



**August 24, 2022**

**Facilities, Transportation, Safe Schools, and Healthy at Work**

**Safety:**

- Shared the Active Shooter training video with all schools and Welcome Center staff.
- Attended the School Safety and Resiliency Training at NCKES on July 22, 2022.
- Completed the School Report Card Safety/Precautionary Measures of the School Report Card.
- Met with Fred Scroggins, our Regional Safety Officer and Scott Kohrs, Assistant Fire Chief, to address issues in the Welcome Center regarding access to the Intermediate School. We have corrected issues to prevent access to NIS from the Welcome Center.
- Met with Josh Snapp to complete the Risk Assessment Tool and conduct a safety walk at the Newport School of Innovation.
- Met with Tim Crotty, Silco Security, to upgrade office intercom/camera for NIS office. Also, will install an intercom console on the desk of the SRO at each of the schools to alert SRO's as to who is coming into the buildings. Key fobbed doors will be installed at each SRO office in the schools to allow NPD access to vital equipment in the event of an emergency.
- Safe Crisis Management Training for transportation and maintenance staff completed on August 2<sup>nd</sup> and 3<sup>rd</sup>, 2022.

**Facilities**

- Due to construction delays at NPS, the school year was pushed back to August 29. All facilities will be ready for the students by then.
- Painting completed at NPS Courtyard. This includes the ceiling and columns of the courtyard.
- The flooring projects at the Intermediate School and the High School are finished for the summer. A few areas still need to be completed and will be scheduled for an upcoming break.
- The flooring project for the Adult Learning Center will be completed during the week of August 15, 2022
- The flooring project for the 2<sup>nd</sup> floor of the Welcome Center became problematic once demolition occurred due to multiple types of flooring on top of the concrete slab. Work continues in that area.
- Corrected three entry points to the Intermediate School from the Welcome Center to control access.
- Met with Mr. Onkst to discuss issues with the front of the Welcome Center regarding a leak above the main entry doors. We have received a quote to make repairs to the façade which will also include areas to tuck point.
- Scheduled the installation of new bathroom stalls at the Intermediate School. Scheduled for Fall Break.

- An on-line work order process has been established. I meet with all maintenance staff each Monday morning to distribute work orders and collect finished work orders.
- We have hired a full-time groundskeeper to address the outside of all facilities. He is doing an outstanding job.
- I am currently working on a new system for surplus furniture. This will allow our staff to know what we have available and to expedite the process more efficiently.

Transportation:

- Met with TANK to finalize the agreement for the 22-23 school year.
- Eight-Hour update training has been completed for all drivers and monitors.
- Bus routes and rosters are being finalized and families are being contacted with necessary information for pick-up and drop-off.