRC

Created Scavenger

Connected and collaborated with community partners for Open House Resource Fair

Established Community Resource Fair Plan to support housing issues

Created Staff Presentation

Community Partnerships- Family Resource Center Coordinator hosted meetings with the following community partners: Big Brothers and Big Sisters program and Adopt a Class
 NIS Coordinator attended Safety Net Meetings (3) to address housing issues and it impact on families living in Victoria Square.

Cross District Collaboration with Covington Schools and Esperanza for ELL family events

Research resources for NIS families facing housing issues

Healthy Families Fest Planning Meeting

Collaborated with Livewell Newport

National Night Out

Budget- Budget amendment

Community Supports Updates- Boys and Girls supports 32 Newport schools famies16 NIS students

Advisory Council Meeting- Family Resource Center Coordinator hosted an Advisory Meeting Dates for

the year September 16, 2022, November 11, 2022, January 13, 2023, March 24, 2023, May 12, 2023

Care Closet- Family Resource Center Coordinator supported NIS students

State Benefits Support- KY Housing Corporation

Event Planning- Hispanic Celebration and Healthy Family Festival

Newport High School Youth Services Center

Donna Watts, Coordinator July 6 - August 29

Support to Students

Worked every day of Camp Wildcat providing snacks, emotional support and supplies

4 students hired at Vets Memorial Pool

5 students received free Life Guard training

3 students hired at Krogers

3 students hired at Dixie Chili

2 students hired at LaRosa

2 students hired at Bourbon House Pizza

2 students hired at Atlas Dry Cleaners

1 student hired at Ace Hardware

1 student hired at Chick Fil A

1 student hired at Smoothie King

Ordered Agendas for 7th grade students

Ordered supplies for Calm Down Corners

Ordered supplies for Red Hygiene Buckets for all classrooms

Contacted all Victoria Squares families offering support and resources

Delivered 15 Home Visit Yard signs

Donations

Received supplies from Newport Police Stuff the Cruiser event

Blessings Boutique donated hygiene products for 15 foster care students

7 Hills Church Donated 20 backpacks filled with supplies

Professional Contacts/Community Collaborations:

JULY

6	Cross City FRYSC Meeting - Holmes Middle School
13 – 15	VICTORY OVER VIOLENCE - Galt House, Louisville, KY
18 – 25	YSC Closed
25	21 st Century and YSC meeting
27	Community Support Discussion with NAACP - 2 nd Baptist Church
28	Family Engagement Night Planning meeting - NIS YSC
29	Chick Fil A Stuff the Bus - 5-7:30p

August

Reorganizing YSC Office and delivering supplies to classrooms

1	Hispanic Heritage Month Planning Meeting Holmes FRYSC
2	National Night Out - Back To School Bash
2	7 Hills Church Donation drop off
5	Contacted all families from Victoria Squares about future plans
6	Be Concerned – Stuff Back Packs (9a-2p)
8	District Meeting
8	Met with Nurse Nadine about upcoming school year
9	Spoke with NHS staff and teachers regarding YSC Grants
9	NHS YSC Advisory Council Meeting - 2:00p

- 10 District Meeting
- 16 Academic Success Meeting with Donna Murphy - 10:30a
- 16 Monthly Report Due - 12p
- 16 Student Support Department Meeting - Board Office 1-2:30p

Upcoming Events

- 19 Upward Bound Planning Meeting with Johnny Bergman 9:30a
- 20 Freshfusion at NKU - 9a-1p
- 23 Student Support Team Meeting - AD Owens room - 9a
- 24 Community Partner Mixer Informational - PD Room - 9a-noon
- 25 Family Engagement and Open House - NHS Main Gym - 11a-6p
- 26 Family Engagement and Open House - NHS Main Gym - 8a-3p
- 29 21st Century Meeting - NHS YSC - 10a

McKinney Vento

Kristy McNally, Coordinator

Total MV students as of 8/16/2022

Total: 36 (this number will continue to increase on the daily)

Doubled Up: 32

Hotel: 1

Shelter/Transitional Housing: 3

Unaccompanied Youth: 7

Transportation:

NSTEP Van: TBD

Bus passes: TBD

Gas Cards: TBD

Taxi: TBD

Programming:

Diversity Wildcats to return to NIS Student Advocate Program to return to NHS NPS Programming to be determined

*Meeting with UpSpring 8/17/22 to discuss upcoming school year

Wildcat Hustlers to return Fall and Spring

Parent Stronger Together (PST) starts in conjunction with Born Learning Oct. 20, 2022

Student/Community Supports

7/19/22 - 12:00pm - Met with Molly Wesley, Ken Rechtin, Josh Tunning and Rachel DesRochers regarding Community Fridge

*Welcome visits to new enrollees throughout the month

*Working with Community Partners regarding Victoria Square assistance

7/27/22 - 6:00pm - Met at Second Baptist Church with residents of Victoria Square and community partners

8/2/22- Assisted families in obtaining bus transportation for the school year.

8/2/22- New staff/teacher orientation

8/2/22 - 6:00pm-8:00pm - assisted with Newport National Night Out

8/4/22- MV training for bus drivers

8/5/22 - 10:00-3:00 - Home Visit Day

8/8/22 - 8:00am-noon - Opening Day - Newport High School

8/8/22 - 4:00pm - Met on "Zoom" with community partners regarding Victoria Square residents

8/10/22 - 8:00am-3:00pm) - District PD

8/10/22 - 3:00pm-7:00pm - Phase 1 Victoria Square residents resource night Scholar House gym

8/11/22- Customer Service Training 8:30-12:00

Upcoming:

8/17/22- MV training at NIS

8/22/22- MV training at NPS

8/24/22- Community Partners Mixer

Stock the Kitchen: 2nd and 4th Thursday- serving 300+ (2x a month)

21st Century

Cassandra Patterson

District Director

New: Full-Time Site Coordinators at each school. These coordinators will be in the schools daily from 10a-5:30p

- NPS- Hannah Robinson
- NIS- Tyler Watts
- NHS- Torrie Watkins

Summer Programming- Students served

- NPS-73
- NIS-89
- NHS- 22

Looking ahead- Programming will begin September 6th and run through May 11, 2023. We are offering four sessions this year. The goal was to have more participation of staff and to offer different enrichments for students. We are almost fully staffed at each school for the first session. We have only a few spots needed at each school.

K-6 will have WIN (What I Need) time daily from 3-4p. During this academic support time we will collaborate with Curriculum, Admin, ESS, EL, and teachers at NPS and NIS to provide our students with individualized work to help them improve their abilities in reading and math.

7-12th will have academic study tables available from 3-4p for any student or student athlete that needs extra support. We will be working with the Curriculum, Admin., ESS, EL, teachers, and coaches, to identify students that are failing or behind to give them the opportunity to make up missing assignments as well as work on any benchmarks they are failing to meet.

At all three schools we have exciting enrichment opportunities for all of our students. We are offering cooking, music, drama, fitness, STEM, art, social/emotional, club latino, crafts, Glsten & Shine, STEAM, FINtastic, as well as numerous others.

We will be providing a Data Tracker this year for our club students. We will track behavior referrals (school day and club), Attendance (School day and Club) and Grades. We want to make sure that our program is having a positive impact on our students and that they have their success for this school year "In the BAG!"

Community Partners for 22/23 school year

- WAVE Foundation (Newport Aquarium)
- Campbell County Library
- Brighton Center

- AmeriCorp RSVP
- Campbell County Extension Office
- Baker Hunt
- Carnegie
- Skool Aid
- Girl Scouts
- NKU

School Health Center

Pam Pedigo, Health Center Coordinator

Medication Administration Training was rolled out first thing as we try to give the selected folks time to get it completed before students are in the buildings.

Our first large order of supplies was compiled and sent for approval.

Toileting education as well as wheelchair transfer instruction was rolled out to the Special Education folks.

We arranged for a training presentation from Simplicety, a lice management vendor to come in and educate us on current trends and solutions.

Met with Mr. Maines about installing an anti-choking device we purchased inside the cafeteria at each building and will be preparing ideas to meet with Jenny Stewart and Mr. Maines about strategic placement of emergency event supplies in the HS.

Updated the Newport Covid guidance and submitted to Jenny Stewart and Mr. Maines for review.

Managed temperature logs and got our first order of vaccines submitted.

Reviewed the vaccine status of new enrollment students and made some calls.

Working with Special Education, Lisa Swanson, to provide assurance that 504s and IEPs have all the necessary nursing elements covered.