

Morningside Elementary School
SBDM Minutes
July 21, 2022

Meeting was called to order at 1:00 p.m.

Members present were Heather Goodman, Alex Vega, Titus Sublett, Karen Henson, Sharon Billings and Heather Paulsen.

Council reviewed the current agenda. Alex Vega made a motion to approve the agenda; motion was seconded by Heather Paulsen. All were in consensus.

Council reviewed the June meeting minutes. Karen Henson made a motion to approve the minutes; motion was seconded by Alex Vega. All were in consensus.

No public comment.

Heather Goodman shared the Principal's report with council members including the following information:

- Enrollment: We currently have 468 students enrolled. Open enrollment begins next week and we expect several more students to enroll.
- Updates:
 - Summer School has ended and was a success. Students enjoyed instruction and field trips to My Old Kentucky Home and Lincoln Museum.
 - Custodial staff has been hard at work and have only one hallway to complete waxing for the summer
- Upcoming events:
 - First Grade Camp will take place next week.
 - Open House is on August 1st, 5:30-7:00.
 - Professional development is planned for August 2nd-5th for teachers.
 - Opening day for staff is August 9th.
 - First day for students is August 10th.

The council discussed the election of a Vice Chair. Heather Paulsen made a motion to elect Karen Henson as Vice Chair of the council; motion was seconded by Sharon Billings. All were in consensus.

The council discussed the election of a Secretary. Karen Henson made a motion to elect Heather Paulsen as Secretary of the council; motion was seconded by Alex Vega. All were in consensus.

Heather Goodman suggested meeting dates to the Council of the third Thursday of every month with the December meeting on the 2nd Thursday at 3:30 in the MES library. Titus Sublett made

a motion to accept the suggested meeting dates and times; Heather Paulsen seconded the motion. All were in consensus.

Heather Goodman presented to Council the KY Open Records and Open Meeting Acts document. Council reviewed and signed for receipt of the documents.

Heather Goodman presented the Council with a year to date budget for Section 6, General Fund, and the School Activity account. Heather Goodman asked for a motion to approve updating the stipend allocation for the 2022-2023 school year. This is necessary to cover the additional salary for the attendance clerk position. Council also reviewed and discussed the Activity Budget for 22-23. Heather Paulsen made a motion to approve the updated budgets; Alex Vega seconded the motion. All were in consensus.

Heather Goodman presented the Council with an updated procedure for Personal Electronic Devices. Some changes will be made to the previous procedure concerning the consequences for the misuse of personal electronic devices. The Council also discussed the need to include the use of Smart Watches as a listed personal electronic device. Noted changes will be made to the procedure and the Council will review again.

Update on Hiring for the 2022-2023 School Year:

- Heather Goodman consulted with the Council regarding the hiring of 2 classified staff members/Instructional Assistants for the 22-23 school year. Maycie Barzee will be working with Dawn Corbin and Tina Martinek will be an LI instructional assistant.
- Heather Goodman suggested to the Council that Alyssa Grunnett be considered for hire as our new LBD teacher. Heather Paulsen made a motion to approve the hiring of Alyssa Grunnett; motion was seconded by Titus Sublett.

Heather Goodman presented to Council the Emergency Procedures for the 2022-2023 school year. After a safety walkthrough some suggestions were made and will be implemented:

- Updates to school emergency personnel and their role/responsibilities in case of an emergency.
- New locks will be installed on the doors between connecting classrooms to ensure that those doors stay locked at all times.
- Staff/Faculty ID badges are being made by the district and will be worn at all times in the building.
- Future plans to install key card entry points at main entrances to the building.

Karen Henson made a motion to approve the Emergency Plan for the 2022-2023 school year; motion was seconded by Heather Paulsen. All were in consensus.

Heather Goodman presented Council with updated committee tasks. Heather Paulsen made a motion to accept the updates; motion was seconded by Alex Vega. All were in consensus.

Closing Business:

Other Business: None

The next regular scheduled meeting is August 18, 2022 at 3:30 PM in the MES library.

Heather Paulsen made a motion to adjourn; Karen Henson seconded and all were in agreement. Meeting adjourned at 2:52 PM.

Heather Goodman, Principal

Karen Henson, Co-Chair