**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR MONTHLY MEETING**

**Spencer County Board of Education Meeting Room**

**110 Reasor Ave, Taylorville, KY 40071**

**6:00 p.m. Monday, July 25, 2022**

**Board Members Present:**

Dr. Lynn Shelburne

Ms. Sandy Clevenger

Ms. Pamela Slone

Mr. Jason Phelps

Mr. Timothy Truitt

**Others Present:**

Acting Superintendent, Chuck Abell, Greg Murphy, Amanda Butler, Jim Oliver, Steven Rucker, Mike Phillips, Ashley Phillips, Jared Scott, Diana Thomas, Brooke Goff, Sarah Jump, Pete Clevenger, Michele Barlow, and others.

**ORDER # 6**

**CALL TO ORDER**

Dr. Lynn Shelburne called the meeting to order at 6:00 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Dr. Lynn Shelburne read the Statement of Board Mission and welcomed visitors.

**ORDER # 7**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to approve the July 25, 2022 agenda as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**CITIZENS AND DELEGATIONS**

No individuals addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Superintendent’s Report

**ALCHEMY COLLABORATIVE PRESENTATION – Brooke Goff**

Brooked Goff shared Alchemy Collaborative, a storytelling agency which is committed to helping school districts with a dream – to tell a powerful story to their community. Administrators with the District also shared the results they have seen from Alchemy Collaborative and the positive, high energy they add to the District.

**ACTION WITH DISCUSSION**

**ORDER # 8**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to approve the June 27 and July 4, 2022 minutes as approved.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 9**

**ALCHEMY COLLABORATIVE APPROVAL**

The Board reviewed proposal containing three main elements: The Design Lab: $9,030, Communication Support $10,150; and Transformation Projects $1,700.

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to approve the Alchemy Collaborative proposal as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 10**

**BOARD POLICIES AND PROCEDURES (SECOND READING)**

The following KSBA policies and procedures were presented:

***Policies*** *–Second Reading: 01.0; 01.111; 01.42; 01.421; 01.45; 01.83; 01.91; 01.911; 02.31; 02.414; 02.421; 02.4241; 02.4242; 02.4244; 02.442; 03.12323; 03.14; 03.22323; 03.24; 04.1; 04.8; 06.31; 08.1; 08.113; 08.1312; 08.14; 08.21; 08.2322; 08.31; 09.12; 09.122; 09.1222; 09.123; 09.125; 09.313; 09.4341; 09.124; 03.1231; 03.125; 03.2231; 03.225; 03.273; 3.28; 3.4; 4.61*

***Procedures:*** *1.91 AP.1; 2.12 AP.2; 2.4244 AP2; 03.11 AP.252; 03.11 AP.2521; 03.19 AP.23; 03.21 AP.2521; 04.32 AP.1; 08.1312 AP.1; 08.2322 AP.1; 08.2322 AP.22; 08.2322 AP.23; 09.12 AP.21; 09.12 AP.22; 03.221 AP.1; 03.121 AP.21; 03.28 AP.21; 04.31 AP.1; 06.15 AP.1; 06.22 AP.1; 09.36 AP.21*

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Jason Phelps to approve the Board Policies and Procedures second reading as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 11**

**SCMS PTSO INDEPENDENT BOOSTER ORGANIZATION**

SCMS has a group of parents with experience in running a stand alone PTSO at SCES. These parents have an interest in running a stand alone PTSO at Spencer County Middle School.

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to approve the SCMS PTO Independent Booster Organization as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 12**

**KSBA MEMBERSHIP DUES FOR 2022-2023**

The Kentucky School Boards Association Membership dues for July 2022 – June 30, 2023: $5,433.39.

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the KSBA Membership Dues for 22/23 school year as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 13**

**OVEC HEAD START MOA**

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the OVEC Head Start Memorandum of Agreement as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 14**

**TES TEACHING POSITIONS**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Jason Phelps to approve two (2) additional teachers for TES as well as any additional IA’s that will be needed with the creation of a kindergarten classroom.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 15**

**SCES TEACHING POSITION**

A motion was made by Ms. Pamela Slone and seconded by Ms. Sandy Clevenger to approve two (2) additional teachers for SCES as well as any additional IA’s that will needed with the creation of a kindergarten classroom.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 16**

**PRESCHOOL INSTRUCTIONAL ASSISTANT (FLOATER)**

This position was approved last school year based on need and is scheduled to be reviewed on a year-by-year basis. It was previously combined with a bus monitor role, however this school year we are requesting a stand-alone position. This position would be Monday –Thursday with 5 hours dedicated to the Preschool program daily (130 days a year).

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the Preschool Instructional Assistant Floater as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 17**

**ADDITION OF INSTRUCTIONAL ASSISTANT FOR TES PASS**

Due to an increase in enrollment for students with IEPs that need behavior/social support at TES, we are requesting the addition of an IA for the PASS program. This IA position will help maintain the integrity of the PASS (Positive Approach to Student Success) program by providing the students with the support that they need to be successful at TES

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Pamela Slone to approve the Instructional Assistant for TES PASS as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 18**

**SCHS/SCMS AG TEACHER EXTENDED DAYS**

SCHS is utilizing one of its allocated positions to hire an additional AG teacher. This individual will teach classes at both SCHS and SCMS. This will allow students to get a jump start on their career pathway as well as allowing for courses such as welding to be taught at the high school. Ag teachers by statue are to receive extended days. SCHS is requesting board approval for 15 additional days for this position. The District has received a private donation that will pay for 10 of these days. The other five will be paid out of the CTE funds that were awarded to the District.

A motion was made by Mr. Jason Phelps and seconded by Ms. Sandy Clevenger to approve the SCHS/SCMS Ag Teacher Extended Days as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 19**

**LPN SALARY STRUCTURE**

A motion was made by Mr. Jason Phelps and seconded by Mr. Timothy Truitt to approve the LPN Salary Structure as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 20**

**ACTION BY CONSENT**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Jason Phelps to approve the Action by Consent items as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. School Financial Reports (Year End)
4. District Financial Reports
5. Annual Financial Report
6. Invoices for Approval
   1. Porter Banks Baldwin & Shaw Invoice
7. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Hillview Academy**

Elizabeth Coke, Alternative School Teacher, Rank 3

Zachary Tipton, School Safety Room Monitor

Keith Travis, Transition Support Specialist

**Spencer County Early Learning Center**

Katie Skiles IA

Emily Lykins, IA

Megan Dial, Cafetria Manager

**Taylorsville Elementary**

Mary Brooks, IA

Leigh Thomas, IA – Special Education PASS

Shauna Lauyans, Teacher Rank 2

Sarah Jump, Principal, Rank 1

**Spencer County Elementary**

Sarah Smith, Teacher, Rank 2

Hannah Martin, 21st Century Community Learning Center Program Director

**Spencer County Middle**

Holly Banks, Teacher, Social Studies Rank 2

Donna Tobaben, IA PASS

Madison Keown, English, Language Arts, Rank 3

Sarah Parnell, Science Teacher Rank 2

Alicia Dunaway, Guidance Counselor, Rank 2

**Spencer County High School**

Joy Knight IA Special Education

Sarah Hardin, Admin Assistant Guidance Office

**Other**

Amanda Butler, Chief, Academic Officer

Steven Rucker, Chief, Student Services

Renee Hopkins, Payroll Coordinator Finance Dept

Tim Prather, Maint Supervisor Maint Dept

Jacob Blansett, Student Worker

Lisa Long, Sub Classified Employee

Alecia Pollock, Sub Classified Employee

Terrance Barnes, Sub Classified Employee

**Resignations**

Shaun Sullivan, IA SCHS Eff 6/14/22

Alexus Bennett, IA Special Ed SCMS eff 6/20/22

Kelsi Edelen, Chorus Teacher/Director, SCHS eff 7/18/11

Christa Harley, Custodian, SCHS/Facilities Dept eff 7/29/22

Michele Adams, Job Coach, SCHS eff 7/31/22

Alecia Pollock, School Nurse, SCMS eff 7/31/22

Phillip Bruce, Information Technology Teacher SCHS eff 7/29/22

Jessie Harley, Custodian SCES Facilities Dept 8/3/22

**Retirement**

Eric Cecil, Chief Information Officer, CO eff 9/1/22

1. Field Trip Approvals (Overnight and Out-of-State)
2. Fundraiser Approvals
3. Fee Requests
4. Surplus Items
5. Substitute Employee List 2022--2023
6. Grants
7. Maternity Leave
8. Classified Salary Scale Review

**COMMUNICATIONS**

1. Board Members: No discussion
2. SCEA Update: No update
3. Written Communication
   1. Attendance Report N/A
   2. Bus Maintenance Report -N/A
   3. Building Inspections
   4. SBDM Minutes
   5. Employee Handbook 2022-2023

**BOOK STUDY DISCUSSION**

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Spreadsheet with fundraisers (updated monthly)

**ORDER # 21**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Jason Phelps to make the agenda dated July 25, 2022 part of the official board minutes.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes

**ORDER # 22**

**ADJOURN BOARD MEETING**

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to adjourn meeting at 7:27 pm.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Jason Phelps Yes

Mr. Timothy Truitt Yes